

THE HAVENS COMMUNITY COUNCIL

Clerk/RFO: J Thomas email: clerk@havenscommunities.org.uk Tel: 01646 839271

FULL COUNCIL MEETING **2 July 2024 Little Haven Village Hall – 7pm**

MINUTES

PRESENT:

In Person: Cllrs H Jones (Chair), C Alexander (Vice-Chair), G Bevan, A Devonald, L Kother, and C Stephens.

Remote: Cllr K Sturman.

To accept apologies for absence

Apologies for absence were received from Cllrs S Bell, V Grey and S Reynolds.

2. Declarations of Interest:

Item 5: Planning Application – Leet Cottage, Little Haven

Cllr G Bevan declared a personal interest by virtue of completing work for the owner of the property.

3. To approve the Minutes of the meeting held on: 4 June 2024

Moved by Cllr G Bevan; Seconded by Cllr A Devonald

RESOLVED

That the Minutes of the meeting held on **4 June 2024** be approved as a correct record.

4. Update on actions from Minutes

In response to a question from Cllr Stephens, the Clerk confirmed that the invoice had been received from St Brides for the Community Lunch and would be included in the payments to be approved.

In response to concerns from Cllrs, the Clerk updated that communications were continuing with PCC and LITE to correct the lights on Broad Haven front being lit during the day.

5. Planning Application:

a. **NP/24/0331/FUL** – *Proposed installation of a 5m Tower extension and 4 No Lightning Rods, the installation of 3No Kathrein Antennas @ 23.0m, the installation of 1No 6130 Cabinet, the installation of 1No Meter Cab with new 3phase power supply, the installation of ancillary equipment (12No ERS, 3No filters, 6No BoBs, 1No GPS antenna, feeders, DCb cables and fibres) at Broad Haven, Arqiva Site, Walton Hill, Little Haven.*

The Chair presented the planning application to the Councillors and the Cllrs **resolved** to support the application.

b. **NP/24/0328/FUL** – *Proposed replacement of front conservatory at Penberry, Little Haven, Haverfordwest.*

The Chair presented the planning application to the Councillors and the Cllrs **resolved** to support the application.

c. **NP/23/0556/FUL** – *Proposed retention of residential annex and residential curtilage extension at Leet Cottage, Little Haven, Haverfordwest.*

The Chair presented the planning application highlighting that this was the first time that the application had been reviewed by the Community Council.

Moved by Cllr L Kother; Seconded by Cllr A Devonald

AGREED

That this was the first time they had seen the application and they felt unable to comment on this application as it was out of their hands and had gone to appeal.

d. Proposed work along east boundary of Little Haven Boat Park, St Brides Road, Little Haven, Haverfordwest.

The Chair presented the planning application to the Councillors and Cllr Devonald highlighted the overhanging trees and the potential damage being caused. Cllrs **resolved** to support the application.

6. Play Park Quotation

Cllr G Bevan confirmed that there were a number of items that had not been completed and that he was in contact with RedLynch leisure regarding this.

It was **AGREED** that payment of the outstanding invoice was approved in principle following completion of the outstanding works including two of the gates being fixed and the Havens logo being in the wet pour for the zip line. Cllr Bevan would confirm this decision by phone and the Clerk would follow this up with an email.

7. Staffing Committee

Cllr K Sturman advised that the work was ongoing and that a meeting was due to be held with the Clerk and the Committee on 11 July 2024.

8. Appeals Committee

Research for a model Terms of Reference for an Appeals Committee was continuing by the Clerk.

9. Website/Email

Cllr K Sturman advised that a sample website had been circulated for review and that a 28-day trial could take place. The Clerk confirmed that PCC and PAVS were providing support for a free Google sites website however; Cllr Sturman advised this did not have the same flexibility. Cllrs **AGREED** to conduct the 28-day trial in August/September and that the Clerk and Cllrs Sturman and Alexander would attend the PCC meeting in September and report back to the following meeting.

10. Marine Road Planters

Cllrs discussed the planters noting that Cllr Kother would speak with the representative from the Allotments and the Clerk would continue with the poster to 'adopt-a-planter'.

11. Holbrook Road Bus Shelter

Cllr Bevan advised that the tender had been completed and would be circulated together with photos on what was required.

12. Millmoor Way Bus Shelter

The Clerk advised that PCC had been contacted regarding painting of the bus shelter in addition to the application for the Community Payback scheme and was awaiting a response.

13. Trafalgar Terrace Knotweed

Cllr Bevan advised that he had cleared areas to ensure that the carpark viability splays were clear and the Clerk would chase up a response from the landowners regarding clearing the knotweed.

14. Pedestrian Crossing

Cllr Bevan advised that the pedestrian walkway had been cleared and that a message had gone out from the school's Head Teacher requesting that pedestrians use the correct walkway however, Cllr Bevan highlighted concerns that the walkway led to the car park where no pathway was in place.

