

# **THE HAVENS COMMUNITY COUNCIL CYNGOR CYMUNED THE HAVENS**

## **MINUTES FOR THE MEETING TO BE HELD IN BROAD HAVEN VILLAGE HALL, 4 FEBRUARY 2020 AT 7.00 PM**

The meeting began with a request from the Vice Chair for a minutes silence in memory of Mrs Christine Lewis, the highly valued clerk who will be greatly missed in the Havens.

### **PRESENT**

Cllrs Charlotte Alexander, Susan Reynolds, Gillian Collins, Dai Faulkner, Mark Burch, Gillian Collins, Matthew Ford, Carys Spence, Connie Stephens, Peter Morgan (County Councillor,

### **APOLOGIES**

Cllrs Ian Whitby, Joan Phillips

### **ADOPT MINUTES FROM PREVIOUS MEETING**

The minutes were signed by Cllr Charlotte Alexander (vice chair), as a true record of the meeting held on the 3 December 2019.

### **DECLARATIONS OF INTEREST - NONE**

## **MATTERS ARISING**

### **Flower beds at entrance to car park**

Flower beds at entrance to carpark in Little Haven; If intrusive, property owners are asked to trim appropriately. If problem contact Gary Meopham at PCNPA.

### **Little Haven street lighting**

Mel Stevens (PCC) had been contacted, there are currently no plans to replace the lighting housing in Little Haven, however he will review again at the end of the financial year.

No progress with lighting issue between 3 and 4 Holbrook Close. This will be followed up again.

### **Atlantic Drive Maintenance**

Roger Davies and Tony Parish (PCC) have been to look in to the situation with Atlantic drive – footpaths and general state and repair of the area. No action to date. Councillor Peter Morgan said he would follow this up immediately.

## **AGENDA ITEMS**

### **Road Improvements**

Following discussion including safety at the carpark entrance / lack of pavements/ speed in school area / traffic calming at the sea front, it was decided to invite Mr Bengier (PCC) to a future meeting where concerns could be raised. Cllr Whitby has already been trying to contact PCC to discuss.

### **Little Haven Village Hall electricity**

Little Haven Village Hall have requested financial support for their application for to improve their electricity system. It was agreed in principle. Cllr Burch proposed that more information regarding the sum requested would be required before final decisions were made. This was seconded by Cllr Faulkner

### **Little Haven Festive lights**

Mr Steve Marsden had kindly purchased replacement lighting for Little Haven in December and had enquired if HCC could claim the VAT back on this. HCC is unable to claim the VAT back on someone else's purchase. In future HCC would encourage application for funding from Little Haven Festive Lights. Cllr Reynolds enquired if the £250 that had been ring fenced had been given to Little Haven Amenities (traditionally given for Christmas Trees). Cllr Ford contacted their secretary during the meeting and it has not been actioned in Dec 2019. It was agreed that this would be followed up.

### **Rural broadband – fibre optic project**

An email was circulated to councillors to inform of a project to improve broadband speeds in rural areas. Information will be put in HCC Facebook page for public information and links for individuals to apply.

### **Clerk job description/vacancy, signatories and contingency planning**

Cllr Alexander asked the council to look over the present job description and contact her asap via email on any amendments. It was however agreed at the meeting to alter '3 years working in local government including committee administration and taking minutes' to 'Experience including committee administration and taking minutes'. The advert would be placed as quickly as possible and it was hoped to have a new clerk in situ by April.

It was agreed that Cllr Burch would join Cllr Phillips and Cllr Alexander as signatories on the HCC account following the appointment of the new clerk.

It was suggested that the new clerk could be issued with a laptop. Cllr Alexander asked councillors to pass on any other suggestions to the Chair asap.

The Welsh Audit Office has been contacted by the Chair and he is awaiting information regarding funding.

Following a discussion with the finance committee meeting it has been decided that the precept is to remain as last year.

### **Broad Haven Football pitch drainage**

Cllr Ford enquired who is responsible for the drainage of the pitches. Following discussion it was proposed to request assistance from PCC in checking the drainage. Gary Nicholas is to be contacted.

### Honesty Box donations

The honesty box contributions are shared equally between the Village Hall, Play group and the Football Club at regular intervals. Cllr Alexander will follow up and organise payment.

Cllr Burch enquired about the sign for the car park. Cllr Whitby will be asked to follow up with Mr Lewis (clerk's husband) when he meets with him.

### Money for flowers

It was unanimously decided to cover the cost of the flowers sent on behalf of the HCC to Mrs Lewis's family by personal contributions

### Walton Road development

A query was raised in to the allocation of the 106 funds from this development. Cllr Spence will follow up and confirm the details of the 106 agreement.

### Festive lights in Broad Haven

Some sponsorship money had been given to HCC. Cllr Whitby was in the process of contacting Mr M Davies to collect remaining monies to cover the costs of the Contingency planning fitting, maintenance and dismantling of the lighting.

### Planning Application

NP/20/0022/FUL	Two detached dwellings Land adjacent to Rosemont, Broadway, Haverfordwest, SA62 3TU	Not supported
HCC did not support this application .  Query the bridleway (Tasker Lane) – width / use of / who owns the land?  Concern over loss of bridleway		
NP/20/0036/FUL	Agricultural building. Williamston Farm, Broad Haven, Haverfordwest, Pembrokeshire, SA62 3LD	Support
NP/19/0338/FUL	4 dwellings Land adj. to Blockett Farm, Blockett Lane, Little Haven, Haverfordwest, SA62 3UF	Not supported
HCC did not support this application  Previous objections still stand.		

### Thanks

The Vice Chair wished the HCC's thanks to be recorded for the work by the diary team – Emma Pritchard and Jo McConachy. Emma has kindly offered to follow up the outstanding payments for advertising in the diary.

The Chair would like to congratulate the Boardwalk – it is looking great.

**HELPING TO MAKE OUR COMMUNITY A BETTER PLACE**

**Meeting change of venue:** Aprils HCC meeting will be held in Little Haven Village Hall due to an art exhibition being held in Broad Haven.

## Finance

Cleddau Press November/December Issue	£556	
Fasthost emails		
Bevan Glass and Grass (bus shelter)	£987.00	
ICO Data Protection /Subscription Renewal	£35.00	
SSE (xmas tree electricity)	£10.45	
J&A festive lights	£2950.30	
Prag Christmas Tree	£130	
Cleddau Press January	£280	
Down to Earth	£43.20	
Broad Haven Village Hall (Sept/Nov meeting)	£15.54	

## Finance Income

PCC	£9833.00	
Honesty Box - Jan	71.76	

## END OF MEETING

There being no further business to discuss the meeting closed at 8:50pm.

**THESE MINUTES ARE SUBJECT TO CONFIRMATION AT THE MEETING TO BE HELD ON 3 MARCH 2020 IN THE BOWEN MEMORIAL HALL.**

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C Alexander 030220