

THE HAVENS COMMUNITY COUNCIL
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FULL COUNCIL MEETING

**6TH OCTOBER 2026 – IN PERSON AT LITTLE HAVEN VILLAGE HALL, AND ONLINE VIA THE ZOOM
VIDEOCONFERENCING PLATFORM – 7-00pm**

MINUTES

Present:

Cllrs Howard Jones, George Bevan, Chris Oliver, Liz Forster, Sally Bell, Andy Devonald, Kevyn Sturman, Liz Kother.

Also in Attendance:

Peter Horton (Clerk); County Cllr. N. Neumann

1) Comments of welcome by Chairman

The Chairman welcomed all present to the meeting.

2) Apologies received

C’llr Viv Grey.

3) Opportunity for members of the public to make representations on tabled agenda items

Alan Morgan was present from the Little Haven & Talbenny Amenities Association. He spoke briefly, to mention the fact that there were many different volunteer and community groups in the village. He wished to engage with the community council as part of an exercise to build bridges between all the various groups, with the aim of improving cohesion between them.

4) Declarations of known conflicts of interest

None.

5) Approval of minutes of the September 2026 monthly meeting

The minutes were approved as drafted (proposer C’llr Andy Devonald, seconder C’llr Liz Forster).

6) Matters Arising from previous meetings, and not covered under tabled agenda items

The Point. C’llrs Nick Neumann and Howard Jones had met National Trust officers at the site. The officer had said they had a consultancy company coming down to the County, and would get them to visit The Point to assess what was needed. However, this visit had not subsequently happened. Members were told that the condition of the area indicated a need for remedial work to be done over the coming winter months. Members were willing for the matter to be escalated, possibly to the C.E.O. of National Trust, or at least the General Manager of the Pembrokeshire area, as the matter had become urgent. C’llr Nick Neumann to arrange this.

7) Accounts

- Payments for approval

Hugo Fox (direct debit website October)	:	£	29-99
Hugo Fox (direct debit emails October)	:	£	23-99
Broad Haven Hall (INV-1613)	:	£	20-00
Cleddau Press (INV-20458)	:	£	225-00
Total Tech (INV-18604)	:	£	84-00
George Bevan (INV-2382 grass-cutting)	:	£	2460-00
One Voice Wales (INV-11187 / 11193 for training)	:	£	88-00
Chris Oliver (reimbursement for defibrillator)	:	£	182-98
Support The Boardwalk (donation) [NOTE – see Corr. Item 10 below]	:	£	125-00

The above payments were approved (proposer C’llr Sally Bell, seconder C’llr Liz Forster).

- **Clerk salary.** It was agreed for the Clerk's salary to be paid on a quarterly basis with immediate effect, with the next payment being made in December to cover the October – December period.

- **Income received between September and October meetings**

Honesty Box income : £ 458-38

- **Balances held in community council accounts on 30th September 2026**

Current account : £27006-71

Deposit account : £25354-72

Quarterly budget review

Members discussed the quarterly review that had been circulated round. Members were content with the standing of accounts. It was noted that some items in the budget seemed likely to go unspent during the year, and would need to be reviewed in the precept-setting meeting for 2027/28. The Clerk suggested that a draft budget could be prepared in time for review in the December meeting, to allow time for detailed discussion as needed. The suggestion of forming a working group to discuss options was mentioned. Questions were asked about progress on the boules pit project. C'llr George Bevan confirmed that he had been approached about carrying out building work on the project, but that no substantive progress had yet been made. Matter to be placed on November agenda for discussion.

Completion of audit of 2025/26 accounts

Members noted that the audit had been completed, with an unqualified approval given.

9) Planning

There were no plans for discussion this month.

