

THE HAVENS COMMUNITY COUNCIL
CYNGOR CYMUNED THE HAVENS

FULL COUNCIL MEETING

6th June 2023 – Bowen Memorial Hall, Little Haven on Tuesday – 7.00pm

MINUTES

Present:

Cllr. C. Stephens	Cllr. C. Alexander
Cllr. H. Jones (Chair)	Cllr. M. Burch
Cllr. S. Bell	Cllr. G. Bevan
Cllr. A. Devonald	

In Attendance: Peter Horton (locum Clerk); County Cllr. P. Morgan; Mr Chris Taylor & Mr Will Whittington (P.C.N.P.A.) and Mr Andy Drumm in connection with Sec. 6 Biodiversity report.

1. **To accept apologies for absence:**
C'llrs Viv Grey, Elizabeth Kother, Sue Reynolds.
2. **To disclose personal or pecuniary interests in items of business listed below:**
None disclosed.
3. **To approve and sign minutes of the previous meetings of the Council:**
The date on which C'llr Howard Jones had attended the school was corrected to the following day. With that amendment, the minutes of the 2023 A.G.M. and the May 2023 monthly meetings were received and adopted as a correct record.
4. **Actions arising from Local Government legislation**
 - i) *Village Halls wi-fi* – A 4G router had been installed in Broad Haven Hall and was working successfully. Fibre connection at Little Haven Hall was planned for June 12th 2023. No further action was required at this stage.
 - ii) *Environment Act (2016) - Section 6 Duty & PCNPA Local Nature Plan* – A draft of the report had been circulated to members prior to the meeting. Mr Chris Taylor and Mr Will Whittington (P.C.N.P.A.), and Mr Andy Drumm (report author) were present to offer comments on the report. Mr Drumm addressed the meeting on the matter of what the statutory duties underpinning the report involved, and confirmed that comments made at the previous meeting had been incorporated into the current revised draft report. Members thanked Mr Drumm for kindly preparing the report. The report was then formally adopted (proposer C'llr Connie Stephens, seconder C'llr George Bevan).
P.C.N.P.A. officers had prepared a Havens Action Plan document to enrich and enhance the Biodiversity Enhancement Report action plan, and copied of this were circulated to members. Mr Chris Taylor explained that he had received Welsh Government funding for progression of projects / preparation of detailed plans for action. The plan prepared by him was specific to The Havens area, and was the first such detailed local plan to be produced. It covered the entire community area. He suggested setting aside time for a special meeting to discuss and develop the document further. It was anticipated that 1 – 1.5 hours would be needed for this. Arrangements for a future meeting for this purpose to be made at a future date, once members had been able to peruse the document. It was also mentioned that a number of bat / swift boxes were available from P.C.N.P.A. for anyone in the community able to use them.
[NOTE – Chris Taylor and Will Whittington left the meeting at this point].

5. To consider Planning Matters:

(i) Land North-East of Marine Parade, Broad Haven (pre-application consultation).

Members felt that a consultation response should be submitted, based on the general community feeling from the public meeting that had been held. Specific areas of concern mentioned were : (1) Highway access for the construction phase was considered inadequate, especially with the lack of a footpath on Millmoor Way. Even though it was acknowledged that P.C.C. Highways had said the approaches were adequate, C'llr Sally Bell was of the opinion that a request for a planning condition for road widening / pavement provision should be made; (2) Mr Andy Drumm stated that the hydrological calculations used in the pre-application documentation were thought to be out of date, and in their view should not be relied upon. He suggested a request for the calculations on water runoff to be re-done; (3) The currently suggested location of the proposed attenuation pond would involve clearance of an area adjacent to the picnic area, with associated habitat loss. While the area concerned was not of high biodiversity value, it was still considered to be important. The location could also exacerbate existing flood risks. In his view, the attenuation pond should be relocated to the marshy reed bed area behind Londis. There would be biodiversity value to taking this approach; (4) Upgrading of the S.T.W. would be needed for the scheme. The current proposals only referenced enlargement and extensions to sewerage pipework, but not the S.T.W. capacity. Without this, more raw sewage would be discharged onto the beach. Members thought it had not been improved in many decades; (5) A perceived need to ensure that the houses constructed would be made available to local residents. Members decided to formulate a consultation response in a more considered way. C'llrs Howard Jones, Charlie Alexander, Connie Stephens and Gareth Havard were suggested as an informal working group to compile a response. Members were encouraged to forward any public responses received by them to the informal working group.

