

THE HAVENS COMMUNITY COUNCIL
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FULL COUNCIL MEETING

5th MAY 2026 – IN PERSON AT LITTLE HAVEN VILLAGE HALL, AND ONLINE VIA THE ZOOM VIDEOCONFERENCING PLATFORM – 7-00pm

MINUTES

Present:

Cllrs Howard Jones, Liz Kother, Viv Grey, Chris Oliver, Liz Forster, Sally Bell, Kevyn Sturman.

Also in Attendance:

Peter Horton (Clerk); County Cllr. N. Neumann

1) **Comments of welcome by Chairman**

The Chairman welcomed all present to the meeting.

2) **Apologies received**

C'llrs Andy Devonald, George Bevan.

3) **Opportunity for members of the public to make representations on tabled agenda items**

A local resident was present to make representations on two items, as follows :

Dog waste bag dumping. It was mentioned that dog waste bags were regularly being dumped along the walkway to the seaward side of Atlantic Drive. As an aside, it was also mentioned that dog waste bags had previously been dumped in the Slash Pond from the boardwalk area when dog waste bag provision had previously been put in place.

National Forest community event. It was confirmed that arrangements were in hand for this event, due to be held the following Saturday. Arrangements for the Mariner's Way car park closure were also in hand, with signage arranged, and notification to local residents in hand. [NOTE – further details regarding this subject minuted in agenda item 12 below]

4) **Declarations of known conflicts of interest**

None.

5) **Approval of minutes of the April monthly meeting**

The minutes were approved as drafted (proposer C'llr Liz Forster, seconder C'llr Sally Bell).

6) **Matters Arising from previous meetings, and not covered under tabled agenda items**

- **Atlantic Drive update**

No update.

- **Any update on new website provision**

The Clerk had obtained an agreement from Hugo Fox for a one-off reimbursement of £50 for non-provision of aspects of agreed service, plus a further £10/month until the problem should be finally resolved, and the Planning tab be functioning correctly.

- **defibrillator training**

Dates had been set at Wednesday 3rd June in the evening, and Saturday 13th June in the morning. The Broad Haven Village Hall had been booked from 5-30pm - 8pm on Wednesday 3rd June, and 10-30am - 12-30pm on Saturday 13th June. Mr Tony Wall had kindly agreed to provide the training. C'llr Sally Bell undertook to create a poster to publicise the sessions. It was also suggested that refreshments should be arranged. Copies of the poster to be circulated around local business premises once available.

7) Accounts

- Payments for approval

Hugo Fox (direct debit)	:	£ 29-99
Hugo Fox (direct debit)	:	£ 23-99
Clerk (salary April 2026)	:	As per contract
HMRC (PAYE tax / NI contributions)	:	As per contract
Cleddau Press (INV-20170)	:	£ 235-00
PPS Pembrokeshire (INV-109)	:	£ 612-99
PPS Pembrokeshire (INV-110)	:	£ 447-99
Zurich (renewal insurance premium)	:	£1488-67
Zurich (additional premium for schedule changes)	:	£ 94-42
Total Tech (INV-17546)	:	£ 84-00

The above payments were approved (proposer C’Ilr Howard Jones, seconder C’Ilr Liz Kother).

Agenda item to be tabled in June for review of arrangements for ongoing financial support for broadband payments at the Broad Haven and Little Haven village halls.

- Income received

Honesty Box income	:	£ 489-01
Precept income	:	£11070-00
VAT reclaim income	:	£ 1599-65

- Balances held in community council accounts on 30th April 2026

Current account	:	£20407-35
Deposit account	:	£25216-67

- Final end of year financial report

Members considered the financial report circulated by the Clerk. There were no matters of concern.

- Approval of determinations for member allowances for 2026/27

Members resolved to retain the option to pay any or all of the optional allowances at any point during the year, should this be deemed appropriate. It was also agreed as part of the same resolution to pay a Chairman’s allowance of £500 for the 2026/27 year (proposer C’Ilr Viv Grey, seconder C’Ilr Liz Kother).

