

# **THE HAVENS COMMUNITY COUNCIL CYNGOR CYMUNED THE HAVENS**

## **MINUTES FOR THE MEETING TO BE HELD IN BOWEN MEMORIAL HALL 3 MARCH 2020 AT 7.00 PM**

### **PRESENT**

Cllrs Charlotte Alexander, Susan Reynolds, Dai Faulkner, Mark Burch, Gillian Collins, Matthew Ford, Carys Spence, Connie Stephens, Peter Morgan (County Councillor), Ian Whitby, Joan Phillips

### **APOLOGIES - none**

### **ADOPT MINUTES FROM THE MEETING ON THE 4 FEBRUARY 2020**

The minutes were signed by Cllr Charlotte Alexander (vice chair), as a true record of the meeting held on the 4<sup>th</sup> February 2020

### **DECLARATIONS OF INTEREST – none**

### **MATTERS ARISING**

#### **Broad Haven Festive Lights**

Cost of electrician services for festive lights have been £3580 in total. In 2018, it cost £1792 in total for installation, call outs and removal. It was felt that the increased cost will be unsustainable for HCC to continue each year so contingency needed to be made in case of the event of not enough sponsors to cover the cost of the lights.

In future, tenders need to go out for electricians to quote for the work to be undertaken. The chair has asked councillors to bring comments to the next meeting for the tender process.

In addition to electrician costs, lights were purchased by M. Davies which totalled £1405.96. The Chair is to contact M. Davies to query the lights that have smaller spacing between bulbs and whether they were part of the festive display.

HCC have agreed to pay M. Davies for the lights that he purchased to replace ones from previous years.

All of HCC were in agreement that the lights were very impressive, and they are wonderful to see in the village over the festive period.

It was noted by the council that it needs to be communicated to residents that if they are to purchase resources for the benefit of the community, there is to be no assumption that HCC will reimburse them for it. If there is a need to buy anything for the community, then it is to be requested through the clerk and the council are to agree the purchasing of it.

#### **Clerk Position**

One application has been received and one request for application form had. Councillors Whitby, Reynolds, Burch and Stephens have agreed to help with the clerk interview and appointment process. Interviews are to take place the week commencing 9<sup>th</sup> March,

Contingency planning – councillors were asked to think of measures to be put in place when new clerk appointed. One Voice Wales suggest the clerk is to be provided with a laptop. Suggestion of chair of HCC to have copies of passwords but to be changed annually.

### **Little Haven Festive lights**

It was agreed to pay the Little Haven amenities £250 as a contribution to their festive lights for Christmas 2019. Cllr Reynolds proposed and Cllr Stephens seconded.

### **106 agreement**

Cllr Spence had researched the 106-agreement relating to the Sand Banks development. The contribution is due when 3 properties are occupied – which they are. The sums that are owed to different organisations are: £11,382 to the Playpark, £3,336 to Broad Haven Village Hall and £5691 to Support the Boardwalk. Cllr Spence is to continue to chase this to find out when it is due to be paid.

Query about affordable housing – this clause means that developers can sell properties to individuals, not just to organisations such as ATEB. Cllr Spence is also chasing whether the developers have sold the affordable housing to ATEB.

Email received from an elector regarding the improvements to road and inclusion of a footpath to the Sand Banks development. Cllr Alexander is to contact David Griffiths of PCNPA

## **AGENDA ITEMS**

### **Planting of fruit trees**

A query was made by a resident about whether HCC would have any objections to the planting of fruit trees around the village e.g. in area around the playpark. There were no objections from councillors. Cllr Alexander to liaise with resident.

### **Stream in Broad Haven**

An email was received from a resident concerned about the vegetation growing in the stream at Webbs Hill which could cause problems. Cllr Alexander to contact Natural Resources Wales for guidance.

### **Benches**

A query was made to HCC regarding making a donation for a memorial bench(es) at the point in Little Haven. The resident has been in touch with the National Trust ranger regarding different options for the donation as they were owners of the benches. Should they want to reconsider the location of the benches, they could contact HCC again.

### **One Voice Wales feedback**

Cllr Collins attended a OVW meeting and gave feedback to HCC:

- There are different environmental grants/projects occurring that can be applied for, for example fruit trees.
- In September, there will be training for councillors and clerks and OVW are encouraging councillors/clerks to attend.
- There are funds available for traffic calming measures – to be applied for
- Would HCC (among other councils) be interesting in a paid 'ongoing development support officer' post.

The chair asked Cllr Collins to circulate the feedback and to make enquiries about the projects/grants for traffic calming.

### **Predict and protect**

Cllr Burch is to coordinate the predict and protect for the upcoming season. He will contact individuals involved in the process last year and see if they are willing to continue with it for 2020 as per 2019. Once it is set up, the new clerk can assume responsibility of this process.

### **Honesty box contributions**

Broad Haven Football Club are owed £500 from honesty box donations. Cllr Ford to contact Mr Price in order to get payment information in order for Cllr Alexander to complete payment.

Sign for Trafalgar Terrace carpark is due to be installed in the car park behind the honesty box by George Bevan.

### **Playground Equipment**

Following inspection report, George Bevan has been asked to fix parts identified as faulty.

Cllr Spence and Emma Pritchard are making progress on the playpark grant application. There is a second consultation meeting on the 12<sup>th</sup> March at 7:30pm in Broad Haven Village Hall. This will be to discuss the feedback from Playdale and to consult on plans and options for new equipment.

Thank you to Cllr Spence and Emma Pritchard for their continued work on the grant application.

### **Biodiversity**

Andy Drumm from Keep Wales Tidy has emailed about different funding opportunities available to us. Cllr Alexander to respond to him to set up a date to meet some councillors to discuss the options.

### **Little Haven Village Hall**

Councillors are happy to support a donation of £1000 to Little Haven Village Hall for their improvements. Cllr Reynolds is prepared to write a letter of support to Edna Davies for their grant application as a regular user of the hall.

### **Planning Application**

NP/20/0054/FUL	Alterations and Extension to dwelling 16, Sandyke Road, Broad Haven, Haverfordwest, Pembrokeshire, SA62 3JL	Not supported
<p>The council felt that they couldn't support this application as they felt it was an overdevelopment for the size of the plot.</p> <p>There were also real concerns from a neighbour concerning how close the extension was going to be from their walls which would make any maintenance on her property extremely difficult due to access reasons.</p>		
NP/20/0053/FUL Dorma window – check ref	Alterations and Extension to dwelling 16, Sandyke Road, Broad Haven, Haverfordwest, Pembrokeshire, SA62 3JL	Supported

### **Finance**

Fasthost emails (CA)	£12
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NB. This is currently being paid by Cllr Alexander as Fasthost needed a card in order to take payments. Once online banking has ben set up, Cllr Alexander will be paid).	
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### Finance Income

Havens festive lights	£1225.00
Honesty Box	£25.85

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C Alexander 050420