

**THE HAVENS COMMUNITY COUNCIL**  
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**FULL COUNCIL MEETING**

**2<sup>nd</sup> SEPTEMBER 2025 – IN PERSON AT BROAD HAVEN VILLAGE HALL, AND ONLINE VIA THE  
ZOOM VIDEOCONFERENCING PLATFORM – 7pm**

**MINUTES**

**Present:**

Cllrs Howard Jones (Chairman), Kevyn Sturman, Charlie Alexander, Liz Kother, Sally Bell (vice-Chair), Viv Grey, Liz Forster, Chris Oliver.

**Also in Attendance:**

Peter Horton (Clerk); County Cllr. N. Neumann

**1) Comments of welcome by Chairman**

The Chairman welcomed all present to the meeting, and welcomed C'llrs Liz Forster and Chris Oliver to their first meeting.

**2) Apologies received**

C'llrs Andy Devonald, George Bevan.

**3) Absences without apology**

None.

**4) Opportunity for members of the public to make representations on tabled agenda items**

A number of local residents were present, and wished to make representations regarding the tabled agenda items concerning the Slash Pond / boardwalk. Comments included the following :

- H.C.C. should take on ownership of the Slash Pond if it was offered free;
- More systematic interchange is needed between the Boardwalk Group and H.C.C, especially regarding maintenance arrangements.

A number of questions were posed to Members about the matters under discussion, including the following :

- Has any decision been made on whether to assume ownership of the Slash Pond? – Answer - No.
- What is the cost of maintaining the area currently, compared with if ownership was taken on? – Answer - Not yet known.
- What are the options regarding where H.C.C. goes from here? – Answer - For consideration at future meetings, in the light of information not yet available to H.C.C.
- Does the area offered include the car park? – Answer – Yes.

**5) Declarations of known conflicts of interest**

C'llr Chris Oliver declared a personal and prejudicial interest in planning application ref. NP/25/0432/FUL, as the applicant.

C'llr Howard Jones declared a personal but non-prejudicial interest in the application ref. NP/25/0432/FUL, as a near neighbour, but not adjoining, or directly affected by the application proposals.

C'llr Viv Grey declared a personal and prejudicial interest in the Broad Haven Football Club Honesty Box grant application, as a trustee of the club.

**6) Approval of minutes of the July monthly meeting**

The July 2025 monthly meeting minutes were approved as a true record, and held for signature by the Chairman (proposer C'llr Liz Kother, seconder C'llr Charlie Alexander).

**7) Discussion of Phase 1 Habitat Survey and Biodiversity Management Plan for the Slash Pond Community Nature Reserve**

Andy Drumm and John Hudson were present to give a presentation on the agenda item. Andy Drumm proceeded to give a Powerpoint presentation on the plan. John Hudson then proceeded to give a slide presentation. It was confirmed that the Slash Pond Boardwalk Group was seeking a Memorandum of Understanding between H.C.C. and the Boardwalk Group regarding maintenance arrangements and future activities, and were also seeking formal endorsement of the Conservation Management Plan by H.C.C. These matters were deferred for consideration at a future meeting.

**8) Discussion of possible acquisition of Slash Pond / maintenance of boardwalk**

Those present were informed that H.C.C. would need to consult with solicitors, landowners and other stakeholders to inform decisions on how to proceed, and that the process would inevitably take some time to conclude. Agreement on endorsing the Conservation Management Plan was left for consideration in a future meeting.

**9) Matters Arising from previous meetings, and not covered under tabled agenda items**

**- Atlantic Drive update**

An informal group of Members had carried out clearance / tidying up work, which had been very successful. It was commented that local residents from the area would need to step up to carry out further ongoing work. The question of support for the local residents was briefly discussed, in terms of funding towards planting schemes, etc. C'llr Liz Kother undertook to speak with a local resident there to discuss possible ways forward. C'llr Charlie Alexander suggested a letter drop around the street / neighbourhood to raise awareness of the issue, and invite support. Members were supportive of this idea, but no specific arrangements were made. C'llr Chris Oliver suggested a possible village competition to encourage pride in local areas of the village.

**- Ownership of land / benches behind Millmoor Way bus shelter**

Clerk to chase up again with P.C.C.

**- Any update on Boules pit lease**

In hand with P.C.C. / solicitor.

**- Updates on Community Award scheme**

There was one comment that the advertisement wording might need minor amendment. This was left with C'llr Howard Jones to look at as necessary.

