

THE HAVENS COMMUNITY COUNCIL
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FULL COUNCIL MEETING

**8TH SEPTEMBER 2026 – IN PERSON AT BROAD HAVEN VILLAGE HALL, AND ONLINE VIA THE
ZOOM VIDEOCONFERENCING PLATFORM – 7-00pm**

MINUTES

Present:

Cllrs Howard Jones, George Bevan, Chris Oliver, Liz Forster, Sally Bell, Andy Devonald, Viv Grey.

Also in Attendance:

Peter Horton (Clerk); County Cllr. N. Neumann

1) Comments of welcome by Chairman

The Chairman welcomed all present to the meeting.

2) Apologies received

None.

3) Opportunity for members of the public to make representations on tabled agenda items

Andy Drumm was present. He mentioned that sampling of both streams in Broad Haven had indicated elevated pollution levels. As a result of these findings, NRW had been persuaded to renew their own sampling regime. Following this, NRW had confirmed higher than expected pollutant levels in both streams, and were currently investigating the sources. They had undertaken to share their findings on this when available.

4) Declarations of known conflicts of interest

None.

5) Approval of minutes of the July 2026 monthly meeting

The minutes were approved as drafted (proposer C’llr Howard Jones, seconder C’llr George Bevan).

6) Discussion of matters related to Manx Shearwater breeding season

Dave Astins and Andy Drumm were welcomed to the meeting. They addressed the meeting, initially summarising some key information about the Manx Shearwater species. The young birds are easily confused by light sources, and are particularly prone to being stranded along the coast in St. Bride’s Bay. Over 1400 had been rescued in 2025. They wished to raise awareness of the birds, their needs, and actions that could be taken if one was found stranded. They stressed the benefit of educating local communities on these matters. Specifically, they highlighted the importance of minimising light pollution at this time of year, by simple measures such as closing curtains, keeping outside lights off as much as possible, etc. They were members of a local volunteer group which carried out twice-daily patrols to locate stranded birds in the County. They mentioned that more stranded birds had been found this year around The Havens than usual, but the reasons for this were uncertain.

Members expressed appreciation for the information provided, and also suggested that further co-operation locally, along with publicity on the best way to handle stranded birds would be good. Dave Astins and Andy Drumm also mentioned that a sponsor was being sought to fund the supply of suitable boxes that could be made available for transporting stranded birds to the coast for release. Following the discussion, Members thanked Dave Astins and Andy Drumm for attending, after which they left the meeting.

7) Matters Arising from previous meetings, and not covered under tabled agenda items

Playpark zipwire. It was confirmed that the zipwire was currently out of action, due to damage to the cable. A quotation was awaited for replacement of this. Clerk to chase up the quotation.

8) Accounts

- Payments for approval

Hugo Fox (direct debit website August)	:	£ 29-99
Hugo Fox (direct debit emails August)	:	£ 23-99
Hugo Fox (direct debit website September)	:	£ 29-99
Hugo Fox (direct debit emails September)	:	£ 23-99
Clerk (salary September 2026)	:	As per contract
HMRC (PAYE tax / NI contributions for above salary payment)	:	As per contract
Clerk (incidental expenses, July 1 st – September 8th)	:	£ 33-12
Cleddau Press (INV-20343)	:	£ 245-00
Cleddau Press (INV-20403)	:	£ 210-00
One Voice Wales (INV-11049)	:	£ 44-00
Total Tech (INV-18190)	:	£ 84-00
Total Tech (INV-18387)	:	£ 84-00

Chris Oliver (reimbursement for materials
for painting of Point Shelter)

: £ 185-43

The above payments were approved (proposer C’llr Liz Forster, seconder C’llr Sally Bell).

- Income received between July and September meetings

Honesty Box income	:	£ 1937-11
Precept income	:	£11070-00
Price & Son Solicitors (bequest)	:	£ 8000-00

- Balances held in community council accounts on 31st August 2026

Current account	:	£16711-16
Deposit account	:	£25288-52

Agenda item to be tabled in the October meeting to discuss new community bench provision, to be funded from the bequest received.

9) Planning

- Planning consultations for discussion

NP/26/0340/FUL – Enlarged and additional dormers, plus new side entrance porch.

Location: 5, Atlantic Drive, Broad Haven, Haverfordwest, Pembrokeshire, SA62 3JA – Support.

