

THE HAVENS COMMUNITY COUNCIL CYNGOR CYMUNED THE HAVENS

(Clerk/RFO Christine Lewis, The Farmhouse, Broadway, Broad Haven, SA62 3HX)
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THE MINUTES OF THE MEETING HELD AT BROAD HAVEN VILLAGE HALL, 5 MARCH 2019, AT 7 PM

PRESENT

Cllrs Charlotte Alexander, Mark Burch(Chair), Gillian Collins, David Faulkner Joan Phillips, Susan Reynolds, Connie Stephens, Ian Whitby (Vice Chair), Peter Morgan (County Councillor, Christine Lewis (Clerk/RFO).

APOLOGIES

Cllrs Matthew Ford, Carys Spence, Byron Grey (Youth Representative)

ADOPT MINUTES FROM PREVIOUS MEETING

The minutes were signed by Cllr Mark Burch (Chair), as a true record of the meeting held on the 5 February 2019.

DECLARATION OF INTEREST

There were no declarations of interest declared.

MATTERS ARISING

Plastic Free Communities Status Advertisements

The Clerk was asked to thank Susan Scarr for all her hard work in achieving Plastic Free Status for The Havens.

Trafalgar Terrace Coffee Afternoon

Councillors discussed the management and layout of the Trafalgar Terrace Car Park. The Clerk advised that a company has been contracted to apply the planned parking bays which will include some disabled bays.

Cllr Mark Burch (Chair) and Cllr Ian Whitby (Vice Chair) will write up the Terms and Conditions for Parking which will be displayed at the entrance. It was decided to continue with the Honesty Box System for the next 12 months with the car park maintenance costs being met by the precept.

AGENDA ITEMS

Safe Crossing for Millmoor Way

Concern has been expressed by residents that there was no safe crossing place into the National Parks Car Park at the North End of Broad Haven Village.

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Cllr Mark Burch [Chair]

A request was made for a dropped curve opposite the opening but Councillors pointed out that as the opening was on the bend of the road it would not be possible to have a dropped curb in that position.,

The Clerk was asked to contact Highways and ask them to inspect and provide feedback on the concerns raised..

Honesty Box Donation Applications

The Clerk advised she had received two applications for the Honesty Box Donations for the next financial year. Christine advised that a Call for Applicants will be advertised in the April Diary with a view to making a selection during the May Annual Meeting..

PCC Enquiry regarding Community Tensions

Pembrokeshire County Council requested that all Town and Community Councils advise them of any Community Tensions they became aware of during the coming months.

Cigarette debris on Little Haven Beach

The Clerk advised she had received calls from local electors regarding the number of cigarette ends that had been found on Little Haven Beach during the recent beach clean. The area of concern was just over the wall, opposite the Swan. Councillors asked the Clerk to alert the Landlord at the Swan to the problem.

Football Club Year End Accounts

Cllr Dai Faulkner was asked to arrange for the Football Club Treasurer to submit their End of Year Accounts for 1 April 2018-31 March 2019.

Grass Cutting Tender

Four Grass Cutting Tender submissions were received and evaluated by Councillors. Cllr Ian Whitby (Vice Chair) proposed that the contract be awarded to Bevan Lawn Care and Cllr Mark Burch (Chair) seconded.

The Clerk was asked to thank the remaining contractors for their time.

Repairs to Lamp Motifs

As with previous years there was some damage to the Festive Lighting Motifs from strong winds over Christmas. It was agreed to purchase the necessary rope lights to repair them for next year.

Welsh Audit Office Report / 2018/19 Theme

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Cllr Mark Burch [Chair]

The Welsh Audit Office Report on the 2017/18 Audit was received which highlighted there were still some Councils submitting both late and inaccurate figures.

They advised that the theme for the 2018/2019 Audit would concentrate on Council Standing Orders and Sub Committee Terms of Reference.

Review of Internal Auditor's Terms of Reference

Councillors were asked to review the Internal Auditor's Terms of Reference and submit any suggested updates to the Clerk who would circulate them for approval.

Appointment of Internal Auditor

Cllr Ian Whitby (Vice Chair) proposed that Joan Scarratt be appointed Internal Auditor for 2018/2019 and Cllr Joan Phillips seconded.

End of year Budget Reconciliation

The Clerk circulated the end of year Budget Reconciliation which included estimated amounts for the remainder of the year. This showed an expected end of year balance after removing the ring fenced contingencies for future elections and councillor expenses.

IRP February 2019 Report

The Clerk circulated the Independent Remuneration Panel Report for 2019 highlighting those areas covering Community Councils.

Government Funding for Community Engagements in local democracy

The Clerk circulated the Government Funding being made available for Community Engagement.

Planning Applications

NP/19/0069/S73	Removal condition 4 on NP/99/092 in order to allow all year holiday use of The Barn, South Hill, Talbenny, SA62 3XA	Support
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Finance

Clerk's salary and admin expenses	488.84	
Fasthosts Emails	12.00	
Cleddau Press March Issue	300.00	
One Voice Wales Subscription	238.00	
HMRC	322.80	
Motif Repairs	300.00	
G D Harries Footpath Pro Forma Invoice	10680.00	
Welsh Audit Office Invoice	268.75	

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Cllr Mark Burch [Chair]

Seated Furniture - Replacement Benches for Cenotaph	635.98	
Litemania.co.uk. LED Rope Lights	378.56	

Payments authorised by Cllrs Phillips and RFO C Lewis

END OF MEETING

There being no further business to discuss the meeting closed at 8 pm..

THESE MINUTES ARE SUBJECT TO CONFIRMATION AT THE MEETING TO BE HELD ON 2 APRIL IN THE BOWEN MEMORIAL HALL.

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Cllr Mark Burch [Chair]