

# **THE HAVENS COMMUNITY COUNCIL CYNGOR CYMUNED THE HAVENS**

(Clerk/RFO Christine Lewis, The Farmhouse, Broadway, Broad Haven, SA62 3HX)  
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## **THE MINUTES OF THE MEETING HELD AT BROAD HAVEN VILLAGE HALL 6 NOVEMBER 2018 AT 7 PM**

### **PRESENT**

Cllrs Charlotte Alexander, Mark Burch(Chair), Matthew Ford,, Joan Phillips, Carys Spence, Connie Stephens, Peter Morgan (County Councillor, Christine Lewis (Clerk/RFO).

### **MEMBERS OF THE PUBLIC**

Gillian Collins

### **APOLOGIES**

Cllrs Dai Faulkner, Susan Reynolds, Ian Whitby

### **ADOPT MINUTES FROM PREVIOUS MEETING**

The minutes were signed by Cllr Mark Burch (Chair), as a true record of the meeting held on the 2 October 2018.

### **DECLARATION OF INTEREST**

There were no declarations of interest declared.

### **MATTERS ARISING**

#### **Budget Proposals for 2019/2020 - Electors Invited**

Councillors were reminded that any budget proposals for the year 2019/20 should be with the Clerk before the December meeting. Electors have been invited to put forward requests for services/resources for consideration for next year's budget. None have been received as yet.

#### **Football Committee Accounts**

Cllr Dai Faulkner was unable to attend the meeting and passed copies of the Havens Recreation Assoc and Football Club bank statements to the Clerk. Cllr Mark Burch (Chair) asked Christine to contact Nick Price for an up to date club balance sheet.

#### **Trafalgar Terrace Car Park Grant Application**

The Clerk advised that the Car Park Grant Application had been deferred as PCC had received a complaint as to whether the grant ought to be available for this type of project giving concerns that it was considered divisive. They, therefore, asked the Council to resubmit the application in January with more evidence of support from the 'wider community'.

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Cllr Mark Burch [Chair]

The Clerk advised that she had included 100 signatures from both School and Playgroup Parents, Church Members and Village Hall users supporting the application and as new planning rules coming into force January would greatly increase the cost of the project a resubmission after January was not viable. In view of this, Roger Raymond, Neeb Holdings has come to our rescue and will fund the project in order that we can have the tarmac completed before the new rules come in.

The Clerk was asked to add the Car Park Consultation to the Agenda for January in order for discussions to start on the layout and management of the car park. Christine will put a notice in the Diary, Facebook and Email Residents Group inviting residents to join the consultation.

### **Cenotaph Benches**

We have been unable to trace who supplied the benches at the Cenotaph and as they are in such poor condition it was decided that they should be removed and an allowance put in the 2019/2020 budget for one or two new ones.

### **Youth Representatives**

Notices have gone out to the High Schools and College asking for Youth Representative Applications. Councillors were asked to discuss the opportunities with any youngsters within the age group who may be interested.

### **Standing Orders Update Proposals**

The Clerk advised the Council that the Welsh Audit Office theme for next year's audit, 2018/2019, is Council Standing Orders. They will be looking for evidence of how Town and Community Councils comply with the mandatory standing orders plus have robust individual council standing orders.

### **Casual Vacancy**

An advertisement for electors interested in joining the Council has been published on the Council Notice Board, Facebook Page and in the Diary. Applicants have been asked to contact the Clerk no later than the 18 November if they wish to apply.

### **Walton Road Drainage**

The Council has been advised by PCNPA that should the Walton Road Development company wish to route the site drainage through private land as opposed to the main road they will not be required to apply for planning. However, they will have to have the agreement of the private land owners concerned.

## **AGENDA ITEMS**

### **Budget Update**

The Clerk advised that all expenditure and income was in accordance with the budget set and copies, showing the latest position, have been circulated by email.

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Cllr Mark Burch [Chair]

## **One Voice Wales Area Committee**

One Voice Wales Town and Community Council Area Committee meet quarterly in Haverfordwest County Hall and the Clerk asked for names for an attendance rota. Cllrs Carys Spence, Charlotte Alexander, Matt Ford and Mark Burch (Chair) put their names forward.

## **Remembrance Day**

Councillors able to attend should meet in the PCC Car Park at 1.45 pm for the service to be held at 2.15 at the Cenotaph.

## **Festive Lighting Xmas 2018**

Mostyn Davies, Ocean Cafe, Bar and Restaurant, is arranging for a Christmas Parade this year with contributions from a number of local organisations. This will include Sand Bank Development, Pembrokeshire Pipers, Tenby Carriages and a number of local Broad Haven businesses and organisations. Local organisations, residents and visitors have again sponsored lamp posts and/or given donations towards the costs associated with the lights. Any additional organisations who wish to become a sponsor or be involved in the parade should contact Mostyn at the Ocean. Weather permitting, the parade, lights-on ceremony and Christmas Carols will be on Sunday, 2 December with carols. Full details will be published in the Diary and around the Village.

## **Havens Fort**

Councillors queried the Planning Application Consent for Application NP/18/0315/LBA. Listed Building Planning Approval has been given for the renovations to the Fort but no information has been received on the additional proposed development of 17 flats.

## **Play Park Inspection**

The quarterly Play Park Inspection recently carried out by PCC found no faults.

## **Community Engagement**

Councillors discussed possible ways of improving engaging with the Community in order to obtain feedback on services and facilities they would like to see for The Havens. One suggestion put forward was to have a public meeting inviting one person from the various groups within the village to a consultation.

Fund raising was also discussed and the advantages and disadvantages of having a Fund Raising Association to bring all fund raising groups together. The Clerk pointed out that she had to repeat the advertisement asking for applicants for the Honesty Box funding for a couple of months before getting any response.

With regard to fund raising events Councillors suggested that it would be good to see one Events Calendar in order to avoid a clash of dates between groups. This could be online, in the Diary or both but it would need someone to co-ordinate it.

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Cllr Mark Burch [Chair]

## Planning Applications

<b>NP/18/0565/FUL</b>	Erection of Garage, Porch and Conservatory, Rosepool Cottage, Walwyns Castle. SA62 3SH.	Support
<b>NP/18/0620/CLE</b>	Cert of Lawfulness for a residential caravan, associated garden and parking area and construction of a timber decking area at Caravan Swanswell Farm, Trafalgar Terrace, Broad Haven.	Support
<b>NP/18/0641/NMA</b>	Variation of condition 2, to vary access arrangements to provide improved highway safety, amenities and improved design. Taskers Cottage, Broadway, SM87781364.	Support

## Finance Expenditure

Clerk's salary 430.84 plus expenses	491.83	TOTAL
Fasthosts Emails	12.00	
Cleddau Press November Issue	267.00	
Village Hall October	11.30	
Bonfire Night Insurance Contribution	100.00	
Bevan Invoice 691 (Grass Cutting)	420.00	
Bevan Invoice 697	180.00	
SWALEC Unmetered Supply	8.06	1391.45

Payments authorised by Cllrs Phillips and RFO C Lewis

## END OF MEETING

There being no further business to discuss the meeting closed at 8 pm.

**THESE MINUTES ARE SUBJECT TO CONFIRMATION AT THE MEETING TO BE HELD ON 4 DECEMBER IN BOWEN MEMORIAL HALL AT 7 pm.**

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Cllr Mark Burch [Chair]