

THE HAVENS COMMUNITY COUNCIL CYNGOR CYMUNED THE HAVENS

(Clerk/RFO Christine Lewis, The Farmhouse, Broadway, Broad Haven, SA62 3HX)
Tel/Fax 01437 781418 / 07970093217 Email/eboost Christine@havenscommunities.org.uk
<http://www.pembstcc.co.uk/the-havens-community-council>

THE MINUTES OF THE MEETING HELD AT BOWEN MEMORIAL HALL, LITTLE HAVEN, 4 APRIL 2017, AT 7 PM

PRESENT

Cllrs Charlotte Alexander, Mark Burch, Nia Davies, David Faulkner, Matthew Ford, Peter Morgan (County Cllr), Joan Phillips, Susan Reynolds, Ian Whitby (Chair), Katie Millar (Youth Representative), Christine Lewis (Clerk).

MEMBERS OF THE PUBLIC/VISITOR

PCSO Stacy Thomas PCSO 8012, Mr Gordon Smith

APOLOGIES

No Apologies received

ADOPT MINUTES FROM PREVIOUS MEETING

The minutes were signed by Cllr Ian Whitby (Chair) as a true record of the meeting held on the 7 March 2017.

DECLARATION OF INTEREST

The Clerk advised that there was a Planning Application from her Agent for her property.

MATTERS ARISING

There were no matters arising from the previous meeting.

AGENDA

Rural PCSO Visit

Cllr Ian Whitby, Chair, welcomed Stacey Thomas to the meeting. Stacey advised that Paul Mayhew had now been moved to the Town Team and that Stacey, was now working with the Rural Team. She outlined the duties and activities the Rural Team were responsible for and asked if there were any issues they would like her to look into.

Councillors asked that the Team would continue to monitor the area at the end of School Terms and during the summer break for youngsters being dropped off in large groups who, in some cases, were bringing alcoholic drinks with them, despite being under the age to drink alcohol.

Councillors also expressed concern regarding the traffic on Walton Road from local contractors, in particular the number of tractors and trailers using the road to access the village.

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Cllr Ian Whitby [Chair]

The Clerk was asked to write to Scales Organic Poultry Farm to ask if it were possible for them to use the Dale Road to access the Village in view of the problems being experienced on the single track at Walton Road.

Cllr Dai Faulkner also express concern regarding the number of vans parked on the front road and pavement by contractors working in The Galleon. Stacy advised that she had already spoken to the Site Manager and requested they were parked in the car park.

Stacy reported that at the present the areas they patrolled were quite peaceful. However, they will be on Rave watch in Dale, Marloes and St Ishmaels. They will also be visiting Farms in the area to give safety advice.

Stacy asked that Councillors or residents report any problems that arise by ringing 101. The Clerk agreed to put a note in The Havens Diary to this affect. She also pointed out that, in the event of any anti-social behaviour they would issue Section 35 Dispersal Notices, pay a visit to parents and send behavioural reports to Gwalia who will also write to the parents.

End of Year Budget Reconciliation

The Clerk circulated the end of year budget reconciliation and pointed out that we had a final balance of £7606 which is £1600 above the minimum contingency set by the Welsh Audit Office. The Clerk asked the Council to review the proposed/actual expenditure/income and make a note of any queries for the next meeting.

Review of internal controls

The Clerk distributed a copy of the following internal controls

- Standing Orders
- Budgeting
- Accounts Payable
- Accounts Receivable
- VAT Reclaim
- PAYE
- Financial Risk Management
- Risk Assessment
- Internal Audit Terms of Reference
- External Audit Preparation

and requested that Councillors review these and make a note of any queries or changes they would like to propose for discussion the the next meeting.

Internal Audit Appointment / Terms of Reference

The Council proposed that Joan Scarratt should carry out the audit again this year and asked the Clerk to contact her to arrange a convenient date.

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Cllr Ian Whitby [Chair]

Peasey Park Borders

The Clerk asked Councillors to consider whether the overgrown bracken should be cut back this year in order to tidy up the area around the youngsters playing area. She asked that they visit the area over the next couple of weeks and give some feedback.

Havens Community Website

The Clerk advised that Giles Howells who has been maintaining The Havens Website has now retired and hopes someone will take over the site in the future.

Councillors asked the Clerk to write to Giles and thank him for all his hard work over the years.

Village Hall Accounts

The Clerk distributed a copy of the Village Hall Accounts.

Predict and Protect

Natural Resources Wales advised the Council that the Predict and Protect System would be up and running again this year to ensure local beaches were able to retain their Blue Flag Status.

The Clerk will contact local businesses to ask if they are happy to continue the system for another year.

Planning Applications

NP/17/0148/FUL	Rebuilding of garden boundary retaining wall to prevent erosion by garden adjacent stream (retrospective)	Support
NP/17/0144/ADV	Consent to display new sign, The Craftsman Ship, Grove House, Little Haven, SA62 3UG	Support
NP/17/0154/FUL	Ext of rear roof element and alterations to existing ground floor rear ext to inc redesigned roof, Ty Mor, Haroldston Hill, Broad Haven, SA62 3JP	Support
NP/17/0170/FUL	Proposed conversion of garage/workshop/office to form 2 bed annexe, The Farmhouse, Broadway, SA62 3HX	Support
NP/17/0186/S73	Variation of condition 3 of NP/13/0476 to remove Managers Occupancy condition and replace with standard holiday occupancy condition. Mill Haven Place, Middle Broadmoor, Talbenny, SA62 3XD.	Support
NP/17/0019/FUL	Reconfiguration of existing pedestrian track with the formation of stone steps to access highway from new dwelling house. Land adjacent to 7 Walton Hill, Little Haven, SA62 3LA	Not Support

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Cllr Ian Whitby [Chair]

Finance

Broad Haven Village Hall Standing Order	250.00	SO
Little Haven Hall Standing Order	250.00	SO
Clerk's salary £316.16 plus expenses	362.44	
Cleddau Press April Issue	235.00	
One Voice Wales	111.00	
Bevan Glass and Grass	85.00	
Playdale Ropewalk	871.09	

Finance Income

Advertising to the end of March 2017	70.00	
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END OF MEETING

There being no further business to discuss the meeting closed at 8 pm.

THESE MINUTES ARE SUBJECT TO CONFIRMATION AT THE ANNUAL MEETING TO BE HELD ON 2 MAY IN THE BROAD HAVEN VILLAGE HALL.

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Cllr Ian Whitby [Chair]