

THE HAVENS COMMUNITY COUNCIL
CYNGOR CYMUNED THE HAVENS

FULL COUNCIL MEETING

5 March 2024 – LITTLE HAVEN VILLAGE HALL – 7pm

MINUTES

Present: Councillors H Jones (Chair), C Alexander (Vice-Chair), G Bevan, V Grey, S Bell and A Devonald.

In Attendance: R Lawrie and J. Thomas (Clerk).

To accept apologies for absence:

Apologies were received from Cllrs C Stephens, S. Reynolds and L Kother

1. To disclose personal or pecuniary interests in items of business listed below:

Item 8: Grass Cutting Contract

Councillor G Bevan declared a personal and pecuniary interest in this item of business by virtue of being one of the tender applicants.

2. To approve the Minutes from meetings held on 6 February 2024:

Councillors advised of changes that needed to be made to ensure full conversations held had been recorded. It was decided that the Minutes would be amended and brought to the next meeting for approval.

3. To consider Planning Matters:

a) NP/24/0110/FUL Graftons, Little Haven, Haverfordwest SA62 3UF

There was a proposal for the installation of new windows and doors and conversation to hold a kayak store.

Moved by Councillor George Bowen; Seconded by Councillor Charlie Alexander

It was **resolved** to support this application.

b) NP/24/0099/FUL 20 Timber Hill Chalet Park, Broad Haven SA62 3LZ

There was a proposal to retain the existing property as seasonal holiday accommodation.

Moved by Councillor Viv Grey; Seconded by Councillor George Bowen

It was **resolved** to support this application.

4. Projects update:

a. Coffee Mornings -Councillors noted that the Coffee Morning at Little Haven had been well attended by more than 90 residents. The Chair advised that a lot of attendees had wanted to make a donation and discussions were held regarding allowing donations to take place at future events towards the purchase of a de-fib located at the school. Councillor Bell noted that all of the de-fibs were at the other end of the village and agreed that this would be beneficial to the community.

b. Little Haven interactive boards - The Chair highlighted that the interactive boards were hoped to be in place by Easter advising that no planning permission was required..

c. Community Lunches and transport - In the absence of Councillor S Reynolds, the Chair advised that the next Community lunch was planned to take place on 17 April 2024 at St Brides noting that any bookings would be made directly with St Brides and would cost £10pp.

d. Litter picking - Councillor Grey advised that she had been in touch with Keep Wales Tidy who had asked for the quantities of equipment required. The question of storage for kit if permanently donated to the Council was raised and Councillors agreed it would be better to borrow the equipment when the litter pick was taking place.

In response to a question from Councillor Bell regarding the 'A' boards that used to be in place at each beach providing litter pickers for public to use. Councillor Grey agreed to find out what happened to them and to find out if the Café and Haven Sports could monitor the litter pickers at the 'A' boards and store them overnight for security. Councillor Gray further advised that Keep Wales Tidy would be organising a couple of events and Councillor Alexander noted that the Café and Haven Sports may keep the litter pickers overnight and put out each morning.

5. Correspondence Report

a. Received

The Clerk advised that there had been no applications for the Youth Representative vacancy.

The Clerk advised the Councillors that PCC were ceasing the support and provision of the Town and Community Websites from 31 March 2025. The Chair advised that with a number of different community groups in the area, it may be possible to have a 'one stop shop' for information for all groups to be included. The Clerk **agreed** to research the cost of a domain name and email addresses with a view to instructing a website designer.

The De-fib training had been well attended at the first event with two more to follow. The Chair had spoken with the Head Teacher at the school and with Mr Wall the training provider to arrange a training event at the school for children however, it was noted that under 18s were not permitted to use the de-fib.

b. Sent

Councillors discussed writing a letter of thanks to former Councillor Mark Burch for his 13 years attendance as a Councillor.

6. Finance Matters:

Payments

It was **resolved** that payments be authorised as follows:

Fasthost	£6.52
Talbenny Groundworks	£1058.26
Fasthosts	£12.00
G Havard	£49.04 (reimbursement for Fasthost)
Total Tech inv 12292	£84.00
Infinity Play	£762.00
PCC Salt Bin Payment	£216.00
Clerks Wages	£
HMRC	£

Following a request by the Clerk regarding payment of wages and Cleddau Press via Standing Order, Cllr Bell noted that, as the contract had been approved it would make transactions smoother.

Moved by Cllr Viv Grey; Seconded by Cllr Sally Bell

The vote, undertaken by way of a show of hands was approved.

It was **resolved** that the Clerks Salary and Community Diary be paid by Standing Order.

7. Grass Cutting Contract

Councillor Bevan left the meeting for the following item of business.

The Clerk advised that following approach to five businesses by email and an advert being placed locally, on Facebook and via the Community Council Website, only one application was received

Moved by Cllr Sally Bell; Seconded by Cllr Viv Grey

The vote, undertaken by way of a show of hands was carried.

RESOLVED

That the Grass cutting contract be awarded to Bevans Lawncare for 12 months.

8. Pavements on Marine Road, Broad Haven – no update received.

9. Atlantic Drive – no update received.

10. Play Area Inspection report – no issues reported.

11. Boules Pitch – no update received.

12. Community Councillor and Youth Representative vacancy

The Clerk advised that two applications had been received for the Community Councillor vacancy and no applications had been received for the Youth representative.

RESOLVED

That the two candidates for the role of Community Councillor be invited to attend the next meeting for interview.

13. Defibrillator training.

The first event had been well attended and the last two had a lot of attendees noted.

14. Date of Next Meeting

It was agreed that the date of the next meeting would be reviewed due to the Easter Holidays and the availability of Councillors. A poll of availability would be held via Whatsapp. .

15. Any Other Business

Cllr Bevan highlighted the condition of the walls on Atlantic Drive.

RESOLVED

That the Clerk will follow up with PCC regarding the Broadway sign.

That the Clerk will request an update regarding the installation/repairs of the play park.

Councillor Bevan discussed concerns regarding the spraying of weeds around the entrance to the car park and pathways. The Clerk agreed to seek more information on these.

Cllr Alexander highlighted the box of coronation badges that remained and Cllrs **agreed** to place these on the counter at the Post Office for the Community.

OpenReach – the notice had been posted on the Facebook page and the Diary and Councillor Grey suggested it be placed in the school newsletter. Councillor Jones agreed to discuss this at the next School Governors meeting.

Community Councillor payments of £150 to be reviewed at the next meeting.

All Councillors to advise the Clerk of any/all jobs they perform on behalf of the Community Council to ensure equity of responsibility for all Community Councillors.

The meeting closed at 2035hrs.

Signed:

Date: 7 May 2024