

**THE HAVENS COMMUNITY COUNCIL**  
**CYNGOR CYMUNED THE HAVENS**

(Clerk/RFO Helen Godfrey, Ty Garland, Broadway, Broad Haven, SA62 3HX)

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<http://www.pembstcc.co.uk/the-havens-community-council>

**THE MINUTES OF THE MEETING HELD IN BOWEN HALL, LITTLE HAVEN**  
**1 MARCH 2022, AT 7.00 PM**

**PRESENT**

Cllrs. Charlie Alexander, Mark Burch, Gillian Collins (Vice Chair), Dai Faulkner, Liz Kother, Matthew Ford, Peter Morgan (County Councillor), Sue Reynolds, Carys Spence, Connie Stephens (Chair) and Helen Godfrey (Clerk/ RFO)

**APOLOGIES**

Cllr. Nick Price

**ADOPT MINUTES FROM PREVIOUS MEETING**

The minutes were verbally confirmed and adopted as a true record of the meeting held on the 1 February 2022.

Proposed: Cllr. Faulkner

Seconded: Cllr. Collins

**DECLARATIONS OF INTEREST**

Cllr. Spence – Planning Application (Lower White Gates)

**MATTERS ARISING FROM LAST MEETING:**

**Queens Jubilee**

At the last Jubilee meeting an agreement was reached to purchase gifts for under 18's in The Havens. The Clerk was requested to purchase a sample coin holder to ensure that it meets the needs of the commemorative gift. A notice was added to the Social Media page with links and a QR code to assist in identifying numbers. Another meeting has been arranged for Wednesday 9 March 2022.

**Jubilee Grant from National Lottery**

Community Residents, David Meanwell and Lorraine Dawson, attended the meeting to give an overview of a proposed project and outline the criteria for applying for funding for Jubilee celebration costs and creating a Jubilee Pathway on a small strip of leased land on the edge of Peasey Park. The Clerk was requested to seek permission from the landowners, Pembrokeshire County Council to enable the application for a National Lottery Community Grant to be submitted.

**Festive Lights**

Details of festive light rental companies have still not been received. The Clerk was requested to follow up.

**Lighting – Settlands Hill**

No Progress in finding another suitable location for a streetlight has been made. To be removed from next month's agenda.

**Pavement Broadway to Broad Haven**

An outline map is to be sourced and shared before the next meeting to identify which fields would be suitable to access and identify ownership.

### **Rubbish Bins – Millmoor Way Car Park**

Following a concern raised, feedback has been received noting that PCNPA do not place bins within their car parks as this would require a contract with Pembrokeshire County Council for them to be emptied.

### **Boules Pitch**

Confirmation was sought by the Clerk to sign the Funding Agreement and return to the Enhancing Pembrokeshire Grant Team at Pembrokeshire County Council.

Proposed: Cllr. Burch

Seconded: Cllr. Ford

### **Boules Pitch – Community Asset Transfer of Land**

Jeroen Bruins and Richard attended the meeting with the proposed Boules Pitch plans and to answer any questions. Following an ongoing communication with Pembrokeshire County Council it is their preferred method to carry out a 'Community Asset Transfer of Land' rather than create an 'add on' to the existing Play Park lease. To ascertain how much land the Havens Community Council are prepared to take responsibility for a site meeting was arranged for Thursday 3<sup>rd</sup> March 2022 at 4.00 pm.

### **Predict & Protect**

No responses have been received regarding volunteer cover for the predict and protect scheme, the flyer will be in the March edition of the Community Diary. Unless additional support is sourced there is a possibility of losing the Blue Flag.

### **Planning Sub Committee**

Item to be carried forward to April 2022.

## **COMMUNICATIONS RECEIVED:**

### **Request for funding from Paul Sartori Hospice at Home**

A short discussion took place regarding funding requests, it was agreed by all that any monies donated to causes should remain within the Havens.

### **Play Park - 3-year Service Level Agreement**

A letter has been received seeking confirmation that the annual service level agreement can be extended to a three-year agreement. This proposal was agreed by all attending Community Councillors.

