

**THE HAVENS COMMUNITY COUNCIL
CYNGOR CYMUNED THE HAVENS**

(Clerk/RFO Helen Godfrey, Ty Garland, Broadway, Broad Haven, SA62 3HX)

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<http://www.pembstcc.co.uk/the-havens-community-council>

**THE MINUTES OF THE MEETING HELD IN BOWEN MEMORIAL HALL
4 JANUARY 2022, AT 7.00 PM**

PRESENT

Cllrs. Charlotte Alexander, Mark Burch, Gillian Collins (Vice Chair), Dai Faulkner, Liz Kother, Matthew Ford, Peter Morgan (County Councillor), Nick Price, Sue Reynolds, Carys Spence, Connie Stephens (Chair) and Helen Godfrey (Clerk/ RFO).

APOLOGIES

None received.

RUNNING ORDER OF MEETING

Chair Cllr. Stephens amended the running order of the meeting to enable PCSO Thomas Adams, two planning application applicants and resident Gareth Rudder to address the meeting and leave if they wished to do so.

ADOPT MINUTES FROM PREVIOUS MEETING

Following a requested amendment, the minutes were verbally confirmed and adopted as a true record of the meeting held on the 7 December 2021.

Proposed: Cllr. Spence.

Seconded: Cllr. Price.

DECLARATIONS OF INTEREST

Cllr. Spence – Planning application, The Old Vicarage, Haroldston Hill.

MATTERS ARISING FROM LAST MEETING

Lease - Slash Ponds & Land of Trafalgar Terrace

The lease has now been signed by Chair Cllr. Stephens, countersigned by Vice Chair Cllr. Collins and witnessed by the Clerk/RFO. This was returned to the solicitors by recorded delivery and all fees paid.

Queens Jubilee

Cllr. Reynolds has provided the Clerk with a list of local organisations and contact details. It was agreed to set up a Jubilee celebration subcommittee. A date in mid-January is to be agreed for the first meeting in Broad Haven Village Hall. Cllrs. Reynolds, Kother, Collins, Stephens, Faulkner & Alexander all volunteered to attend and decide on the next steps.

Festive Lights

The festive lights are due to be removed following the Christmas period, the Clerk requested permission to price up at least 6 new motifs and order before the end of this financial year. This was agreed and prices will be presented at the next meeting in February.

Sea Trust – Letter of support request

As a follow up to a previous communication the Clerk sought permission to respond to the Sea Trust in support of their application to access some of the Havens Enhancing Pembrokeshire Grant Fund.

There is no financial implication to the Havens Community Council as all match funding will be provided by the Sea Trust.

Lighting – Settlands Hill

The Clerk was requested to follow up with other residents on Settlands Hill to ascertain whether they would be prepared to have lighting fixed to their property, Pembrokeshire County Council have responded stating that there is no suitable land owned by the authority to install a replacement light.

Honesty Box Applications

It was agreed to award Support the Boardwalk £500.00 following their application for funds from the Honesty Box.

Road Safety by Railings near Swanswell Close

The Clerk has met with Cllr. Kother and County Councillor Morgan on site to review the location of suggested yellow lines. Cllr. Morgan confirmed that he has passed on this request to Pembrokeshire County Council and is awaiting feedback.

Sea Defences opposite Sunshine Italian Restaurant

Cllr. Morgan noted that an engineer has been to look at the sea defences and will feedback his responses once received.

Traffic Calming by Ocean Bar

Cllr. Morgan noted that there are planned traffic calming measures and repainting of road markings planned. (See communication received below from Pembrokeshire County Council).

Sandbanks Affordable Housing

The Clerk has written a letter to support the affordable housing concern at Sandbanks. This was forwarded to all Community Councillors and will be sent to Pembrokeshire Coast National Parks Planning Officer accordingly.

COMMUNICATIONS RECEIVED

General Power of Competence

A letter has been received from the Welsh Government regarding General Power of Competence coming into force 5 May 2022. Community Councils do not have to meet the conditions for the general power of competence unless it wishes to resolve itself an eligible council.

Broad Haven Village Hall

A communication has been received noting an hourly price increase for hall rental.

Proposed 20mph and Review of Existing Limits

An email has been received noting observations which PCC plan to address:

- White lining on the approach to Enfield Road from Marine Road is poor. Requires re painting.
- Carriageway Give Way Markings. Require re painting
- Carriageway Yellow Bus Stop – requires re painting.
- Give way markings from Private Car park.
- Centre line / warning lines absent on the bend and worn along Enfield Road to refresh.

Broad Haven Triathlon July 2022

Following discussions with Welsh Triathlon regarding the potential for increasing the number of competitors at the triathlon in Broad Haven, the organisers are seeking the views of the Community Council as to whether there would be support to increasing the number of competitors from 300 to 400 places. This may also be dependent on whether additional parking can be sought. No objections were noted, and the Clerk will feed back accordingly. The date of the 2022 event is Saturday 16th July with a start time of around 9.30.

Road Safety Long Lane to Atlantic Drive

Following receipt of a letter which was shared prior to meeting, Resident, Gareth Rudder, addressed the meeting regarding the lack of a pathway between the junction of Long Lane and Atlantic Drive and the safety of pedestrians. He noted that there had been several near misses and it was only a matter of time before a more serious incident takes place. The Clerk will arrange to meet with Mr. Rudder and look at possible solutions to include referring to PCC, getting quotes for a cinder path to be laid in the grass verge and applying for a grant via the Traffic and Highways Community Works Fund when next available.

