

THE HAVENS COMMUNITY COUNCIL
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FULL COUNCIL MEETING

**6th MAY 2025 – IN PERSON AT BROAD HAVEN VILLAGE HALL, AND ONLINE VIA THE ZOOM
VIDEOCONFERENCING PLATFORM – 7pm**

MINUTES

Present:

Cllrs Howard Jones (Chairman), Connie Stephens, George Bevan, Kevyn Sturman, Andy Devonald, Sally Bell, Sue Reynolds

Also in Attendance:

Peter Horton (Acting Clerk); County Cllr. N. Neumann

1) Comments of welcome by Chairman

The Chairman welcomed all present to the meeting.

2) Apologies received

Cllrs Viv Grey, Charlie Alexander, Liz Kother

3) Absences without apology

None

4) Opportunity for members of the public to make representations on tabled agenda items

A number of members of the public made representations on planning applications on the agenda for discussion, the substance of which was minuted under the relevant references in 'Planning' below.

5) Declarations of known conflicts of interest

Cllr Sally Bell declared a personal and prejudicial interest in the discussion of planning application ref. NP/25/0229/FUL, as an employee of the applicant.

6) Approval of minutes of the April 2025 monthly meeting

Minutes deferred until the June meeting for approval.

7) Matters Arising from previous meetings, and not covered under tabled agenda items

- Atlantic Drive update

No update, apart from some concrete slabs having been laid.

- Millmoor bus shelter painting update

Painting of the bus shelter had been completed.

- Book shelter repairs update

In hand with Cllrs George Bevan and Andy Devonald.

- Any update on Boules pit lease

The Clerk confirmed that an online meeting had been held with the solicitor, to confirm some minor technical details. Following this, the lease had been left with the solicitor to make minor adjustments, and to send the amended document to P.C.C. for their consideration. It was confirmed that the final lease draft would be subject to approval by the full council.

- Update on concrete base for football pitch bench

It was confirmed that P.C.C. had given approval for the bench installation, subject to it being included on the community council's asset register, and appropriately insured.

Members approved the installation of the bench, on the understanding that the bench would be a composite plastic one, the family concerned would pay for purchase and installation costs, apart from ongoing insurance costs, which would be covered by the community council. It was confirmed that maintenance and upkeep of the bench would become the responsibility of the community council.

- Updates on Community Award scheme

Design work still in hand.

- Any update on Broadway Highway improvement scheme

The scheme was reported as progressing well.

- Any update on new website provision

C’Ilr Kevyn Sturman informed Members that the website was up and running, and functioning well, though with some development work still under way. Email addresses had been assigned, and C’Ilr Sturman undertook to contact individual members regarding and technical issues, such as transfer of emails from the Fasthosts platform.

8) Accounts

Payments for approval

PPS Pembrokeshire (playpark inspection, PCNPA Playpark)	:	£ 385-00
PPS Pembrokeshire (playpark inspection, Broad Haven Playpark)	:	£ 550-00
C’Ilr Charlie Alexander (reimbursement for paint)	:	£ 57-43
Cleddau Press (INV 017898)	:	£ 210-00
Broad Haven Hall (hall hire)	:	£ 20-00
David Meanwell (planters)	:	£ 70-70
Mr Bright (plants)	:	£ 25-96
Hugo Fox (May 2025 invoice)	:	£ 29-99
P. Horton (salary April 2025)	:	As per contract
HMRC (PAYE tax)	:	As per contract
Total Tech (INV 15047)	:	£ 84-00
Wales Audit Office (2023/24 audit fee)	:	£ 375-00
Celtic Windows (bus shelter repairs, INV 3124)	:	£ 228-00
Zurich (insurance renewal)	:	£1228-42

The above payments were approved by Members (proposer C’Ilr Andy Devonald, seconder C’Ilr Sally Bell).

Income received

Honesty Box	:	£ 598-14
PCC (precept first instalment)	:	£9225-00
HMRC (VAT repayment for 2024/25)	:	£6608-55

Balances held in community council accounts on 30th April 2025

Current Account	:	£22,410-09
Deposit Account	:	£25,473-70

Internal audit of 2024/25 accounts

This had been completed, and the internal audit report circulated to all Members.

Annual Governance Statement

Members completed and approved the 2024/25 annual governance statement (proposer C’Ilr Sue Reynolds, seconder C’Ilr Sally Bell). Clerk to make arrangements for the public notice of right to examine the accounts to be posted on the website and in the community noticeboard, and for the external audit to be arranged.

9) Planning

Planning consultations for discussion

NP/25/0188/FUL; Proposal: Replace four velux-style windows with two dormers on the front roof. Replace one existing dormer with two dormers on the rear. Add two small velux-style rooflights—one per slope; Location: School House, Walton West, Haverfordwest, Pembrokeshire, SA62 3UA - Application SUPPORTED.

NP/25/0193/FUL; Proposal: Replacement dwelling; Location: 1 Millmoor Way, Broad Haven, Haverfordwest, Pembrokeshire, SA62 3JJ;

Two members of the public were in attendance. They both expressed support for application, and offered some additional details for the reasoning behind the application. Application SUPPORTED.

NP/25/0207/S73; Proposal: Variation of NP/17/0431/FUL - approved materials & finishes, approved plans & documents and windows & doors; Location: Swanswell Farm, Trafalgar Terrace, Broad Haven, Haverfordwest, Pembrokeshire, SA62 3JU
Application SUPPORTED.