- (ii) **NP/23/0203/FUL** 24 Timber Hill Chalet Park, Broad Haven. SA62 3LZ – Support.
- (iii) **NP/23/0230/FUL** 42 Timber Hill Chalet Park, Broad Haven. SA62 3LZ – Support.
- (iii) **NP/23/0204/FUL** Green Acres, Talbenny. SA62 3XA – Support.
- (iv) **NP/23/0219/FUL** Cross Farm, Talbenny. SA62 3XE – Support.
- (v) **NP/23/0241/FUL** 5 The Peak, Point Road, Little Haven. SA62 3UL – Support.

6. Matters Arising from previous Minutes:

(i) *Haroldston Woods* – Members agreed to go back to David Meanwell about the matter and ask him if he still wants a public meeting. If so, date and venue to be arranged at future date.

ii) *Clerk recruitment*.

Members were informed that the job advertisement was out, and the council would be accepting applications until late June.

8. Finance Matters:

(i) It was **resolved** that payments be authorised as follows:

Cleddau Press Ltd Inv 016979 - June 2023 Community Diary	:	£350.00
Fasthosts Ltd Webmail Account Fee - June 2023	:	£ 12.00
Value Products Ltd Polycarbonate No Dogs Signs	:	£ 37.68
Fasthosts Ltd host 50GB Exchange Storage - June 2023	:	£ 6.52
GD Havard Clerk Salary - May 2023 (40 Hours)	:	£422.80
HM Revenue & Customs PAYE Liability 2023/24 - Month 2	:	£105.60
NO BUTTS Bin Co Ltd Accessible Table for Jubilee Grant Project	:	£906.00
Total Tech Ltd WiFi for Broad Haven Village Hall - May 2023	:	£ 42.00

The above payments were approved (proposer C'llr George Bevan, seconder C'llr Charlie Alexander).

9. Business Plan Progress:

The following progress was noted:

2022/23 Projects	Value	Progress	Target Date
Book shelter		In hand with C'Ilr Liz Kother	
Coffee mornings		The second event had just been held, and was very successful. No further events were planned until September. C'Ilr Connie Stephens had some photos on her phone, which could be used to promote the event and provide publicity via the social media account and community diary. Members felt the initiatives were positive in terms of encouraging more community interaction.	
Flower planters		C'Ilr George Bevan reported that the planters had been cleaned out. The comment was made to prioritise native species for subsequent re-planting. A new planter was in preparation for Broadway, but the existing 'Broadway' signage needed replacement first.	
LH interactive Board		C'Ilr Connie Stephens reported that the matter was in hand, and the National Trust needed to be contacted regarding the matter.	
Community lunches		C'Ilr Connie Stephens informed members that the next event was planned for October / November, with four per year likely following that.	
King Charles Coronation		Four trees had been planted. One was left to plant, but a location had been agreed. Badges had been distributed to local children. C'Ilr Chalie Alexander had a quantity of these left and available, and this to be publicised in Community Diary for any interested residents to apply for them.	
LH festive lights		C'Ilr Sally Bell mentioned that a quotation should have been received from a local electrician via Clerk. C'Ilr Howard Jones had received positive comments about the lights in Broad Haven from several people, which boded well for future plans. Projected electricity costs were unknown, but according to some members the bill for the last season was still awaited. Budget of £2000 had been set for the project.	
Litter-picking initiatives		In hand with C'Ilr George Bevan to arrange for someone to attend a future meeting.	

10. Correspondence:

The Clerk had circulated a schedule of correspondence in advance of the meeting. The schedule (see Appendix 1) categorised correspondence into that requiring: (i) decision, (ii) consultation response and (iii) for information only.

Correspondence item 9 (Jerome Bruins – concerns over land drainage Atlantic Drive) – dealt with in agenda item 13 below.

Correspondence item 10 (One Voice Wales - Model standing orders) – Members to consult with the Clerk over any recommendations for future updating of Standing Orders.

11. To consider Traffic Safety along Enfield Road, Broad Haven:

A detailed response had been received from P.C.S.O. Adam Thomas with his comments / suggestions on ways to improve matters, and outlining actions already implemented. Members felt that these had already improved the situation. C'llr Howard Jones mentioned a public Neighbourhood Speedwatch group that had been formed in Tiers Cross, which had apparently been effective. Possible consideration to be given to duplicating the initiative in The Havens. C'llr Charlie Alexander suggested advertising this on the Facebook page to canvas support for a community Speedwatch initiative.

On a separate matter, regarding the proposed exceptions to 20mph speed limits, the section on the main road along Millmoor Way from Broadway was highlighted as being proposed as an 'exception' section to be retained at 30mph. However, members wanted the whole section to be reduced to 20mph. Clerk to respond to the consultation accordingly (proposer C'llr Connie Stephens, seconder C'llr Mark Burch). Clerk to ensure that the consultation response was submitted in time for the deadline the following day.