10) Correspondence received

- 01) Eaton-Evans & Morris Solicitors – Correspondence relating to Slash Pond transfer – dealt with in agenda item 12 below.
- 02) P.C.C. – Message inviting sponsors for e-bike scheme – noted.
- 03) Rezabond – Quotation for work to replace zipwire cable – Members discussed whether or not the expenditure would be justified, given the coastal location, and high rate of corrosion. The possible submission of an Enhancing Pembrokeshire grant application for some replacement equipment was suggested as a possible alternative. C'llr George Bevan asked if the seat could be replaced with a more inclusive one. It was left for C'llr Nick Neumann to make enquiries with Sinead Heneghan in P.C.C. about the availability of Sec. 106 payments from the Sandbanks development that could potentially be used for this purpose. Clerk to ask the contractor if an alternative quotation for an 'inclusive' seat for the zipwire would be possible to provide. Matter to be placed on November agenda for discussion.
- 04) Local resident – Recommendations for possible Pride in Place grant application – agenda item to be tabled for discussion of Pride in Place in November, to incorporate other suggestions for possible ideas as well.
- 05) I.R.P. – Draft Remuneration report for 2027/28 – Clerk to respond to suggest that Member allowances should be uprated to allow for inflation (proposer C'llr Howard Jones, seconder C'llr Sally Bell).
- 06) Western Services – Quotation for festive lighting installation – Members felt that needed to look at other providers for comparison in the future, though it was recognised that this would not be possible for this year, due to lack of time. C'llr Chris Oliver undertook to discuss with other councils their preferred arrangements, for comparison. The quotation provided was agreed by Members, subject to a satisfactory detailed itemisation being provided (proposer C'llr Liz Forster, seconder C'llr Liz Kother).
- 07) P.C.C. – Reminder to notify them of any grit bins in need of re-filling – It was confirmed that the grit bins did not need re-filling, but were in need of the grit emptying and replacing, as it had gone rock solid. C'llr Nick Neumann to ask officers in P.C.C. to arrange this for the grit bins at the entrance to Holbrook Road, and by the Cenotaph. Agenda item to be tabled for November to discuss possible locations for more grit bins.
- 08) Wales Audit Office – Audit completion notice for 2025/26 accounts – dealt with in 'Accounts' above.
- 09) P.C.C. – Notification of window for submission of expressions of interest in Enhancing Pembrokeshire grants – noted, and already agreed as an agenda item for November.
- 10) Slash Pond Nature Reserve – Honesty box grant application – Members noted that the Honesty box grant applications were considered in September and January. It was also noted that a

separate £1000 sum had been included in the budget for assistance to the Boardwalk group. Therefore, Members decided to approve a £125-00 donation, not as an Honesty box grant, but as a general donation (proposer C'llr Liz Kother, seconder C'llr Sally Bell). C'llr Nick Neumann once again reminded Members of the need to set up a clear agreement with the Boardwalk group to delineate responsibilities for ongoing care and maintenance.

11) County Councillor report

School run car parking. Consideration of the possible options was still in hand with P.C.C., with a suggestion by them to see how things went over the winter, with the free parking being available there over the winter months.

Broad Haven Road, Portfield Gate. It was noted that P.C.C. was considering options to address this section of road, which was recognised as being accident-prone.

Water infrastructure. C'llr Nick Neumann had emailed Welsh Water and the National Parks Planning Department to raise the poor water infrastructure in the community as a concern. Both organisations had acknowledged the messages, and P.C.N.P.A. had undertaken to factor this into their future planning decision-making processes.

Rodents. The reported issue of rats around some litter bins in Broad Haven had been dealt with.

Dog restrictions on Broad Haven beach. C'llr Sally Bell asked if there had been progress on reviewing the details of dog restrictions. C'llr Nick Neumann said that Gary Nicholas of P.C.C. had expressed a willingness to meet with interested parties if required, to discuss the matter in detail. C'llr Nick Neumann to arrange to set up such a meeting.

12) Any necessary discussion of ongoing arrangements for acquisition of Slash Pond

Members discussed the draft transfer document, and the required changes to the transfer covenant. Members were unhappy with the most recent draft transfer received, as the wording of the covenant was felt to be too restrictive in relation specifically to the car park area, especially since this type of restriction was not present in the current lease agreement. Members agreed that this wording would need to be removed, and the transfer reverted back to the previous draft. C'llr Chris Oliver and the Clerk to arrange to request this from the solicitor, with an explanation of the importance of the car park income to the finances of the community council, especially in respect to the cost of maintaining the boardwalk and Slash Pond area.

With regard to the overall area, it was noted that the boardwalk group was due to have a meeting in the near future to discuss tree-planting. This could provide an opportunity to open discussion on the need for an overall framework to be agreed for maintenance and upkeep of the boardwalk and Slash Pond.

