

# THE HAVENS COMMUNITY COUNCIL CYNGOR CYMUNED THE HAVENS

(Clerk/clerc Christine Lewis, The Farmhouse, Broadway, Broad Haven, SA62 3HX)  
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## MINUTES OF THE BUSINESS PLANNING MEETING HELD IN LITTLE HAVEN AT 7 PM ON THE 17 JANUARY 2016

### PRESENT

Cllrs Mark Burch, Ian Whitby, Mary Whitewright (Chair), Christine Lewis (Clerk/RFO)

The clerk presented a reconciliation of the 2015/16 budget for the year to date and gave an estimate of the actual spend for the remainder of the year.

Christine advised the meeting that the grant funding/spend for the Boardwalk Project has been separated out from the community budget as these figures have been recorded and reported according to the procedures laid down by SITA. SITA have monitored the activities and funding as the project progressed.

Councillors were pleased to note that whilst there were some overspends in the budget due to increased costs and expenses the overall spend for the year was well within budget giving us a £776 surplus (subject to end of year actual figures).

Income for the year is up by over £2000. This was attributed to the income from the contractors using the car park making up for the loss of advertising revenue and loss of Play Parks funding from PCC. It has been noted, however, that not all of the promised funds for the use of the Car Park have been received at this time.

Councillors noted that whilst we have been able to stay within budget for the majority of our responsibilities we have not managed to increase reserves to the necessary level required to safeguard all existing community amenities and this should be taken into account when setting this year's budget.

It was agreed that a small percentage increase would be applied to our regular payments such as audits, insurance and grass cutting to cover potential increased costs with the following amenities budgets being increased to:

Amenity	Recommended budget for the year
	£
Village Hall monthly allowance	3000
Church Yard grass cutting allowances	600
Boardwalk Maintenance Allowance	650
Trafalgar Terrace Car Park	1000 **
Bus Shelters (includes budget for 1 x replacement)	1600

Signed .....

Christine Lewis (RFO)

\*\* The Contractor's Car Parking contribution of £2000 will be added to this figure when received and ring fenced for car park repairs required after contractor use. It was also agreed that the contingency/cash flow for this year should remain at £3000 to ensure that there would be sufficient funds to maintain repairs identified during PCC monthly inspections of the Play Parks, which are now exceeding 10 years old, and showing the expected wear and tear.

The sub-committee's proposed that the precept for the 2016/2017 be set at £24,000 which gives an equivalent band D of £30.89 per year.

The Clerk/RFO was asked to prepare a budget to reflect the recommendations from the meeting for presentation to the full Council on the 2 February 2016 Council.

Signed .....

Christine Lewis (RFO)