

# THE HAVENS COMMUNITY COUNCIL CYNGOR CYMUNED THE HAVENS

(Clerk/RFO Christine Lewis, The Farmhouse, Broadway, Broad Haven, SA62 3HX)  
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## THE MINUTES OF THE MEETING HELD AT BROAD HAVEN VILLAGE HALL, 6 JANUARY 2015, AT 7 PM

### PRESENT

Cllrs Mark Burch, David Faulkner, Brian Henderson, , Lawrence Hughes, Peter Morgan (County Cllr), Joan Phillips, Sue Reynolds, Ian Whitby (Chair), Christine Lewis (Clerk).

### APOLOGIES

Cllrs Matthew Ford, Mary Whitewright, Peter Llewellyn

### ADOPT MINUTES FROM PREVIOUS MEETING

The minutes were signed by Ian Whitby [Chair] as a true record of the meeting held on the 2 December 2014.

### DECLARATION OF INTEREST

There were no declarations of interest declared.

### MATTERS ARISING

#### Tender Specification Review

The Clerk will arrange for the tender for the Grass Cutting Contract for 2015 to be published in the February Diary, on the web page and on Facebook. Councillors wishing to comment on the specification should let the Clerk have their comments before the 18th of the month.

**Action: Clerk/Councillors**

#### Rubbish Bin for Little Haven

Due to financial constraints Pembrokeshire County Council are unable to supply a compaction bin for Little Haven unless one became available from another area.

#### Peasey Park

County Cllr Peter Morgan has had discussions with Jonathan Hickin, PCC, regarding the release of a portion of the land at Peasey Park and will arrange a meeting at the field between himself, Jonathan Hickin, Cllr Dai Faulkner and the Clerk during January 2015.

**Action: County Cllr Peter Morgan**

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Cllr Ian Whitby [Chair]

## **Broadway Speed Limit**

PCC advised that the 40 mph hour limit will be installed as soon as possible.

## **AGENDA ITEMS**

### **Speeding in Broadway**

Residents feel that the 40 mph speed limited should be reduced further and that it should commence well before and finish well after the houses than planned. Councillors thought that the speed set may be determined by the number of houses in the area. The Clerk was asked to find out more details and pass the planning application to Cllr Brian Henderson for him to discuss with the residents.

**Action: Clerk / Cllr Brian Henderson**

### **Street Lighting in Broad Haven**

A local resident questioned the amount of street lighting in Broad Haven and felt that this could be reduced. Councillors pointed out that some lamps now have LED lamps fitted to reduce the cost and some of the lighting is required for safety purposes. The Clerk was asked to find out the system/timetable for lighting in Broad Haven is at present.

**Action: Clerk**

### **Taskers Lane**

A local resident reported that the Taskers Bridal Path, which is a public right of way to Long Lane, is overgrown and difficult to use. The Clerk will report this to PCC Maintenance Department.

**Action: Clerk**

### **Wind Turbine Development**

Cllr Ian Whitby [Chair] advised that a planning application has been submitted for two wind turbines in a field adjacent to the main Broad Haven to Haverfordwest road. Councillors expressed concern as to whether the development planned was close to the main road. The Clerk was asked to write to the local Community Council to obtain their thoughts on this development.

**Action: Clerk**

### **Agenda Action Points**

Cllr Ian Whitby [Chair] submitted an Agenda Action Points Form for consideration as a replacement to the existing minutes system and the Clerk agreed to look at how the form fit in with the present system.

In the meanwhile she will include an Action line at the end of each minute item on the existing minutes format.

**Action: Clerk**

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Cllr Ian Whitby [Chair]

## **Appraisal of PCC maintenance work in the Havens**

PCC have asked whether the Community Council could get local work undertaken by local contractors at a lower rate than the County Council are paying at present. The Clerk advised that we were still awaiting a schedule of the work they are undertaking in the area. County Cllr Peter Morgan said he would follow this up with Emrys Llewelyn.

**Action: County Cllr Peter Morgan**

## **PALC/PCC Meeting, Tourism and Flood Defences, 3 Feb 2015**

Cllr Joan Phillips advised that there will be presentations on Tourism and Flood Defences at the February PALC/PCC Meeting. Joan advised that the presentations were always very good and asked councillors to let her have some questions for the speakers. Joan pointed out that the railings opposite Londis were damaged and that it might be advantageous to continue the sea wall from opposite the shop to the wall further along. Little Haven Flood Defences is expected to start sometime between October/January.