- Consideration of internal audit report on 2025/26 accounts

Members formally accepted the report (proposer C’Ilr Liz Forster, seconder C’Ilr Howard Jones).

- Completion of 2025/26 annual governance statement / accounting statement

Members completed and approved the document for 2025/26 (proposer C’Ilr Howard Jones, seconder C’Ilr Liz Kother). The Statement was signed by the Chairman and Clerk.

- Bank signatories

It was agreed to remove Charlie Alexander as a signatory, but not to add any new signatories at present (proposer C’Ilr Howard Jones, seconder C’Ilr Sally Bell).

8) Planning

- Planning consultations for discussion

NP/26/0152/FUL - Article 4 planning permission for 28-day camping - 2-3 pods/2-3 tents; Location: Castle High, Broad Haven, Haverfordwest, Pembrokeshire, SA62 3LY – Support.

NP/26/0178/FUL - Retention of existing property as seasonal holiday accommodation; Location: 19 Timber Hill Chalet Park, Broad Haven, Haverfordwest, Pembrokeshire, SA62 3LZ – Support.

9) Correspondence received

- 01) Roger Raymond – Request for update on Slash Pond land transfer – dealt with in agenda item 12 below.
- 02) Hugo Fox – Agreement to reimbursements for failures in website service provision – dealt with in ‘Matters Arising’ above.
- 03) Triathlon Club – Requests in connection with upcoming event – Members supportive of the requests made. Clerk to respond accordingly.
- 04) Internal auditor – internal audit report for 2025/26 accounts – dealt with in ‘Accounts’ above.
- 05) Price & Sons Solicitors – Letter informing of bequest made to HCC – noted with appreciation.
- 06) Charlie Alexander – Confirmation of resignation – noted. Clerk to send a letter of thanks for all the work carried out by her over the previous ten years.
- 07) P.P.S. Pembrokeshire – Inspection reports for playparks – noted.

- 08) Local resident – Request for more dog waste bin provision – Clerk to respond to note the bin provision currently in place, and to draw attention to the invaluable additional bin provision put in place by P.C.C. over the summer months.
- 09) The Circuit – Notification of impending pad expiry on Football Club defibrillator – Clerk to obtain new pads.
- 10) County Councillor report**
- Settlands junction.** P.C.C. had committed to new signage. This would be located before the cenotaph, to give vehicles opportunity to re-route.
- Little Haven Car park.** P.C.N.P.A. had undertaken to arrange the replacement of the electrical conduit previously flagged up as a concern.
- The Point access / parking issues.** Discussions with affected parties still in hand.
- Traffic calming measures.** C’Ilr Nick Neumann had met with Clare Williams of P.C.C. Highways Department to discuss Millmoor Way traffic calming measures. It was hoped that detailed proposals would be received from her in time for consideration in the June monthly meeting.
- P.C.S.O.** C’Ilr Neumann had met with the P.C.S.O. Adam Thomas on a couple of occasions to discuss issues of concern in the community.
- Ash dieback.** This had previously been reported as present in a tree adjacent to the Mariners Way car park. C’Ilr Chris Oliver had made arrangements to have one overhanging branch removed. Then removing rest of the tree would be arranged as necessary at a future date.
- Millmoor Way benches.** Work on these had been completed by C’Ilr Nick Neumann, at no cost to H.C.C. Members wished their thanks to C’Ilr Neumann to be noted with appreciation.
- 11) Discussion of Pride in Place grant scheme**
- It was explained that the scheme was inviting applications from local individuals / groups for capital projects that would hold benefit for the community. Application was via an online form. Members were encouraged to consider possible projects. C’Ilr Liz Kother mentioned a possible project to provide planters and benches around the Sandyke Road locality. It was explained that individuals or any local groups could apply directly for funding under the scheme. Details of the scheme to be put into the Community Diary. C’Ilr Chris Oliver undertook to produce an advertisement for this.
- 12) Discussion of possible acquisition of Slash Pond, including any necessary discussion of ongoing actions needed**
- National Forest celebratory event.** This had been arranged by the Boardwalk Group, and was set for the following Saturday 9th May, in the Mariners Way car park. It was hoped that it would prove to be a very positive experience for attendees. Setting up would commence at 11am. It was confirmed that a number of officials would be present to address the event, including the Director of the Naturfa programme & Welsh Government Senior International Biodiversity Policy Manager, the West Wales Liaison Officer for the National Forest for Wales, the C.E.O. of P.C.N.P.A., and the local County Councillor Nick Neumann.
- Acquisition of Slash Pond land.** C’Ilr Howard Jones had received a positive view from the land agent appointed to look at the proposed transfer, with no issues of concern identified. He had been of the view that the matter could be passed to solicitors for the matter to be progressed. Members agreed for the Clerk to instruct Eaton-Evans & Morris to proceed with this (proposer C’Ilr Howard Jones, seconder C’Ilr Liz Forster). Clerk to action this. It was accepted that, given the positive response from the land agent, any remaining concerns / details such as easement rights, arrangements for Japanese Knotweed treatment, etc., were unlikely to jeopardise the transfer, but would be flagged up by the H.C.C. solicitor if they were of material concern. Clerk to ask Raymond Bros for contact details for their solicitors.
- 13) Update on training courses undertaken / required**
- The following O.V.W. courses had been undertaken during the previous month :
- Code of conduct training on 20/04/26 – attendees C’Ilrs Chris Oliver, Liz Forster.
- Biodiversity Part 1 training on 14/04/26 – attendee C’Ilr Chris Oliver.
- Biodiversity Part 2 training on 23/04/26 – attendee C’Ilr Chris Oliver.
- Members were reminded to notify the Clerk of any courses they wished to attend.

