

**THE HAVENS COMMUNITY COUNCIL  
CYNGOR CYMUNED THE HAVENS**

(Clerk/RFO Helen Godfrey, Ty Garland, Broadway, Broad Haven, SA62 3HX)

Tel: 07780 008915 Email/ebost [Clerk@havenscommunities.org.uk](mailto:Clerk@havenscommunities.org.uk)

<http://www.pembstcc.co.uk/the-havens-community-council>

**THE MINUTES OF THE MEETING HELD IN BOWEN HALL, LITTLE HAVEN  
2 NOVEMBER 2021, AT 7.00 PM**

**PRESENT**

Cllrs. Charlie Alexander, Mark Burch, Gillian Collins (Vice Chair), Dai Faulkner, Matthew Ford, Peter Morgan (County Councillor), Sue Reynolds, Connie Stephens (Chair) and Helen Godfrey (Clerk/RFO).

**APOLOGIES**

Cllrs. Liz Kother, Carys Spence.

**ADOPT MINUTES FROM PREVIOUS MEETING**

The minutes were verbally confirmed and adopted as a true record of the meeting held on the 5 October 2021.

Proposed: Cllr. Ford.

Seconded: Cllr. Burch.

**DECLARATIONS OF INTEREST**

Cllrs. Stephens, Reynolds, Alexander – Broad Haven Village Hall Grant Money.

**Running Order of Meeting**

The Chair changed the running order of the meeting to enable visiting resident to leave the meeting if they wished to do so following their agenda item.

**Lighting – Settlands Hill**

A concern has been raised by a resident regarding the loss of a streetlight on Settlands Hill. The streetlight was removed when a telegraph pole was relocated by private application but was not replaced. It is felt that this is the responsibility of Pembrokeshire County Council, there are elderly residents living on Settlands Hill and their safety is being put at risk during the hours of darkness. This was raised previously; however, no resolution was reached. Another resident has stated that they are prepared for a light to be installed against their property. Contact is to be made with the Street Lighting Officer to follow up.

**MATTERS ARISING FROM LAST MEETING**

**Lease - Slash Ponds & Land of Trafalgar Terrace**

Following direct contact from the Raymond Brothers an email was sent to them and a response received clarifying the boundary of the intended retained land. The viewing point and the pathway at the side of the garages are not included in the land to be retained. Cllr. Stephens noted that the solicitor acting on behalf on the Havens Community Council was on annual leave and there were a couple more questions that needed a response before the lease could be signed.

**Tender for Festive Lights**

Pembrokeshire County Council have responded stating that permission is not granted to string lights between the posts. Unfortunately, this means that there will be a limited display of lights this year. It was agreed to look at the costs for additional low wattage lights for next year. The

Clerk also noted that The Ocean Café had written to inform the Community Council that they are no longer able to voluntarily devote their time to the festive lights as in previous years.

Seven requests for quotes from local contractors were sent out. The Community Councillors reviewed the two quotes received and awarded the contract to the lower quote. Call out charges will apply whilst the lights are being displayed.

Proposed: Cllr. Reynolds.

Seconded: Cllr. Alexander.

### **Peasey Park**

No response has been received regarding the plan of the intended fencing. It was agreed that the Clerk would contact the contractors to inform them to go ahead and erect a 1-meter fence.

### **Traffic, Speed Concerns and Drink Driving**

On 1<sup>st</sup> November the Clerk, Chair and Vice Chair met with the Casualty Reduction Officer and two Traffic Officers, they were keen to listen to the concerns of the Community Council and have been working closely with Pembrokeshire County Council to review road markings and speed limits between Haverfordwest and The Havens. They will remain in contact and provide updates; they also agreed to attend a Community Council meeting next spring and discuss their plans for monitoring and addressing traffic offences in the area.

### **Queens Jubilee**

A flyer has been prepared for the social media page; it was queried whether we need to form a planning group /working party to take this forward. It was requested that local organisations are approached to ascertain whether they are interested in assisting. The Clerk will also contact local companies who advertise in the Community Diary.