15. Predict and Protect Rota 2024

Cllrs discussed the rota for 2024 and **AGREED** that it would be placed on Notice Boards as well as the Community Diary. Cllr Alexander advised of an additional person that would be available ad hoc assistance. The Clerk will also advertise the need for support in the Community Diary.

16. Broadway Road Sign Review

Cllrs discussed the sign it was **AGREED** that the Clerk would provide contact details to Cllr Alexander for the Broadway Action Group to also chase.

17. Defibrillator

Cllr Stephens advised that a resident had been looking for the De-Fib and had been given the addresses but did not know the precise position of the De-Fibs. It was confirmed that the Defibrillators are located as follows:

The Caravan Site, Millmoor Way, Broad Haven
 The Ocean Bar, Enfield Road
 The Football Club, Sandyke Road
 On the seafront by the Café in Little Haven.

Cllrs **AGREED** that the locations would be included in the Community Diary and on the Notice Boards. Cllrs also discussed potential locations for further defibrillators to include outside of the school and on the Lifeboat station.

18. 20mph Link

<https://newsroom.pembrokeshire.gov.uk/news/opportunity-to-request-changes-to-the-20mph-limits-in-pembrokeshire>

Cllrs again highlighted the need for residents to have their thoughts known on the 20mph speed limits.

19. Projects update:

a. Litter picking

No update available.

b. Book Shelter

The book shelter continued to be very well received and the lock had been sorted. It was noted that there were concerns that the rear of the book shelter was not on a solid base and was sinking. Cllrs Bevan, Devonald and Jones **AGREED** to review this.

20. Correspondence Report

a. Received

Councillors had received the list of incoming and outgoing correspondence and the Clerk highlighted an email that had been received that day regarding the Voucher scheme for Broadband which was shared. There was still the need to support this scheme and Councillors agreed for it to be shared via social media again.

21. Finance Report:

a. Update on Barclays Account

b. Payments approved as follows:

Fasthosts	£8.46 (reimburse to Clerk)
Fasthosts	£12.00 (reimburse to Clerk)
Cleddau Press inv 017232	£25.00
Cleddau Press inv 017281	£210.00
Totaltech inv 12826	£84.00
Totaltech inv 13183	£84.00
Salaries	£486.80
HMRC	£121.60
Clerk Expenses	£29.90
Redlynch Leisure	£26705.40 – approved in principle once work completed.
St Brides Communitiy Lunch	£370.00

c. Payments received

Honesty Box	£382.80
Precept	£9225.00

d. Balance on accounts

Total £54900.76

22. Date of Next Meeting

It was agreed that the date of the next meeting would be Tuesday 3 September 2024 at Broad Haven Village Hall at 7pm.

23. Boules Pitch Solicitor

The Clerk updated the Councillors on the costs that had been received and Councillors requested that further information be sought from Welch & Co and from Eaton, Evans & Morris.

24. S106 Monies

The Clerk advised that an update had not been received from PCC.

25. Zurich Insurance Renewal

The Clerk provided the renewal information to the Councillors to clarify what was included and the public liability.

26. Little Haven Car Park Maintenance

Cllr Bevan advised that one of the disable bays and one of the EV charging bays was inaccessible due to the overgrown trees and it was **AGREED** that the Clerk would write to PCNPA to request that this be rectified.

27. The Point Maintenance and Repair

Cllr Sturnam advised that the Little Haven and Talbenny Amenities used to pay for this work to be undertaken however, since the concerns regarding the weed killer, this had not been done. It was **AGREED** that the Clerk would contact PCNPA due to the current unsightliness and state of disrepair.

28. Broad Haven Signposts

Cllr Sturman advised that he had reported back to the Clerk and the Chair requested that an update be provided to the originator.

29. The Bunks

Cllr Bevan advised that the area was overgrown and inaccessible and was used as a cut through for the school. Cllr Stephens advised that the area was Upper Swanswell from the football pitch to the Boardwalk and known as the Bunks. It was **AGREED** that the Clerk would contact PCC.

30. Sub-Committees/Working Groups

Cllrs **AGREED** that Working Groups could be arranged as and when required and that the Finance Working Group would be set up in September in order to review the 25/26 budget.

31. One Voice Wales

Cllrs discussed a Havens representative to attend One Voice Wales meetings as required and they **AGREED** that this would be included on the next meeting's agenda.

32. Any Other Business

Cllr Alexander explained that the notice board on the hall had not been fixed and Cllrs Bevan and Devonald would look to review this.

Cllrs noted that plaques had now been placed on the benches on the Point and at the viewing point by the football pitch in Broad Haven.

The meeting ended at 2050hrs