

THE HAVENS COMMUNITY COUNCIL
CYNGOR CYMUNED THE HAVENS

FULL COUNCIL MEETING

9 April 2024 – LITTLE HAVEN VILLAGE HALL – 7pm

DECISIONS

Present: Councillors H Jones (Chair), C Alexander (Vice-Chair), S Bell, G Bevan, V Grey, L Kother, S. Reynolds and C Stephens

In Attendance: J. Thomas (Clerk), R Lawrie (For Interview) K Sturman (For Interview)

To accept apologies for absence:

Apologies were received from Cllr A Devonald

1. To disclose personal or pecuniary interests in items of business listed below:

Item 4: Planning Application NP/24/0125/FUL

Councillor V Grey declared a personal and pecuniary interest in this item of business by virtue of being related to the owner.

Item 4: Planning Application NP/24/0131/FUL

Councillor S Bell declared a personal and pecuniary interest in this item of business by virtue of owning the neighbouring property.

2. To approve the Minutes from meetings held on 6 February 2024 and 5 March 2024:

Due to the late circulation of all Minutes, it was reluctantly agreed that the Minutes would be brought to the next meeting for approval. Cllrs raised concerns regarding this.

3. To consider Planning Matters:

a) NP/24/0125/FUL Brandy Bay Cottage, St Brides Road, Little Haven, Haverfordwest SA62 3UN

Cllrs discussed the application noting a letter that had been sent to PCNPA regarding drainage, surface water and damage to property. Cllrs noted that there had always been a structure there. Cllrs noted that the request for any noisy operations to be restricted to Saturdays was unreasonable and that they could not support that request and that they could not advise on the colour of the tarmac.

It was **resolved** to support this application.

b) NP/24/0131/FUL 42 Atlantic Drive, Broad Haven, Haverfordwest SA62 3JB

Cllrs discussed the application and no concerns or objections were noted.

It was **resolved** to support this application.

[The meeting was adjourned at this juncture to discuss the two Community Councillor applications that had been received and for an informal interview of the first candidate to be conducted]

[Cllr G Bevan declared a personal interest in one of the applications by virtue of being a referee]

4. **Projects Update**

a. Coffee Mornings – There were no coffee mornings in the diary due to the Community Lunches taking place and it was discussed that, if a donations box were present, this would need to be put through the Havens bank account for audit purposes with a running total provided. Cllr Stephens highlighted the initiative to bring the community together with Warm Spaces when grants had been available from PAVS. Cllr Reynolds suggested that a donations box could be available at Coffee Mornings but that donations were not advised at the Community Lunches.

b. Little Haven Interactive Boards – Cllr Stephens advised that they were planned to be in place by Bank Holiday (May/June).

c. Community Lunches – The next Community Lunch was planned for 17 April 2024 at St Brides. Cllr Grey requested that all staff at St Brides were aware of the community lunch bookings being made through themselves.

d. Litter Picking – Councillor Grey advised that Keep Wales Tidy were attending the school this week and had been informed that the 'A' boards could be semi-permanent/fixed but would get more information.

e. Book Shelter – The Book Shelter was now in place and a lock provided with three keys. It was suggested that Cllrs Kother and Reynolds approach the librarian, Mrs Harvatt who was knowledgeable on book shelters for advice. Cllrs agreed that a sign on the side of the shelter to inform what the book shelter was and how it worked. It was also recommended that a promotional photograph of Cllrs Kother and Reynolds at the book shelter should be taken for use in the Diary and the council website and Facebook page. Cllrs discussed the possibility of a combination lock and information to access audio books, braille books and the mobile library.

[The meeting was adjourned at this juncture for the informal interview of the second candidate]

Following both informal interviews, the Councillors held a secret ballot where Mr Kevyn Sturman was successful.

5. **Correspondence**

Cllrs discussed the 'Hot Sauna' on the Beach noting that was only in place for 28 days and could not be back for 12 months as it moved around the coast. Permission for the Sauna was granted by PCNPA and it was due to be moved on 19 April.

Cllrs noted the Puffin bus shuttle service for the area would be starting from 25 May following a two year absence.

Cllrs requested that ALL correspondence from Members of the Public is shared with Councillors at the time of receipt.

Weed Spraying – Cllrs discussed the yellowing of areas where the spraying had taken place noting that it was killing the grass but the mud remained and was unsightly. Concerns were further raised on this due to the NRAP and it was **AGREED** that the Clerk would write to PCC requesting that they stop the spraying in the community.