13) Update on training courses undertaken / required

C'llrs Liz Forster and Chris Oliver reported back on recent courses they had attended.

14) Any necessary discussion of arrangements for Community Diary

C'llr Howard Jones confirmed that arrangements were in hand for a meeting between involved councillors and Jodie Rehorn to discuss all related issues.

15) Discussion of matters connected with defibrillators, including request for consideration of H.C.C. arranging maintenance of Little Haven defibrillator

Little Haven defibrillator. Mr Alan Morgan was invited to address the meeting. He confirmed that the Amenities Group was willing for ownership and responsibility for the defibrillator to be transferred to the community council. Accordingly, Members agreed for this to be done with immediate effect. Clerk to arrange for the defibrillator to be added to the community council account on The Circuit website, and also added to the council's insurance policy.

Defibrillator checks. It was confirmed that arrangements for these to be checked monthly by Members was under way, with the Clerk sending out a monthly reminder in conjunction with the meeting agendas.

16) Discussion of Book Swap Shed

C'llr Liz Kother undertook to tidy up the book shed. Item to be removed from future meeting agendas.

- 17) **Discussion of arrangements for Christmas trees / festive lighting for forthcoming festive season (including discussion of lamppost signage sponsorship scheme).**
Electricity supplies. C'llr Chris Oliver confirmed that discussions had been held concerning the possibility of providing permanent electricity supplies at Little Haven and Broadway. It had been confirmed that this could be done, though not necessarily in time for the 2026 season. C'llr Sally Bell mentioned the need to review the arrangements in Broad Haven, as the underground electricity box was regularly submerged in water.
Licence applications. The Clerk confirmed that these had been submitted to P.C.C. for Broad Haven and Little Haven., and usage figures had been provided to National Grid.
Christmas trees. It was confirmed that three trees were planned, for Broad Haven, Little Haven, and Broadway.
Lamp post signage. Members were encouraged to look at the list of businesses, and make any further suggestions for others that could be added. This would need doing sooner rather than later, as the letters of invitation would need to be sent out promptly. C'llr Liz Forster suggested posting a notice in the Community Diary, inviting groups and businesses to consider sponsoring a lamp post. C'llr Chris Oliver undertook to draft a suitable letter to potential sponsors, emphasising the benefits that sponsorship would bring to the local community.
C'llr George Bevan undertook to message Charlie Alexander to ask her to post something on the Facebook page inviting potential sponsors to come forward.
- 18) **Discussion of arrangements for community Christmas lunch**
Members agreed for the Community Lunch to be held in the Ocean Café this year. C'llr Liz Kother to speak to the owner to arrange this, and settle on a date. C'llr Liz Forster mentioned the importance of setting a date in time for this to be advertised in the November issue of the Community Diary, to make sure residents were informed in time.
- 19) **Discussion about maintenance of boardwalk**
C'llr Chris Oliver had made a visit to the Boardwalk some time previously, and noted about 150 areas of concern. The need to employ an external surveyor to carry out a detailed assessment of the structure was again mentioned as important. Members agreed that there needed to be an overall discussion over governance and division of responsibility for the boardwalk. It was agreed for C'llrs Chris Oliver, Nick Neumann, Liz Kother, and any other Members interested in participating, to consider the matter in detail and report back to the council.
- 20) **Discussion of Little Haven car park charging, including discussion of possible request for seasonal charging in 2027**
C'llr Nick Neumann mentioned that a 50% increase in seasonal parking charges for the next year had been agreed by the P.C.N.P.A. Matter deferred for detailed discussion in November.
- 21) **Discussion of arrangements to rectify damaged playpark signage**
Deferred for discussion in November.
- 22) **Any other business (for information only)**
Community survey on priorities. C'llr Kevyn Sturman suggested that carrying out a survey of local residents in advance of the 2027 election would be a good thing to do. Matter to be placed on November agenda for discussion.
Schoolchildren signage project. It was mentioned that some signs had been prepared by the schoolchildren, but were not completely suitable. C'llr Nick Neumann offered to obtain some that had been done by schoolchildren in Roch, for comparison.

The meeting closed at 9-05pm. Next scheduled meeting, 7-00pm, Tuesday 3rd November 2026, Broad Haven Village Hall.