

THE HAVENS COMMUNITY COUNCIL
CYNGOR CYMUNED THE HAVENS

FULL COUNCIL MEETING
5 SEPTEMBER 2023 – LITTLE HAVEN VILLAGE HALL – 7pm

MINUTES

Present: Cllr. H. Jones (Chair) Cllr. C. Stephens
G. Bevan , Cllr. S. Bell, Cllr. S. Reynolds and C llr.

In Attendance: J. Thomas (Clerk), County Cllr. P. Morgan,

1. **To accept apologies for absence:**
Cllrs C. Alexander, M. Burch, A. Devonald and V. Grey
2. **To disclose personal or pecuniary interests in items of business listed below:**
Cllr G. Bevan declared a personal interest regarding Item 4(i)
3. **To approve and sign minutes of the previous meeting of the Council:**
Having been circulated in advance of the meeting, minutes of the Full Council meeting held on 4 July 2023 were received and adopted as a correct record.
4. **To consider Planning Matters:**
 - (i) *NP/23/0355/FUL Vilu Reef, Trafalgar Terrace, Broad Haven. SA62 3JU.*
No objections were noted, and it was **resolved** to support this application.
 - (i) *NP/23/0427/S73 80 Sandyke Road, Broad Haven. SA62 3JF.*
No objections were noted, and it was **resolved** to support this application.
 - (i) *NP/23/0435/FUL Talbenny Hall Farm, Talbenny, Haverfordwest. SA62 3XB.*
The Chair invited interested members of the public in attendance to express their views on this application. It was noted that correspondence had been received from one of the residents in attendance and the Chair read this out. The applicants were not in attendance to answer questions. Following careful consideration, it was **resolved** by all members that would not support the application.

The Members of the public that had been in attendance, left the meeting at this juncture.
 - (i) *NP/18/0301/FUL Lower Hill Cottage, Broad Haven. SA62 3JP.*
This application was **withdrawn** prior to the meeting.
5. **Matters Arising from previous Minutes:**
 - (i) *Haroldston Woods* – It was noted that a public meeting was arranged to take place on **Thursday 28 September 2023 at 6.30pm in Broad Haven Village Hall**. County Councillor P Morgan advised inviting a representative of the PCNPA to attend. It was also noted that there was access to the church which had been given to the parks in perpetuity.
It was **resolved** that HCC would invite the Boardwalk group, PCNPA, Mr Andrew Mock and any other interested parties to attend the meeting.
6. **Finance Matters:**

(i) It was **resolved** that payments be authorised as follows:

£300.00	Cleddau Press Ltd – Community Diary (July 2023)
£10.11	Seaview Mini Market – Coffee morning supplies
£36.55	Cllr Alexander – Reimburse Coronation & Coffee morning supplies
£12.00	Fasthosts Ltd – July 2023 Webmail Account Fee
£6.52	Fasthosts Ltd – July 2023 50GB extra mailbox storage capacity
£59.99	Microsoft Corporation – renewal of annual MS365 subscription
£422.60	Clerk Salary – June 2023
£105.80	HMRC PAYE Liability – June 2023
£145.99	Clerk – reimburse out of pocket expenses for period 8/3/23 to 4/7/23
£467.50	Bevan Lawn Care – grass cutting contract
£558.00	NO BUTTS Co – 3 person Stonehenge seat for Jubilee Grant Project
£90.11	Rosemarket CC – Locum Clerk fees regarding June 2023 Meeting
£44.00	Broad Haven Village Hall – Hall Hire Charges for HCC Meetings
£45.00	Bowen Memorial Hall – Hall Hire Charges for HCC Meetings
£283.60	Total Tech Ltd – WiFi Installation Costs to BH and LH Village Halls
£84.00	Total Tech Ltd – Monthly WiFi Contract – June 2023

Members discussed the responsibility for payment of the fencing however, it was agreed that HCC would pay the amount and seek assistance with funding after.

7. Business Plan Progress:

The following progress is noted:

2022/23 Projects	Budget Value	Progress	Target Date
Book Shelter	£500	In progress, Cllrs Reynolds and Kother were unavailable for the meeting so deferred to October 2023 meeting.	October 2023
Coffee Mornings	£500	The next Coffee morning would take place on 30.9.23. Members noted the photos in the Diary.	ay 2023
Flower Planters	£1,100	Cllr Bevan reported all planters were being watered however the tree had not yet been planted	May 2023
2023/24 Projects	Budget Value	Progress	Target Date
Little Haven Interactive Boards	£1,000	A flat board had been placed on the point wall with wording between National Trust and PCNPA with planning permission being sought	Dec 2023
Community Lunches & Transport	£3,440		Oct, 2023