- 14) **Approval of updated annual asset and financial risk assessments**
Members accepted the risk assessments as written (proposer C'llr Howard Jones, seconder C'llr Liz Forster). It was confirmed that public liability cover for the community council was set at £10,000,000.
- 15) **Discussion of village entrance signage**
Members noted the need to get the original signage put back up.
- 16) **Any updates on Community Award scheme**
C'llr Howard Jones had completed and circulated a poster to publicise the new award scheme. Clerk to put this onto the website, and ask Charlie Alexander to post a copy on the Facebook page.
- 17) **Discussion of possible dog waste bag provision**
C'llr Chris Oliver had researched costings. These were around £120 for dog waste bag dispensers. The suggestion was made of placing them at the top of the slipways at Broad Haven and Little Haven. Some Members felt that the boardwalk could be a better location. Deferred for discussion in an agenda item in June. In the meantime, C'llr Liz Kother put forward the idea of asking the school children to design a sign encouraging responsible dog ownership in relation to collecting / disposing of their pets' dog waste by means of a competition.
- 18) **Discussion of future of Community Diary**
Deferred for discussion in June.
- 19) **Discussion of possible new noticeboard provision for Broad Haven Village Hall**
Left in abeyance for the Broad Haven Village Hall Committee to consider and inform of their wishes in due course.
- 20) **Update on arrangements for defibrillator training**
Covered in 'Matters Arising' above.
- 21) **Any other business (for information only)**
Millmoor Way benches. C'llr Kevyn Sturman suggested that photographs of the completed benches should go onto the Facebook page, with full attribution to C'llr Nick Neumann for the work undertaken.
Little Haven Car Park. C'llr Kevyn Sturman raised concerns about bamboo shoots coming through the tarmac in the car park. C'llr Nick Neumann undertook to raise the matter with P.C.N.P.A.
Beach dog ban. C'llr Sally Bell passed on concerns about the section of beach set aside for a dog ban at Broad Haven. It was felt that this was the wrong way round. Matter to be tabled for discussion in June.
The Point wall. C'llr Chris Oliver mentioned that part of the wall on the left hand side was unstable. It was suggested that the blackthorn growing behind it might not be helping the situation, and needed cutting back / removing. C'llr Nick Neumann undertook to arrange a site meeting with relevant parties, and inform C'llr Chris Oliver of the arrangements for this once in place.

The meeting closed at 9-10pm. Next scheduled meeting, 7-00pm, Tuesday 2nd June 2026, Broad Haven Village Hall.