12. To consider Parking Congestion, Atlantic Drive, Broad Haven

A detailed response had been received from P.C.S.O. Adam Thomas was considered. Members accepted that no further action was possible.

13. To consider land drainage adjacent Atlantic Drive, Broad Haven

A local resident had sent a message of concern about poor drainage and standing water on the area at the end of Atlantic Drive, and sent accompanying photographs. Members noted that this had always been a boggy area. However, C'llr George Bevan felt there was possibly some other underlying problem, possibly a water leak. Clerk to contact D.C.W.W. and ask them to inspect to see if there was a leak.

14. Any Other Business (for Information only):

Route from football pitch towards boardwalk. C'llr George Bevan reported that this route had become very overgrown to the point of being hardly passable. The fence on the roadside had also collapsed. Clerk to seek three quotations for necessary repairs as soon as possible on health and safety grounds. C'llr Charlie Alexander mentioned that the Jubilee project was under way, and the contractors there could possibly give a quotation.

Request for letter of support from THCC for grant application for St Maddox restoration work. Members agreed to support its restoration.

The meeting closed at 8-40pm

Appendix 1
The Havens Community Council
Correspondence Register **June 2023 Meeting**

Date Received	Category	Sender	Topic	Summary of Content
17/05/2023	Consultation	Pembrokeshire CC	20mph Speed Restrictions	Statutory consultation on 20mph
27/04/2023	Consultation	One Voice Wales	OVW AGM	Invitation for HCC to propose mot
23/05/2023	Consultation	Paul Davies - PCC	Population Health Needs	Invitation to complete survey on h
16/05/2023	Consultation	One Voice Wales	Twinning	Invitation to participate in Twinning
08/05/2023	Decision	Jeroime Bruins	Land Drainage Atlantic Drive	Letters and photos of drainage pr
18/05/2023	Decision	One Voice Wales	Model Standing Orders	Publication of updated Model Sta
28/04/2023	Information	One Voice Wales	Area Committee	Draft minutes of Pembrokeshire A
24/05/2023	Information	One Voice Wales	Assets Collaboration Funding	Launch of Assets Collaboration Fu
23/05/2023	Information	Paul Davies - PCC	Community Funding	Launch of Active Communities Fu
06/05/2023	Information	Broad Haven YHA	Community Lunch	Thanks to HCC for hosting commu again
23/05/2023	Information	Zurich	Council Insurances	Confirmation of renewal of 2023/
11/05/2023	Information	One Voice Wales	Good Employers Guide	Publication of updated Good Emp
09/05/2023	Information	One Voice Wales	Innovative Practice Conference	Invitation to attend conference. R
28/04/2023	Information	Welsh Government	Local Democracy	Written Ministerial Statement on
04/05/2023	Information	Play Wales	Newsletter	May 2023 Play Wales e-bulletin
16/05/2023	Information	Wales Community Food	Newsletter	Community Food Distribution nev
18/05/2023	Information	PAVS	Newsletter	PAVS Development Team newslet
23/05/2023	Information	Paul Davies - PCC	Newsletter	Third Sector Health & Wellbeing M
28/04/2023	Information	EnduranceLife	Pembrokeshire Endurance	Thanks to HCC for 2023 support. M
11/05/2023	Information	Infinity Play	Play Area Inspection	Routine Play Area Inspection Rep
21/05/2023	Information	Infinity Play	Play Area Inspection	Routine Play Area Inspection Rep
11/05/2023	Information	One Voice Wales	Recruitment	Vacancy for Clerk & RFO to Wolfc
12/05/2023	Information	Welsh Government	Recruitment	Vacancies - Care Inspectorate Wa
24/05/2023	Information	Play Wales	Recruitment	Vacancy - Freelance Qualifications
10/05/2023	Information	Paul Davies - PCC	Refugee Event	Notice of Refugee Event to raise a
27/04/2023	Information	Carmarthenshire CC	River Quality	Invitation to River Stakeholder ev
09/05/2023	Information	Nicola Marton	St Madoc of Ferns	Request to present to HCC - discu
23/05/2023	Information	Pembrokeshire CC	Standards Committee Appointments	Vacancy for Community Councillor

28/04/2023	Information	One Voice Wales	Training	Training Event Schedule for May 2
23/05/2023	Information	One Voice Wales	Training	Training Event Schedule for May 8
04/05/2023	Information	PCNPA	Woodland Walk	Notice of Woodland walk & talk e