		Approaches had been made regarding attending the community lunch and it was noted that the date would be posted in the community diary and on the notice boards.	
King Charles Coronation	£765	Four trees planted and commemorative gifts distributed. Remaining tree to be planted on approach to LH car park.	May 2023
Little Haven Festive Lights	£2,000	The infrastructure work had been completed and the design would be the same as Broad Haven, but a little smaller due to the height. It was noted that the posts were quite small and old fashioned.	Dec 2023
Litter Picking Initiatives	£1,000	There was a box on the front of Little Haven to encourage litter removal. A student had asked if they could conduct a litter pick as part of DofE which will require sign off by a Councillor. It was resolved that the Clerk would send a letter via Neil McCarthy at Thornton Depot to thank the bin collections on the front for the excellent job they do.	April 2023
Blue Flags		It was noted that there were no blue flags .	

8. Correspondence:

(i) Memorial Bench - National Trust do not want to provide a new bench if there was one that had not been allocated already in place. It was noted that a bench on the right hand side of the point had been identified and requests would be sent to ensure that it was not allocated.

(ii) Sandbanks - The Chair had spoken with the Head of Housing and Public Protection at PCC and the feedback had been passed to John Francis Ltd and passed to the developer.

(iii) 20mph reduction – Welsh Government had been asked to extend the reduction to 20mph however, they had wanted to retain 30mph and review when the Millbank work had been completed. They had explained that it would be more beneficial to direct efforts on the provision of a footway alongside the carriageway from Broad Haven to the village.

Members were reminded to contact the Clerk should they require further information/detail of specific items of correspondence included in the July 2023 schedule.

9. Broad Haven Play Area:

The Chair advised members that they had received two quotes for the work which were approximately £22/£24k each for the completion of all of the work.

Members **resolved** to review again and look at ways to receive feedback and usage including posting of a QR code at the playground.

10. Slash Pond Fencing Repairs:

This had been discussed earlier in the meeting.

11. Any Other Business (for Information):

Car Park donations: to be discussed at the next meeting with applications submitted.

Broad Haven Carnival: It had been raised by a member of the public, Cllr Burch had offered to meet with the member of the public and a number of questions had since been received. Members noted that they were supportive of the carnival being reintroduced.

Village Hall WiFi: Members agreed that Terms and Conditions would be discussed at the next meeting to ensure what restrictions and limitations should be placed on usage of the Community WiFi.

SeaGulls: It was noted that there were a lot of SeaGulls that were stealing food and going into bins and Members agreed to speak with restaurant owners to request that patrons do not feed the sign calls and place signs in the windows.

The meeting closed at 8.30pm

Correspondence Register

Date Received	Category	Sender	Topic	Summary of Content	Response Deadline
08/09/2023	Consultation	Lite Ltd	Desing of Christmas Lights	Quote and design of Christmas lights	
01/06/2023	Consultation	One Voice Wales	EMRTS Review	Consultation on Emergency Medical Retrieval & Transfer Services	15/06/2023
24/05/2023	Consultation	One Voice Wales	Future Generations	Invite to complete survey on impact of Future Generations Act	03/07/2023
12/06/2023	Consultation	Pembs CC	Hywel Dda Childrens Services	Consultation invitation	24/08/2023
20/06/2023	Consultation	Welsh Government	Older People Commissioner	Consultation on extension of term of office for Commissioner	12/09/2023
20/06/2023	Consultation	Welsh Government	Procurement Bill	Consultation on Procurement Bill Secondary Legislation	28/07/2023
23/06/2023	Consultation	Pembs CC	Strategic Equality	Consultation on 2024-28 Strategic Equality Plan	30/07/2023
28/05/2023	Decision	Barry Bardsley	Broad Haven Play Area	Email to advise of intermittent jamming of Zip Wire	04/07/2023
08/09/2023	Information	A Gibby	Haroldston Woods	Potential Sources of funding	N/A
11/09/2023	Information	A Drumm	Haroldston Woods	Wording to advertise the public meeting on 28.9.23	N/A
11/09/2023	Information	R Fitter	Boundary Commission	Questionnaire for completion	30/9/23
11/09/2023	Information	One Voice Wales	Training courses	Training Courses available to Councillors	N/A
12/09/2023	Information	One Voice Wales	Ombudsman Public Consultation	Comments for the Equality Plan 2023-2023 consultation	02/10/2023
12/09/2023			Motions for One Voice Wales AGM 2023	Final list of motions selected for presentation/debate at AGM on 30.09.2023	N/A