The Chair highlighted concerns on a recent retrospective planning application for Leet Cottage noting that no correspondence had been received and the Clerk will take this up with National Parks.

Bus Stop – Concerns had been raised regarding the state of the bus stop and it was **AGREED** to ask if PCC were planning on re-decorating it. It was also noted that the wooden bus stop on Holbrook Road was in a dangerous condition and the Clerk will confirm ownership for it to be reviewed.

Cllr Grey highlighted that they had been informed that the bus shelter around the pay machine at the Little Haven car park was being removed following a new machine being installed and was NOT being replaced.

6. Finance Matters:

Payments

It was **resolved** that payments be authorised as noted.

J Thomas	£6.52 (reimbursement to Clerk for Fasthost)
Fasthosts inv 75766460	£12.00
Total Tech inv 12654	£84.00
Village Hall Payment inv 1392	£88.00
Broad Haven Village Hall inv 1415	£20.00
Down to Earth inv DTE-2372	£120.00
One Voice Wales Membership	£303.00
Total Tech inv 12466	£84.00
Lamber Forge Garden Furniture	£525 (for the book shed)
Cleddau Press inv 17471	£210.00
Cleddau Press Inv 17161	£210.00
LITE yr 3 of lighting costs	£2347.25
Little Haven Hall hire	£65.00
J Thomas	£6.52 (reimbursement to Clerk for Fasthost)
Broad Haven Village Hall inv 1420	£25.00
J Thomas Salary	£486.00 (not available at time of Agenda publication)
HMRC	£122.40 (not available at time of Agenda publication)

7. Pavements on Marine Road, Broad Haven – The Clerk advised that a response had been received advising that the pavements were privately owned along Marine Road.

8. **Concerns on horse mess on pedestrian paths and car parks** – Cllr Bell informed Councillors that in the PCNPA Car Park (where the Youth Hostel is located), a lot of patrons parked there to ride their horses which resulted in a lot of horse mess being left in the car park. Many children use the car park often in bare feet and pushchairs, strollers and wheel chairs were also used there. Cllrs requested that a letter be sent to National Parks informing them that the horse mess needed to be taken with the horses owners.
9. **Play Area Inspection report** - Cllr Bevan advised that he had met with the company and all of the four outside gates had been fitted to open out. One gate had to open inwards as it hit against the new tarmac path. The frames for the new swings are installed and the shed was due to be removed the next day. Cllrs were concerned that, when the shed was removed, there would only be a square of wet pour and that the sides of the shed were in reasonable condition. Cllr Bevan **AGREED** to review the list of work to be undertaken and to review the shed.
10. **Boules Pitch** – Cllrs discussed the various locations for the Boules Pitch and the Clerk would contact PCC again for an update on the maintenance costs of the proposed field under the Community Asset Transfer.
11. **Community Councillor and Youth Representative vacancy**

RESOLVED

That Mr Kevyn Sturman be appointed as Community Councillor.

No applications had been received for the Youth Representative vacancy and this would now be removed from the agendas unless an update was received.

12. **Community Council website hosting and emails –**

Cllrs discussed the need for Office 365 accessibility and the need to download the email history from Fasthost.

13. **Date of Next Meeting**

RESOLVED

That the date of the next meeting would be 7 May 2024 for the AGM.

14. **Any Other Business**

Cllr Alexander advised of correspondence to prune the trees that were getting close to power lines. The Cost would be met by the Grid and there was no impact on the car park. This would be completed after Easter and was **AGREED** by all Councillors.

Cllr Bevan highlighted the flower bed near his home that it had previously been wild flowers. It was **AGREED** that he would review the area and discuss at the next meeting.

Cllr Bevan discussed a request from Mr Willicombe for £50 towards the purchase of a new planter. The funding was **AGREED** and would be paid following receipt of an invoice.

Cllr Bell noted the planters that were outside of the toilets and it was **AGREED** that this would be discussed at the next meeting.

The Notice Boards were discussed as there had been issues on accessing them. The Chair advised that the Broad Haven notice board belongs to the Community Council and that the wood may have expanded in the recent weather. The notice board on the front in Little Haven is owned by Amenities.

Cllrs advised that all residences at Sand Banks had been allocated.

The meeting closed at 2102hrs.

Signed:

Date: 7 May 2024