NP/26/0394/FUL – Replace existing single storey extension with a two-storey rear extension and converted loft room. The extent of the existing roof terrace would remain the same; location: 6, St Brides Road, Little Haven, Haverfordwest, Pembrokeshire SA62 3UN – Reference was made to an objection that had been received from a neighbour, who had concerns with the application, though not outright opposition. Members discussed the application proposals in detail. Members agreed to support the application.

10) Correspondence received

- 01) Triathlon Club – Review of actions agreed at July meeting – noted.
- 02) Eaton-Evans & Morris – Update on situation with Slash Pond transfer – Members were informed that C’llr Chris Oliver, C’llr Nick Neumann and the Clerk had met with the solicitor to go through all the relevant details. Following this, the solicitors were currently going through all the relevant documentation, including a fairly complex series of land transactions that had taken place over a number of years, and which could have relevance to the transfer of the Slash Pond land to the community council. Further contact was currently awaited from the solicitor.
- 03) Price & Sons – Confirmation of £8000 donation to community council – noted.
- 04) Local resident – Objection to planning application ref. NP/26/0394/FUL – dealt with in ‘Planning’ above.
- 05) P.C.C. Nature Partnership – Message passing on concerns from local resident about the removal of tree guards in the orchard – C’llr George Bevan confirmed that the Broadway Community Action Group had removed these. Message to be forwarded to Charlie Alexander for attention / action. As far as the community council was concerned, it was felt that due care in carrying out grass-cutting activities at the orchard site was the limit of the responsibility resting on the council. However, Members were keen to ensure that the guards were kept, and C’llr George Bevan undertook to collect them.

11) County Councillor report

Streetlights, Haroldston Hill. Repairs to non-functional streetlights was in hand, and due for action during the week commencing 21/09/26.

Hedgerow cutting. Many hedgerows had not yet been cut. This was in part due to the constraints of the Sec. 6 biodiversity enhancement requirements. However, cutting of all outstanding hedgerows was expected to be completed as soon as possible.

Community litter bin emptying. There had been some issues with delays in emptying of some bins, with reports of associated rat problems. C'llr Nick Neumann was in discussion with P.C.C. Pest Control about this, and was confident that the issue would be dealt with effectively. In addition, the need for additional glass bottle bank provision, and some changes to existing bottle bank locations was mentioned as being needed, and in hand.

Dropped kerbs in Little Haven. Issues had been raised of some people being unable to negotiate the pedestrian bridge, due to the lack of dropped kerbs, and instead having to go along the road. It was confirmed that P.C.C. was looking at this.

Signage on the Little Haven slipway. It was mentioned that additional / improved siting of signage at the slipway was needed to draw attention to the need to keep it clear for emergency R.N.L.I. use. C'llr Nick Neumann undertook to pursue this.

Broad Haven school parking. Disruption at school drop off / pick-up times had been mentioned as a problem, due to inadequate parking provision and narrow access along the road outside the school. The suggestion of introducing a 30-minute free period in the car park opposite the chip shop had been made, and was currently up for discussion in P.C.C.

Anti-social behaviour on beach. C'llr Nick Neumann confirmed that discussions were ongoing between various organisations on how to tackle this recurring problem, and hopefully reduce the incidence of problems for the 2027 season. It was confirmed that there is a byelaw against amplified music, but this had never been enforced.

Highway safety measures. Proposals for traffic calming measures, etc., were still awaited from Clare Williams of P.C.C.

Welsh Water. Loss of supplies in the community were mentioned as a recurring problem. C'llr Neumann expressed the view that this was largely due to the geographical location of the community right at the extremity of the supply network.

12) Any necessary discussion of ongoing arrangements for acquisition of Slash Pond

Covered in 'Correspondence' item (2) above.

13) Update on training courses undertaken / required

C'llr Chris Oliver confirmed that the Community Engagement Part 2 course had been cancelled by O.V.W. due to low take-up.

14) Any necessary discussion of arrangements for Community Diary

Members were very happy with the new-look Community Diary published in August. They were very appreciative of the work put in by Jodie Reohorn in making the changes, which were already considered to be a great improvement. C'llr Nick Neumann mentioned that he would be willing to provide a 'Councillor's Corner' entry into the diary if this would be welcomed. Members discussed briefly the need to review the financing structure for the diary. It was also mentioned that the structure for invoicing of advertisements needed a complete overhaul. This would be looked at by the working group in due course. C'llr Chris Oliver also mentioned the benefit that could come from using the community diary to strengthen support for the local political structure, including the community council.