AGENDA ITEMS

Police Community Police Officer

PCSO Thomas Adams attended meeting to introduce himself and his role. His focal point presently is raising awareness of bogus Police Officers targeting the local area, whereby they directly contact residents at their property and claim that their bank cards have been cloned. PCSO Adams emphasised that his role is to engage with the local community and provide support. Cllr. Stephens raised concerns regarding the Marine Road car park and Cllr. Reynolds expressed concerns over speeding cars along the sea front, particularly during the holiday seasons. PCSO Adams stated that it was important for any possible offences to be reported immediately, either by phone or online to enable them to respond immediately. It was noted that a more visible presence of both the police and traffic wardens would be welcomed.

Cenotaph & Remembrance Service

A request has been made for the Havens Community Council to take over the organisation of Remembrance Service at the Cenotaph. During the pandemic, there have been no organised services. Cllr. Morgan noted that there were members of the community who were keen to engage and help with arrangements. Previous services have been held at 2.30 in the afternoon with Air Cadets in attendance followed by a church service. In November 2021 the cadet attended at 1.00 pm.

Code of Conduct

Cllr. Spence requested confirmation as to whether all Councillors had signed the Code of Conduct. It was noted that all Councillors are required to sign a 'Declaration of Acceptance of Office', this is linked to the code of conduct. It was agreed that the Clerk would send out a copy of the Code of Conduct along with the 'Declaration of Acceptance of Office' so that the Clerk could update the records held on file.

Finance

Following a meeting of the Finance Sub Committee on 14 December 2021, the budget workings and Precept Notification were shared with all Councillors. Cllr. Reynolds requested additional information regarding costings of 'book swap shelters' and further understanding of monies spent under section 137; It was clarified that a designated amount of money from the precept can be utilised per electorate. Additional concerns and discussion took place regarding the proposed increase of the hourly rate for the Clerk. It was noted that the rate should reflect the skills and knowledge of the Clerk and the hourly rate had not been increased for several years. Following a discussion and agreement of the proposal, it was agreed that moving forward the hourly rate should not be increased to a level more than the percentage increase of the precept.

The budget was agreed by all and ratified with no further questions presented. The Precept was set for 2022/2023 at £27,675.00; an increase on last year of 2.5%.

Proposed: Cllr. Price.

Seconded: Cllr. Reynolds.

Play Park

The Clerk confirmed that the wording on the 106 agreement states that the money can be used for 'enhancing the existing play area'. It was agreed that the designated money needs to be spent before it is lost. The Clerk is going to seek quotes for repairs and servicing to take place on the zip wire and for 'soft pour' surfacing to be installed on 'high wear' areas (around gate entrances) which become hazardous in wet weather. Contact will be made with the Enhancing Pembrokeshire Team to ascertain the correct processes and double check the criteria before any commitment is made.

Pavement from Broadway to Broad Haven

A letter was received and shared prior to the meeting regarding road safety and the lack of a safe path between Broadway and Broad Haven. It was agreed that the Clerk would forward previous communications received to all Councillors in view of establishing a course of action.

Planning Applications:

NP/21/0773/OUT	Address: Former Turkey Farm, Land off Blockett Lane, Little Haven, Haverfordwest, Pembrokeshire, SA62 3UH Proposal: Erection of four dwellings	Not Supported
NP/21/0711/FUL	Address: Heddfan, Little Haven, Haverfordwest, Pembrokeshire, SA62 3UH Proposal: Side extension, roof extension and part loft conversion to the existing bungalow.	Supported
NP/21/0710/FUL	Address: 12, Wesley Road, Little Haven, Haverfordwest, Pembrokeshire, SA62 3UJ Proposal: Proposed outbuilding to form home office and additional living accommodation. (retrospective)	Supported
NP/21/0777/HRN	Address: The Old Vicarage, Broad Haven, Haverfordwest, Pembrokeshire, SA62 3JP Proposal: Removal of section of hedgerow for to allow access of farm machinery	Supported
NP/21/0810/FUL	Address: 67, Puffin Way, Broad Haven, SA62 3HP Proposal: Erect balcony at first floor level on the front of the property	Supported

Finance: (Outgoings)

Clerks Salary- November 2021	£650.96
Cleddau Press – December 2021	£330.00
Fasthosts Webhosting – December 2021	£12.00
Etts Ltd – Installation of Christmas Lights	£780.00
Walton West Church – Grass Cutting	£200.00
Morgan LaRoche Solicitors – Legal Fees Slash Ponds Lease	£1,238.00
Christmas Tree - PRag	£135.00
Clerk – Petty Cash/ Postage	£2.93
Clerk – Petty Cash/ Diary Team Christmas Gifts	£30.00
British Legion – Remembrance Wreath	£45.00
Broad Haven Village Hall Hire	£11.30
Broad Haven Village Hall Annual Grant	£1,000.00
Honesty Box Monies – Broad Haven Village Hall	£500.00
Honesty Box Monies – Broad Haven Play Group	£500.00

Finance: (Income)

Honesty Box - December	£28.47
Community Diary Adverts	£30.00
Festive Donation – Broad Haven Holiday Park	£250.00
Pembrokeshire County Council - Precept	£9000.00

END OF MEETING

There being no further business to discuss the meeting closed at 21.06