

## THE HAVENS COMMUNITY COUNCIL

Acting Clerk: Peter Horton email: [Clerk@thehavenscommunities.org.uk](mailto:Clerk@thehavenscommunities.org.uk)

Summons to  
The Havens Community Council Ordinary Meeting  
to be held on Tuesday 4<sup>th</sup> February 2025  
at 7pm in Little Haven Village Hall, and online using the Zoom video-conferencing platform  
(contact Clerk for Zoom access details)

### Agenda

#### Standing Agenda Items

1. **Introduction. Chair.**
2. **Public participation.** An opportunity for members of the public to speak and ask questions about the issues included on the agenda. **Chair.**
3. **Apologies.** Inform Council of apologies received. **Clerk.**
4. **Absences.** Inform Council of Absences (i.e. no apology received). **Clerk.**
5. **Declarations of Interest.** To disclose personal and pecuniary interests in items of business listed. **All Cllrs.**
6. **Approval of draft minutes**
  - a. To approve Minutes from the January 2025 monthly meeting. **Chair.**
  - b. To approve Minutes from EGM held on 22<sup>nd</sup> January 2025. **Chair.**
7. **Receive update on Broadway road safety.** County Councillor
8. **Receive report from County Councillor.** County Councillor.
9. **Finance.**
  - a. **Payments to be made.** For Authorisation by HCC. **Vice Chair.**
  - b. **Payments received.** For noting by HCC. **Vice Chair.**
  - c. **Balance.** Update on current balance. **Vice Chair.**
10. **Planning Application consultations received.**

**NP/24/0543/FUL** – Two Story rear extension; Location: 39, St Brides Road, Little Haven, Haverfordwest, Pembrokeshire, SA62 3UN

**NP/24/0688/FUL** – Conversion of loft space to habitable room and toilet; Location: 7 Millmoor Cottages, Broad Haven, Haverfordwest, Pembrokeshire, SA62 3JH

**NP/25/0001/FUL** – Proposed Cattle Unit; Location: Haroldston Farm, Haroldston Hill, Broad Haven, Haverfordwest, Pembrokeshire, SA62 3NB

**NP/25/0006/FUL** – Retention of existing property as seasonal holiday accommodation; Location: 27 Timber Hill Chalet Park, Broad Haven, Haverfordwest, Pembrokeshire, SA62 3LZ

**NP/25/031/FUL** – Rear extension to create a larger conservatory; Location: 22, Swanswell Close, Broad Haven, Haverfordwest, Pembrokeshire, SA62 3LW

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11. **Correspondence received**
12. **Staffing Update.** HCCSC to provide updates on all staffing matters.
  - a. **Clerk.** Update and discuss recruitment process of new clerk. **Chair**
  - b. **Acting Clerk.** Discussion of arrangements for Acting Clerk terms and conditions.
13. **Website/Email/Social Media Update.** Cllr Sturman to provide a progress update on Website and email addresses.
14. **Honesty Box Grant Applications.** To discuss and approve any submissions.
15. **Discussion of grit bin provision in community.**
16. **Discussion of wild water sauna**
17. **Insurance.** To receive update on progress with Action 241004: Clerk to forward email details of insurance renewal to all Cllrs so Cllrs can approve. **Clerk.**
18. **Boules Pitch Solicitor.** To receive update from Eaton, Evans and Morris. **Chair.**

#### **Maintenance.**

19. **Play Park Quotation.** Paid
20. **Playgrounds Inspection contract** - *for noting.*
21. **Weed Spraying** – *update if available.*
22. **Atlantic Drive-** *update if available.*
23. **Bus Shelter.** To receive update on Action Oct 24: The Clerk to contact Tiers Cross for support towards the £247 cost quote for new glass at White Railings bus stop as it was joint responsibility. **Clerk.**
24. **Millmoor Way Bus Shelter** – *update.* **Cllr Stephens**
25. **Book shelter.** Update on repairs. **Cllrs Bevan and Devonald.**
26. **Settlands Hill Footpath grass cutting.** Update from County Councillor
27. **Football Pitch footpath grass cutting.** To receive update on Action 241012: Clerk to ensure cutting of nearby path is added to the existing grass cutting tender. **Clerk.**
28. **Concrete base for Football Pitch Bench.** To receive update on Action 241013: Clerk to inform PCC Planning Department for approval of concrete base.

#### **Projects.**

29. **Community Lunches.** *Update.*
30. **Litter Picking.**
31. **Christmas Lights.**
32. **Lamp Post sponsors** - To receive updates including funds raised

### **Miscellaneous**

- 33. **Predict and Protect Rota 2024** – *Update.*
- 34. **Community Awards** – *For discussion.*

### **Meeting Closedown**

- 35. **Any Other Business:** To be discussed at the discretion of the Chair, for noting purposes only.
- 36. **Date of Next Meeting.** Tuesday 4<sup>th</sup> March 2025, Broad Haven Village Hall. **Chair.**