**- Any update on new website provision**

C'llr Kevyn Sturman confirmed that the new website was up and running, with just a few teething problems with some email addresses remaining to be resolved.

**- Update on situation with long-term parking in Slash Pond Car Park**

Members reported that one white van was still present in the car park, but that the individual in question did not appear to be staying in the car park overnight at present.

**- Any necessary updates to arrangements for Predict and Protect rota**

In hand with C'llr Charlie Alexander to confirm arrangements for September.

**10) Accounts**

**- Payments for ratification**

Cleddau Press (INV 180680)	:	£ 235-00
Hugo Fox (direct debit 16419)	:	£ 23-99
Hugo Fox (direct debit 16491)	:	£ 29-99
SSE Electrics (festive lighting electricity bill)	:	£ 158-53
Total Tech (INV 15651)	:	£ 84-00
Clerk (July salary, including backpay to June 1 <sup>st</sup> for NJC pay award of 3.2% settled for 2025/26)	:	As per contract
HMRC (PAYE tax / Employer N.I. contributions)	:	As per contract

**- Payments for approval**

Broad Haven Hall (INV 1505)	:	£ 20-00
Cleddau Press (INV 18113)	:	£ 235-00
George Bevan (INV 2010)	:	£1680-00
Clerk (August salary)	:	As per contract
HMRC (PAYE tax / N.I. contributions)	:	As per contract
Hugo Fox (direct debit 17267)	:	£ 23-99
Hugo Fox (direct debit 17377)	:	£ 29-99
P.C.C. (M1610629)	:	£ 260-47

Broad Haven Village Hall Committee : £1000-00  
The above ratifications and payments were approved by Members (proposer C'llr Viv Grey, seconder C'llr Kevyn Sturman).

**- Income received**

Honesty box income £ 1719-31  
Precept (second instalment) £ 9225-00

**- Balances held in community council accounts on 28<sup>th</sup> August 2025**

Current account : £20864-39  
Deposit account : £25318-44

**11) Planning**

**- Planning consultations for discussion :**

**NP/25/0367/FUL**; Proposal: Extension of an existing earth bank nutrient store

Location: Little Hasguard, Hasguard Cross, Haverfordwest, Pembrokeshire, SA62 3SN – Support.

**NP/25/0432/FUL**; Two storey side extension and replacement rear extension; Location: 5, Waterloo House, Wesley Road, Little Haven, Haverfordwest, Pembrokeshire, SA62 3UJ [NOTE – C'llr Chris Oliver left the room during discussion on this application] – Support.

**12) Correspondence received**

- 01) PPS Pembrokeshire – Operational playground inspection reports, July & August 2025 – noted.
- 02) P.C.N.P.A. – Message requesting forwarding of all routine playground inspection reports for P.C.N.P.A. playpark – Clerk to speak with C'llr George Bevan to get an update on the situation.
- 02) Tony Wall – Confirmation of new defibrillator pads fitted to Ocean Café unit – noted.
- 03) P.C.C. – Correspondence regarding festive lighting, Broad Haven Promenade – Members were informed that the lighting was due to be switched off imminently. Members were keen to support actions to protect the Manx Shearwaters.
- 04) Wildlife Trust – Request for switching off of festive lighting along Broad Haven Promenade – Clerk to respond with update on the actions in hand.
- 05) Broad Haven Village Hall Committee – Request for grant assistance – £1000 agreed.
- 06) P.C.C. – Information about Places for Nature grant scheme – Noted. C'llr Liz Forster had attended the P.C.N.P.A. stand in the County Show, and obtained information on their grant scheme, which she thought might well be suitable for the following year.
- 07) National Trust – Update on situation with unstable wall on footpath to The Point – noted.
- 08) Allotment Association – Update regarding community planters – covered in 'Matters Arising - Atlantic Drive' above.
- 09) Allotment Association – Honesty Box grant application – dealt with in agenda item 15 below.
- 10) Broad Haven Football Club – Honesty Box grant application – dealt with in agenda item 15 below.
- 11) Local resident – support for maintaining the Slash Pond – noted, and subject discussed in agenda item 8 above.
- 12) Ocean Café – menus – Members considered the benefit of setting the next event to coincide with the Christmas period, and possibly in late November. Agenda item to be tabled for October to discuss in detail.
- 13) P.C.C. – Notification of forthcoming 4-day road closure in Broadway commencing on Monday 22<sup>nd</sup> September 2025 – noted.
- 14) P.C.C. – Enhancing Pembrokeshire grant application window of opportunity – Clerk to circulate information on scheme. Clerk to look at sending in an expression of interest if the necessary information could be agreed.

