

**THE HAVENS COMMUNITY COUNCIL  
CYNGOR CYMUNED THE HAVENS**

(Clerk/RFO Helen Godfrey, Rock House, 26, Marine Road, Broad Haven, SA62 3JS)

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<http://www.pembstcc.co.uk/the-havens-community-council>

**THE MINUTES OF THE MEETING HELD ONLINE  
2 JUNE 2020, AT 7.00 PM**

**PRESENT**

Cllrs. Ian Whitby (Chair), Charlotte Alexander (Vice Chair), Mark Burch, Gillian Collins, Connie Stephens, Matthew Ford, Peter Morgan, Carys Spence, Sue Reynolds and Helen Godfrey (Clerk/RFO).

**APOLOGIES**

Cllrs. Joan Phillips, David Faulkner.

**ADOPT MINUTES FROM PREVIOUS MEETING**

The minutes were verbally confirmed and adopted by Cllr. Ian Whitby (Chair), as a true record of the meeting held on the 7th May 2020.

**DECLARATION OF INTEREST**

There were no declarations of interest declared.

**MATTERS ARISING**

None.

**AGENDA ITEMS**

**Standing down of Chair**

Cllr. Ian Whitby announced that after ten enjoyable years as a Councillor, he was officially standing down as both Chair and Community Councillor to The Havens Community Council.

He noted that moving forward Community Councils would be facing new challenges in the wake of the Coronavirus pandemic with the likelihood of additional responsibilities being handed down to local councils from County Councils. Ian requested that the Community Council should remember the unique history of the villages regarding planning applications and that all Councillors must be involved and engaged in all of the processes required by a Councillor to ensure success.

Ian was thanked for all of his hard work by Cllr. Peter Morgan. This was reiterated by all present.

**Election of Chair and Vice Chair**

One nomination had been received by the Clerk for both the role of Chair and Vice Chair:

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Cllr Ian Whitby/ Mark Burch [Chair]

Chair – Cllr. Mark Burch (seconded by Cllr. Carys Spencer)

Vice Chair – Cllr. Charlotte Alexander (seconded by Sue Reynolds)

This was fully supported by all attending Councillors with no objections raised.

### **Bank Accounts**

Cllr. Mark Burch proposed that a second (deposit) account is opened to hold money set aside as a contingency fund to safeguard the future of the play park and other projects. An agreed payment has been identified within the Sandbanks 106 agreement.

A discussion was held regarding the details of payments due from the Sandbanks 106 agreement, following the sale of the private dwellings and following the sale of the affordable housing units.

Cllr. Mark Burch is to forward the details of the 106 agreement to all Councillors for information and the Clerk was requested to look into the legalities and process of opening a second account.

### **Dog Fouling**

It has been generally noted that the amount of dog fouling has increased considerably over the lockdown period and cannot be attributed to visitors in the area. Following a short discussion, the Clerk was asked to cost some additional signage and liaise with the Face Book Team and Diary Team to raise awareness throughout the local community.

### **Festive Lights**

A job specification for putting up the 'Festive Lights' is required prior to commencing the tendering process. Cllr. Charlie Alexander offered to put together a breakdown of the costings from last year, to include labour costs, to enable a comparison to take place, and Cllr. Sue Reynolds offered to compile a list of local companies that can be approached and asked if they would like to tender.

Cllr. Matthew Ford was asked to liaise with Mostyn Davies from the Ocean Café to arrange for the lights to be transferred into storage.

### **Broadhaven Stream**

Cllr. Peter Morgan provided an update. A meeting has been held with PCC concerning the overgrowth in the stream at Webbs Hill. The Property Team are initially carrying out an investigation to ascertain who owns this parcel of land. It may be part of the school grounds and at present is awaiting a response from the Property Team.

### **Pavement from Broadway to Broadhaven**

Several requests have been picked up from the Community social media page regarding a pavement linking Broadway to Broadhaven. It is thought that a previous study was carried out in

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Cllr Ian Whitby/ Mark Burch [Chair]

relation to a cycle path. The Clerk was asked to make contact with the Highways Department at PCC to ascertain whether this is feasible.

### **Planning Applications**

NP/19/0657/FUL	Upgrading of existing car parking facility and interpretation boards, cladding of toilets and shelter canopy.  Broad Haven Car Park, Broad Haven, Haverfordwest, Pembrokeshire	Supported
NP/20/0223/OUT	Outline application for 4 dwellings (of which one is to be affordable) to consider access, layout & scale.  Adjacent to Long Ditch, Broad Haven, Haverfordwest, SA62 3HX	Not Supported

A planning application has been received regarding the demolition and rebuild of a property on Haroldstone Hill. This was received too late to be added to the agenda. The Clerk was asked to request an extension on the 14-day timeframe within which to respond to enable a full discussion to take place at the next meeting.

A number of concerns were raised to include whether the relevant notifications had been posted to ensure all neighbouring properties were aware of the submitted planning application.

### **Finance Expenditure**

The Clerk updated the Committee regarding completion of the change of bank mandate, it is hoped that the relevant outstanding information will be received this week to enable the Clerk to access the accounts and arrange payments.

### **ANY OTHER BUSINESS**

#### **Message of Appreciation**

Cllr. Mark Burch asked for a message of thanks to be added to the minutes as a note of appreciation to Emma Pritchard, for the additional workload she has undertaken in supporting the Community by ensuring that all relevant information has been uploaded to the Havens Community Face Book page during the pandemic and lockdown.

#### **Damage to Tree**

The Clerk gave an update regarding the criminal damage to a tree in the copse by the play park. This was reported to the police and a crime number provided. The damaged tree was made safe and Cllr. Peter Morgan will follow up with PCC regarding any planned clearance required.

#### **The Green, Little Haven**

Concerns were raised over the tables/ benches which have been placed on the Green in Little Haven. An Enforcement Officer from the Licensing Department is aware of the situation and will be contacting the owners of the benches to discuss and advice accordingly.

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Cllr Ian Whitby/ Mark Burch [Chair]

### **Havens Community Council Sub Committees**

Following the resignation of the Cllr. Ian Whitby, it was noted that an additional member is required to sit on both the Buildings sub-committee and the Finance Committee.

### **Football Field**

A visit to the football field has taken place. Ian Harvey, Chairman of the Football Committee had requested via Cllr. Peter Morgan for the drainage to be reviewed as there is a history of flooding. It was suggested that a few holes were dug to see if the perforated drains were still working. The French drains alongside the pitch also need replacing with clean stone to stop the water getting onto the pitch.

### **END OF MEETING**

There being no further business to discuss the meeting closed at 20.00

**THESE MINUTES ARE SUBJECT TO CONFIRMATION AT THE MEETING TO BE HELD ON 7 JULY 2020  
IN BROAD HAVEN VILLAGE HALL OR VIA AN ONLINE PLATFORM.**

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Cllr Ian Whitby/ Mark Burch [Chair]