

THE HAVENS COMMUNITY COUNCIL CYNGOR CYMUNED THE HAVENS

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THE MINUTES OF THE MEETING HELD AT BOWEN MEMORIAL HALL, LITTLE HAVEN, 3 SEPTEMBER 2019, AT 7 PM

PRESENT

Cllrs Charlotte Alexander, Mark Burch(Chair), Gillian Collins, David Faulkner, Matthew Ford,, Byron Grey (Youth Representative), Joan Phillips, Carys Spence, Connie Stephens, Ian Whitby (Vice Chair), Peter Morgan (County Councillor), Christine Lewis (Clerk/RFO),

APOLOGIES

Cllr Sue Reynolds

ADOPT MINUTES FROM PREVIOUS MEETING

The minutes were signed by Cllr Ian Whitby (Chair), as a true record of the meeting held on the 3 September 2019.

DECLARATION OF INTEREST

There were no declarations of interest declared.

MATTERS ARISING

Car Park Notice

An apology was received from Vince Hopson, PCC Sign Shop, for the delay in supplying the sign for Trafalgar Terrace Car Park. Vince gave us his assurance that they would get the sign to us as soon as possible.

Memorial Bench Request

A request for a memorial bench to be placed at Peasey Park has been received from Joanne McConaghy in memory of her father, James, who died recently. The Clerk was asked to liaise with Jo regarding the siting of the bench and check the lease for any regulations that may exist.

AGENDA ITEMS

Annual Return Audit Report

Grant Thornton awarded the Council with an unqualified audit report. This means they consider we have robust systems in place to ensure reliable Governance and Accountability and financial stability.

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Cllr Ian Whitby [Chair]

They have again mentioned that our reserves are a little low and that they should be a minimum of 25% of our expenditure. The Clerk advised our second precept payment is due 10 days after the Annual Return is submitted which then brings our balance at the bank up to an acceptable level.

Financial Assistance for Churches

One Voice Wales circulated a document advising that it is unlawful for Councils to provide funds for the maintenance of church buildings or religious activities. The Clerk advised the Council that our contribution for grass cutting burial grounds does not fall under this rule. The Council advised the Clerk they would like the yearly allowance to Bowen Memorial Hall to continue.

Parking/speeding in both Little Haven and Broad Haven

Councillors expressed their continual concern regarding visitors to the area parking in passing places, on bends and along the sea front double yellow lines and agreed that should such illegal parking cause an obstruction of any kind this should be reported to the police in order that they can arrange for the vehicle to be removed.

With regard to the problems created by speeding vehicles this was discussed with PCC last year when they advised some of the Walton Road 106 money would be used for this purpose. Councillors asked the Clerk to enquire as to when these funds would become available.

Whilst it has also noticed that on some occasions all car parks have been full leaving visitors nowhere to park, PCNPA advise that their car park is not fully utilised and for that reason they are reducing the number of parking places available and providing other facilities in their place.

The Council has also been advised that there will be revised rules for dogs on beaches next year.

Atlantic Drive Pathways and Steps

There have been a number of complaints and queries regarding the paths and steps in Atlantic Drive together with the grass cutting. The Clerk advised that she had asked for a member of PCC Highways to attend the October Council Meeting in order to discuss the problems. The Clerk was asked to arrange for this to be published on Facebook when we have confirmation they will attend.

Concerns regarding the Pumping Stations

Residents have reported problems regarding the Pumping Stations in Broad Haven and why the plans discussed to upgrade these a few years ago have never materialised. The Clerk was asked to discuss this with Emrys Llewellyn to see what the latest position is.

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Cllr Ian Whitby [Chair]

Promoting Biodiversity - The Environment (Wales) Act 2016

The Clerk advised that although The Environment (Wales) Act 2016 stated that all Town and Community Councils had a responsibility to promote biodiversity in their area there have been no guidelines issued as to how this is to be followed through.

BBQ Bins for the Beaches

The Council received a copy of a BBQ Bin together with an enquiry as to whether we should consider siting one or more on Broad Haven Beach. After discussion it was decided that it would not be suitable for either Broad Haven or Little Haven Beaches.

Memorial Benches

PCNPA has advised Community Councils that should there be any requests for memorial benches on PCNPA footpaths in future applicants will be offered the opportunity to 'Sponsor a Gate'.

Publication of members expenses / allowances

The IRP Members Expenses and Allowances submission was submitted this month showing a nil return. This will also be published on the Council's website.

Quarterly Budget Review

The Clerk circulated a copy of the income and expenditure against budget to date. There were no unplanned expenditure recorded.

Sick Leave/Grant Applications

The Clerk advised the Council that due to ill health she may have to arrange cover for one or two meetings over the next six months. She also advised that whilst she will be able to carry out her normal everyday commitments and items on the Governance and Accountability Timetable she will not be able to take on the extra work and meetings planned applying for the Play Park Grant or the Festive Lighting Grant. As both were very popular activities with the electors she hoped someone had the time required to prepare and submit these applications.

Planning Applications

There were no Planning Applications posted on line this month. We have received information on a Neighbourhood and Community Pre Application Consultation Open Evening that will be held on the 24 September, between 4pm - 7 pm in Broad Haven Village Hall.

Finance Expenditure

	Aug	Sep
Clerk's salary and admin expenses	524.55	500.90
Fasthosts Emails	12.00	12.00
Cleddau Press	272.00	250.00
Bevan Glass and Grass	575.00	190.00

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Cllr Ian Whitby [Chair]

Flagpole Express Plastic Free Flags	137.88	
Playdale Playgrounds 59491	136.58	
TOTALS	1658.01	952.90

Finance Income

Advertisements	195.00	
Honesty Box	1006.14	
Precept Payment	9833.00	

Payments authorised by Cllrs Phillips and Alexander

END OF MEETING

There being no further business to discuss the meeting closed at 9 pm.

THESE MINUTES ARE SUBJECT TO CONFIRMATION AT THE MEETING TO BE HELD ON 1 OCTOBER 2019 IN BROAD HAVEN VILLAGE HALL.

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Cllr Ian Whitby [Chair]