15) Discussion of matters connected with defibrillators, including request for consideration of H.C.C. arranging maintenance of Little Haven defibrillator, and suggestion for map of public access defibrillators to be published in the Community Diary

Little Haven defibrillator. It was suggested that an offer to cover the cost of replacement pads and batteries could be made on production of receipts / invoices, but without any agreement to assume responsibility. Clerk to respond accordingly. However, Members also agreed to table an agenda item in the October meeting to discuss possibly assuming responsibility for the defibrillator. In the meantime, C'llr Viv Grey to discuss this with the Little Haven Amenities Group, to seek their views.

Community Council defibrillators. The need to carry out regular checks on the defibrillators on a monthly basis was mentioned as important. It was agreed for the Clerk to send out a reminder on the H.C.C. Whatsapp group a few days before each meeting as a reminder for this to be done in advance of each meeting. In advance of any agreement to adopt the Little Haven defibrillator, C'llr Chris Oliver mentioned that he would undertake checks on this one on a personal basis.

List of public access defibrillators. It was confirmed that a list of public access defibrillators was published in the community diary.

16) Discussion of Book Swap Shed

Deferred until October meeting.

17) Discussion of arrangements for Christmas trees / festive lighting for forthcoming festive season

Members discussed at some length the arrangements to be made for the 2026 festive season. The following action points were agreed :

Broad Haven. Motif lighting to be provided as for 2025, but not the wrap-around lights, as these had been previously rejected by P.C.C. Also, a Christmas tree on the Front, as for 2025. To this end, an application to P.C.C. for the lighting would be required, along with the normal electricity supplier non-metered supply arrangements. Clerk to arrange administration in connection with this, including seeking quotation for installation of the streetlight and Christmas tree lighting from Barry Jones.

Little Haven. Provision of festive lighting on five lamp-posts was agreed, as for 2025. An application for this would need to be submitted to P.C.C. Two Christmas trees were proposed, though one of these (outside the St. Bride's Inn) was not connected to the community council. It was suggested that the community council should fund and arrange for the other one on the Front. An electricity supply would be needed for this, along with that for the street-light units, and C'llr Chris Oliver was in discussion with P.C.C about arrangements for this. He was also in discussions with the Amenities Group over the general arrangements. Clerk to liaise with C'llr Chris Oliver over all necessary arrangements / administration for Little Haven.

Broadway. It was confirmed that a tree would need to be provided for Broadway, though the arrangements for supplying / funding this were not finalised in the meeting. An electricity supply would be needed for this, and C'llr Chris Oliver was in discussion with P.C.C. about arrangements for this.

Christmas tree supply. C'llr Chris Oliver undertook to make enquiries with local suppliers over this.

Installation of lighting at Broad Haven, Little Haven and Broadway. Clerk to seek quotation from Barry Jones for the installation, once all details had been finalised.

Applications for festive lighting to P.C.C. Clerk to make applications to P.C.C. once all details had been finalised (note – applications to P.C.C. would only be required for lighting installations on P.C.C. street furniture, so would probably not be needed for Broadway).

Community Christmas lunch. Agenda item to be tabled in October for discussion of arrangements.

Community Awards scheme. It was confirmed that this would not be ready in time for launch at Christmas this year.

Lamp-post signage sponsorship scheme. Clerk to circulate information from 2025 to all Members, in advance of a detailed discussion in the October meeting.

18) Discussion about maintenance of boardwalk

C'llr Chris Oliver had carried out a site visit to the boardwalk with members of the Boardwalk Group. This had been primarily to discuss tree-planting, but quickly indicated a need for clearance of encroaching growth around the boardwalk area. C'llr Oliver had also noticed extensive damage on the Boardwalk, with a large amount of repairs needed. It was suggested that an external company to assess it would be a good idea, possibly on an ongoing basis. The suggestion of seeking grant assistance to fund necessary repairs could be worth pursuing, possibly via P.C.C.

C'llr Nick Neumann suggested the need for a proper structured division of responsibility between H.C.C. and the Boardwalk Group, with a proper written agreement underpinning this, including a formal agreement for management of the boardwalk. He suggested that H.C.C. needed to assume responsibility for putting such arrangements in place.

19) Any other business (for information only)

Playpark sign. C'llr George Bevan mentioned that the sign, which had blown down in a storm earlier in the year, was still stored in his field. Agenda item to be tabled in the October meeting for discussion of actions to address this.

The meeting closed at 9-00pm. Next scheduled meeting, 7-00pm, Tuesday 6th October 2026, Little Haven Village Hall.