Proposed: Cllr. Spence

Seconded: Cllr. Burch

### **Walton West Farm Cottages – Planning Application Concern**

The communication was shared prior to the meeting. It was agreed that residents need to be made more aware of the benefits of sharing any information sent to the planning authorities with the Community Council to assist them in their considerations.

## **COMMUNICATIONS SENT:**

None.

## **AGENDA ITEMS:**

### **Football Club – Parking**

Residents living near the recreation ground have raised concerns regarding visitors parking outside their properties in the parking bays on match days. This is of particular concern for residents with reduced mobility. The Clerk was asked to send an email to the Chair of the Football Club

requesting that players and visitors are made aware of the car parking available to them and the concerns raised by the residents.

#### **Shelter on Pathway to Point in Little Haven**

A request has been received from a resident regarding the poor state of repair of the shelter on the pathway to The Point. Additional information is to be sought as to who is responsible for the shelter and then to be followed up further.

#### **Planters Etc. Quotes**

Prior to planters being purchased, permission will need to be sought from Pembrokeshire County Council regarding placement of planters on pavements and commitments made regarding who will look after them once planted up.

#### **Elections**

The Clerk has attended a briefing delivered by Electoral Services regarding the upcoming elections, an email was sent out to all Councillors and further feedback was given on the processes involved for nominations in standing as a Community Councillor.

#### **Resignation of Clerk**

The Chair confirmed that a letter of resignation had been received from the Clerk on 3 February 2022. The letter of resignation was read out to all attending Community Councillors. The Chair verbally thanked the Clerk and noted that she has offered to work an extended notice period to assist in 'end of year' finances and handover. This was accepted. It was also agreed that the Clerk should seek costs to purchase a laptop to facilitate continuity of information moving forward.

#### **Planning Applications:**

<b>NP/21/0794/FUL</b>	<b>Address:</b> 2, Marine Road, Broad Haven, Haverfordwest, Pembrokeshire, SA62 3JR <b>Proposal:</b> Enlarging windows, replacement windows, doors and render and internal remodelling.	Supported
<b>NP/22/0008/FUL</b>	<b>Address:</b> Cross Farm, Talbenny, Haverfordwest, Pembrokeshire, SA62 3XE <b>Proposal:</b> Proposed Stable block for owner use within existing clearing.	Supported
<b>NP/22/0075/FUL</b>	<b>Address:</b> Hill Cottage, Little Haven, Haverfordwest, Pembrokeshire, SA62 3UE <b>Proposal:</b> Replacement of rear extensions with a new double gable single storey extension. Replacement sunroom to the side elevation and associated landscaping works.	Supported
<b>NP/22/0112/FUL</b>	<b>Address:</b> 48, Atlantic Drive, Broad Haven, Haverfordwest, SA62 3JB <b>Proposal:</b>	Supported

	Single storey extension to rear	
<b>NP/22/0094/S73</b>	<b>Address:</b> Lower White Gates, Settlands Hill, Little Haven, Haverfordwest, Pembrokeshire, SA62 3LA <b>Proposal:</b> Variation of condition No. 2 of NP/210360/FUL - Conservatory roof pitch increased for natural slate & replacement kitchen	Supported
<b>NP/22/0087/S73</b>	<b>Address:</b> 16, Sandyke Road, Broad Haven, Haverfordwest, SA62 3JL <b>Proposal:</b> Variation of condition No. 2 of NP/20/0347/FUL - External fenestration changes	Not Supported
<b>NP/22/0109/FUL</b>	<b>Address:</b> 4, The Peak, Point Road, Little Haven, Haverfordwest, Pembrokeshire, SA62 3UL <b>Proposal:</b> Proposed roof extension and dormer to rear elevation. Replace existing tiled roof with natural slate.	Supported

#### Finance: (Outgoings)

Clerks Salary- January 2022	£581.44
Cleddau Press – February 2022	£290.00
Fasthosts Webhosting – February 2022	£12.00
ICO Subscription	£35.00
Little Haven & Talbenny Amenities – Festive Donation	£250.00

#### Finance: (Income)

Honesty Box	£149.27
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#### Any Other Business:

#### END OF MEETING

There being no further business to discuss the meeting closed at 20.40