[NOTE – C'llr Sally Bell left the meeting at this point with apologies]

**13) County Councillor report**

**Police & Crime Commissioner.** Date set for Monday 29<sup>th</sup> September, 10am, in B.H. Hall for a community meeting.

**Joint surgery with Paul Davies, M.S.** A joint session had been set for 26<sup>th</sup> September, at Victoria Hall, Roch, between 10am and 12pm.

**Little Haven wall to The Point.** Some sections of the wall had actually collapsed. National Trust had indicated that they were going to be programming work to address the issue, but with no definite timescale, due to resource constraints. It was noted that much of the area of land around this location

was unregistered, causing consequent problems with getting any organisation to accept responsibility for maintenance and upkeep. However, C'llr Neumann confirmed that the matter was in hand. P.C.N.P.A. had agreed to carry out some emergency repairs, but this might need to be recharged. A quotation for this was awaited. He had also spoken to the P.C.C. Head of Legal Services, to ask about potential future liability if any work was undertaken / funded by H.C.C. The advice received had been that the only liability would be if the work was substandard, and subsequently failed.

**Blockett Lane.** Carriageway surfacing work had been carried out, with some remaining to be completed. One resident there had requested that a passing place be installed. C'llr Neumann had discussed this with Highways officers in P.C.C., for potential inclusion in their Minor Works budget.

**Traffic management measures.** Clare Williams of P.C.C. had confirmed that, based on recent speed survey results, 80% of traffic was breaking the 20mph speed limit coming into Broad Haven along Millmoor Way. C'llr Neumann had responded to request consideration to some traffic calming measures, or similar measures to address the problem. He undertook to continue pressing for this.

**Broadway.** The reduced speed limit of 30mph was now in force. Members mentioned some anecdotal evidence of problems with the new traffic priority system, which some users indicated may not be functioning as it should. C'llr Neumann had discussed this with P.C.C. officers, who had recommended a 'bedding-in' period to give time for motorists to familiarise themselves with the new road layout and reduced speed limit. A review had been requested after six months.

**Litter bin provision.** Members were agreed that the extra litter bin / rubbish disposal facilities provided over the summer holiday period had been very effective. Clerk to thank officers in P.C.C. for their efforts in achieving this.

**Millbay Homes.** P.C.N.P.A. had advised that many development proposals were on hold, while discussions were ongoing to formulate guidelines on meeting the requirements of new legislation. This had affected the Millmoor Way development proposals, which were currently on hold as a result.

**Millmoor Way bus stop.** Members confirmed the previous agreement for an informal group to carry out needed maintenance to the bus shelter.

**Ash Dieback.** Members had been unable to locate the tree at the Slash Pond Car Park which had been flagged up by P.C.C. as an Ash Dieback risk. Clerk to ask P.C.C. for a specific location.

**14) Discussion of renewal of community council biodiversity enhancement report**

Mr. Andy Drumm kindly undertook to update the report as needed.

**15) Discussion of Honesty Box grant applications**

**Broad Haven Football Club** – [NOTE – C'llr Viv Grey left the room during discussion of this application] - £500 agreed.

**Allotment Association** - £500 agreed.

**16) Discussion of safety issues alongside pathway to The Point**

Covered in County Councillor's report above.

**17) Any necessary staffing updates**

Nothing to discuss. Review of H.C.C. Training Plan to be tabled for discussion in October.

**18) Discussion of arrangements for possible replacement of Croft Road bus shelter, and repairs to noticeboard outside Broad Haven Village Hall**

**Croft Road bus shelter.** C'llr Howard Jones had spoken with C'llr George Bevan regarding preparation of a document for tendering purposes. However, nothing had yet been completed. Clerk to liaise with C'llr George Bevan regarding the matter.

**Noticeboards.** Deferred for consideration in October.

**19) Any other business (for information only)**

**Slash Pond Boardwalk.** Stand-alone agenda item for consideration of need for an ongoing rolling maintenance programme to be tabled for discussion in October.

**Request for benches and planters on land off Sandyke Road.** Agenda item to be tabled for discussion in October.

The meeting closed at 9pm. Next scheduled meeting, Tuesday 7<sup>th</sup> October 2025, Broad Haven Village Hall.