

## THE HAVENS COMMUNITY COUNCIL

Chair: Howard Jones email: [howard@havenscommunities.org.uk](mailto:howard@havenscommunities.org.uk)

Summons to  
The Havens Community Council Ordinary Meeting  
to be held on Tuesday 7<sup>th</sup> January, 2024  
at 7pm in Broad Haven Village Hall

### Agenda

#### Standing Agenda Items

1. **Introduction. Chair.**
2. **Public participation.** An opportunity for members of the public to speak and ask questions about the issues included on the agenda. **Chair.**
3. **Apologies.** Inform Council of apologies received. **Clerk.**
4. **Absences.** Inform Council of Absences (i.e. no apology received). **Clerk.**
5. **Declarations of Interest.** To disclose personal and pecuniary interests in items of business listed. **All Cllrs.**
6. **Minutes of Full Council held on 3rd December and EGM on 18<sup>th</sup> December 2024**
  - a. To approve Minutes from the Meeting held on 5<sup>th</sup> November 2024. **Chair.**
  - b. To approve Minutes from EGM held on 18 December 2024. **Chair**
7. **Receive update on Broadway road safety.** County Councillor
8. **Receive update on Mill Bay Homes and discuss reply to Asbri.** Chair and County Councillor
9. **Receive report from County Councillor.** County Councillor.
10. **Finance.**
  - a. **Payments to be made.** For Authorisation by HCC. **Vice Chair.**

Type	Date	Payee	Amount	Remarks

- b. **Payments received.** For noting by HCC. **Vice Chair.**

Type	Date	From	Amount	Remarks

- c. **Balance.** Update on current balance. **Vice Chair.**
  - d. **2023/24 Audit update.** To receive an update and to decide on how to progress. **Chair.**

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e. **2024/25 Audit update.** To receive an update and to decide on how to progress. **Chair.**

f. **2025/26 Budget.** To review draft budget and agree 25/26 precept.

g. **Member Allowances 2023/24. Chair**

11. **Planning Applications.**

Sea Nook, 23 Millmoor Way, Broad Haven – Demolition of rear extension. Erection of new side porch extension and rear single storey extension to facilitate larger living space.

Retrospective planning application – Farm diversification to create seasonal dog exercise (summertime only) near Williamston Farm.

12. **Staffing Update.** HCCSC to provide updates on all staffing matters.

a. **Clerk.** Update and discuss recruitment process of new clerk. **Chair**

13. **Website/Email/Social Media Update.** Cllr Sturman to provide a progress update on Website and email addresses.

14. **Honesty Box Grant Applications.** To discuss and approve any submissions.

15. **Insurance.** To receive update on progress with Action 241004: Clerk to forward email details of insurance renewal to all Cllrs so Cllrs can approve. **Clerk.**

16. **Boules Pitch Solicitor.** To receive update from Eaton, Evans and Morris. **Chair.**

**Maintenance.**

17. **Play Park Quotation.** Paid

18. **Playgrounds Inspection contract** - *for noting.*

19. **Weed Spraying** – *update if available.*

20. **Atlantic Drive-** *update if available.*

21. **Bus Shelter.** To receive update on Action Oct 24: The Clerk to contact Tiers Cross for support towards the £247 cost quote for new glass at White Railings bus stop as it was joint responsibility. **Clerk.**

22. **Millmoor Way Bus Shelter** – *update.* **Cllr Stephens**

23. **Book shelter.** Update on repairs. **Cllrs Bevan and Devonald.**

24. **Settlands Hill Footpath grass cutting.** Update from County Councillor

25. **Football Pitch footpath grass cutting.** To receive update on Action 241012: Clerk to ensure cutting of nearby path is added to the existing grass cutting tender. **Clerk.**

26. **Concrete base for Football Pitch Bench.** To receive update on Action 241013: Clerk to inform PCC Planning Department for approval of concrete base.

## **Projects.**

- 27. **Community Lunches.** *Update.*
- 28. **Litter Picking.**
- 29. **Christmas Lights.**
- 30. **Lamp Post sponsors** - To receive updates including funds raised

## **Miscellaneous**

- 31. **Predict and Protect Rota 2024** – *Update.*
- 32. **Community Awards** – *For discussion.*

## **Meeting Closedown**

- 33. **Any Other Business:** To be discussed at the discretion of the Chair, for noting purposes only.
- 34. **Date of Next Meeting.** Tuesday 4 Feb, LH Hall. **Chair.**