## **Review of Clerk's Duties**

A schedule of the Clerk's monthly work was issued to councillors for their comments before the next meeting.

**Action: Councillors**

## **Precept for the year commencing April 2015/March 2016**

A Business Meeting was held on the 15 December 2014 in order to identify maintenance required and set the precept for the year commencing April 2015. During the meeting it was agreed that the Council should continue to fulfil their responsibilities with regards to existing assets plus ensure adequate contingency funds were available to continue to provide for the following:

- Play Park maintenance and equipment replacement when necessary.
- Little Haven Hall monthly maintenance allowance
- Broad Haven Hall monthly maintenance allowance
- The maintenance and replacement when necessary of shelters
- Boardwalk maintenance allowance
- Community Grass Cutting Areas
- Church Yard maintenance allowances
- Trafalgar Terrace Car Park maintenance
- Broad Haven and Little Haven Christmas Lighting contributions
- The Havens Diary Printing Allowance

The sub-committee recommended that the precept for 2015/2016 be set at £21 which will be an increase of between 6p and 20p per week per household depending on their band. Cllr Sue Reynolds proposed this recommendation was accepted and Cllr Joan Phillips seconded. The Clerk was asked to arrange for this to be published in the February Diary and on Facebook.

**Action: Clerk**

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Cllr Ian Whitby [Chair]

## Boardwalk Update

Cllr Mark Burch confirmed that the steels had been ordered for the Boardwalk, explained the installation and advised that the Boardwalk would remain open during construction. The Clerk advised she would be taking care of the financial side of the project and had sent off forms for online banking in order to speed up the movement of the grant money. She pointed that this would be an advantage for all financial work and save money on cheques and postage in future. An audit trail will be maintained of all online payments

**Action: Clerk.**

## Play Parks Rota

The Clerk advised that the wet pour was now in a very poor condition and despite promises from a Pembrokeshire contractor she was struggling to find a local contractor to carry out the work. She was very concerned that the work should be completed before it deteriorated further. PCC contractors have advised that they were unable to do the work due to their work load but recommended that the contractor used should be experienced at working with wet pour or it will lift again. Cllr Mark Burch said he would make some enquiries regarding local contractors before Christine issued the work further afield.

The wooden benches are now coming to the end of their lifecycle and the Clerk will obtain quotations for them to be replaced with recycled plastic benches.

**Action: Cllr March Burch / Clerk**

## Planning Applications

<b>NP/14/0696</b>	Certificate of Lawful Development for existing use for detached dwelling situated to the south east of Broad Haven, Charinlea, Broad Haven, SA62 3LB	Support
<b>NP/14/0708</b>	Flood alleviation scheme to involve the installation of rock armour along the eastern sea wall, with a wave return top section fixed to the top. Construction of new central wall to join the to sea walls, new culvert along slipway, flood gate and section of sea wall to be tied to western sea wall plus associated landscape work. Prov of site compound in Little Haven Car Park. Grove Place, Little Haven.	Support

## Finance

Broad Haven Village Hall Standing Order	180.00	SO
Clerk's salary £155.07 plus expenses 34.24	189.31	101685
Cleddau Press January Issue	265.00	101686
HMRC	116.40	101687
Cheques signed/checked by Cllrs Phillips and Whitewright [Chair]	£750.71	TOTAL

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Cllr Ian Whitby [Chair]

## **ANY OTHER BUSINESS**

### **Councillor Resignation**

Cllr Peter Llewellyn regrets that due to increasing workloads he is unable to continue in the role of Community Councillor.

The Clerk will write to the Returning Officer to advise him that we now have a vacancy and will publish the required Notice of Casual Vacancy in our local Diary, Notice Board and Website at the end of the month and will await his advice as to whether we will be required to hold elections or co-opt to fill the vacancy.

**Action: Clerk**

### **SURGERY DATE FOR MARCH**

Two councillors will be available to talk to local electors on a one to one bases at the next Surgery which will be held in Broad Haven Village Hall on the 2 March 2015 at 6.30 pm.

### **END OF MEETING**

There being no further business to discuss the meeting closed at 8.35 pm.

**THESE MINUTES ARE SUBJECT TO CONFIRMATION AT THE MEETING TO BE HELD ON 3 FEBRUARY 2015 IN THE BOWEN MEMORIAL HALL.**

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Cllr Ian Whitby [Chair]