The Clerk has set up an account with a flag making company and will place an order next week.

## **AGENDA ITEMS**

### **Casual Vacancy**

Three applicants attended the meeting between 19.30-20.00 for informal interviews regarding the vacant position of Community Councillor. Following the interviews, a vote was taken, and the post was awarded to Nick Price.

### **Signage to deter the feeding of seagulls**

Councillor Alexander requested that signage to deter people from feeding seagulls was erected before the next summer season. It was noted that there have been several problems with seagulls attacking people in other seaside locations. The Clerk was requested to contact the signs unit.

### **Road Safety by railings near Swanswell Close**

Carried forward to December 2021

### **Honesty Box Applications**

Three applications have been received:

- Football Club
- Broad Haven Play Group
- Support the Boardwalk

Following receipt of these applications the Clerk was asked to request the accounts prior to distributing any funds. Cllr. Collins noted that some of the money could be spent on other, more community-based activities to create community involvement within the Havens.

### **Abandoned Cars – Webbs Hill**

Concerns have been received regarding two vehicles, one unroadworthy, being left outside Broad Haven Primary School. These have been reported and removal notices placed on the vehicles stating they must be removed within 7 days.

### **Finance Meeting**

A date to be arranged for the Finance Committee to meet and set next year's budget.

### **Publication of Minutes**

Following a short discussion, it was agreed that the minutes of meetings will be published in the Community Diary and on the Havens Community website in 'draft' prior to ratification at the following meeting. Therefore, the December Community Diary issue will contain two sets of minutes. It was also agreed to only publish condensed minutes in the Community Diary with the full minutes being made available on the Havens Community Council website.

### **Chairs Notes**

A request was made to add some additional information to the agenda each month to enable everyone to understand each item more fully and enable them to give a measured response. It was also requested that the name of the Councillor is added next to the agenda item they have requested. This will be carried out for a trial period.

Proposed: Cllr. Reynolds.

Seconded: Cllr. Burch.

### **Havens Community Diary Adverts**

The Community Diary is self-funding and is not meeting full cost recovery. The cost of publication for 2020/2021 was: £2885.00 (it will be higher this year, as last year there were reduced copies published during the lockdowns). Approximate income was: £2500.00. Invoices for the Diary Adverts were sent out late July, these were chased in September and all outstanding invoices contacted by phone weekly since then. There remain two non-payees, the Clerk was requested to follow up once more and then if no response received the adverts are to be removed.

### **Broad Haven Village Hall**

Broad Haven Village Hall have made a formal application for the £1000.00 grant money available to them annually. The Clerk was asked to request their accounts before the next meeting.

### **Planning Applications:**

<b>NP/21/0650/FUL</b>	<b>Address:</b> Ty Nant, 10, Wesley Road, Little Haven, Haverfordwest, Pembrokeshire, SA62 3UJ  <b>Proposal:</b> Conversion of existing garage into a one-bedroom holiday let, with new slate roof and entrance. Replacement of tiled roof on the existing single storey side extension with new slate roof and two rooflights.	Supported
-----------------------	---	-----------

### **Finance: (Outgoings)**

Clerks Salary- September 2021	£480.32
Cleddau Press – October 2021	£250.00
Fasthosts Webhosting – October 2021	£12.00
Broad Haven Village Hall Hire	£11.50

**Finance: (Income)**

Honesty Box - October	£487.10
Community Diary Adverts	£847.00
HMRC VAT Reclaim (Feb 2020 – Mar 2021)	£1,962.80

**END OF MEETING**

There being no further business to discuss the meeting closed at 21.00.

**THESE MINUTES ARE SUBJECT TO CONFIRMATION AT THE MEETING TO BE HELD ON TUESDAY 7  
DECEMBER 2021 IN BROAD HAVEN VILLAGE HALL.**

.....  
H Godfrey