NP/25/0229/FUL; Proposal: Residential development comprising 76 no. dwellings and associated infrastructure works; Location: Land North-East of Marine Parade, Broad Haven, Haverfordwest, Pembrokeshire

[NOTE – C’lir Sally Bell left the room during discussion and voting on this application]

Several members of the public were present to offer views on the application. Without exception, they were opposed to the application, on the basis that the existing sewage disposal infrastructure was insufficient for present levels of development, much less for additional development, especially of this size. The view was expressed that a firm commitment should be obtained from Welsh Water to inject the necessary investment to increase sewage disposal capacity at the Walton West Sewage Treatment Works to the necessary level, before any support could be offered for new development. A letter from Welsh Water obtained by one member of the public in response to a Freedom of Information request appeared to confirm Welsh Water currently had no plans to provide that investment, even though the deficiency in treatment capacity had been clearly identified by NRW. It was also pointed out that the P.C.C. Pollution Control team had expressed a similar view regarding the current inadequacy of the sewage treatment capacity in the community.

Members referenced the recent events in Broad Haven, where sewage spills had inundated the school playground and playgroup equipment, citing this as further reason to resist the proposed development until such time as proper investment to address existing problems of lack of sewage treatment capacity had been properly addressed.

Unanimous agreement to OPPOSE the application in its current form. Clerk to submit consultation response accordingly, and also to request that a representative of H.C.C. should be invited to address the planning committee hearing on the application.

Clerk to circulate the draft planning consultation response to Members before dispatch.

NP/25/0217/FUL; Proposed side extension & alterations to dwelling; Location: Redlands Cottage, Hasgurd Cross, Haverfordwest, Pembrokeshire, SA62 3SJ

Deferred. Clerk to request extension of time, to allow consideration at the June meeting.

Planning consents notified

24/1060/PA; The construction of a steel framed building in order to provide sufficient secure storage on the caravan park; Site Address: Cream Pots Touring Caravan & Camping Site, BROADWAY, Haverfordwest, Pembrokeshire, SA62 3TU

10) Correspondence received

- 1) PPS Pembrokeshire – playpark inspections – noted. Clerk to circulate inspection reports to Members.
- 2) P.C.C. – Predict and Protect arrangement for 2025 season – noted.
- 3) The Havens Community Allotments & Gardens association – details on planting undertaken – noted.
- 4) Zurich – Insurance renewal – dealt with in ‘Accounts’ below.
- 5) P.C.C. – consent to place memorial bench on Peasey Park land – dealt with in ‘Matters Arising’ above.
- 6) P.C.C. – consultation on speed limit variation order – noted.
- 7) Local resident – Concerns over recent sewage bursts, and consequent objections to planning consent for Millbay Homes planning application – dealt with in ‘Planning’ above.
- 8) P.C.C. – Temporary road closure notification – noted.
- 9) P.C.N.P.A. – Information on ownership of wall alongside path to The Point, Little Haven – noted.
- 10) P.C.C. – Information on protocol for beach dog ban enforcement in 2025 season – noted.
- 11) Internal audit report for 2024/25 accounts – dealt with in ‘Accounts’ above.
- 12) Local resident – Information on sewage discharges, etc., and copy letter from Welsh Water, in relation to Millbay Homes planning application – dealt with in ‘Planning’ above.
- 13) Eaton-Evans & Morris – advice on Slash Pond lease – dealt with in agenda item below.

11) County Councillor report

Nothing to report, apart from issue with non-emptying of a wheelie-bin in Little Haven, which C’lir Neumann undertook to look into further.

- 12) **Discussion of any actions needed following recently-completed asset and financial risk assessments**
Deferred for discussion in June. C’Ilr Kevyn Sturman mentioned that emergency repairs to the boardwalk were pending, but that further substantive work would be needed that would potentially be very expensive.
- 13) **Discussion of possible acquisition of Slash Pond**
The Chairman summarised the current situation, whereby the offer had been made by the Raymond Brothers to transfer the freehold of the Slash Pond land to the community council. Advice had been received from the council’s solicitor that the current lease for the land could not be surrendered without the landowner’s consent.
Mr. Andy Drumm was present in the meeting, and was invited by the Chairman to comment. He drew attention to the importance of the area, and to the statutory responsibility of the community council to enhance biodiversity in the community area. He expressed the view that the Raymond Brothers may well be willing to support ongoing conservation initiatives with financial assistance.
C’Ilr Connie Stephens wanted to seek clarification as to whether the car park would be included in any land transfer. Clerk to make enquiries about this, and request a detailed map of the area concerned.
- 14) **Discussion of arrangements for recovered ‘Little Haven’ sign**
Left with C’Ilr Sally Bell to address.
- 15) **Discussion of Broadway Community Orchard / signing of maintenance agreement between community council and residents’ group**
Deferred for discussion in June.
- 16) **Any necessary staffing updates**
Replacement Clerk arrangements deferred for discussion in June.
C’Ilr Howard Jones mentioned the considerable contribution made to the community council in recent months by Nick Price, with all the work carried out in connection with the previous Clerk’s pay claims, payroll, etc. He felt that recognition of this was needed. Members wholeheartedly agreed with this. C’Ilr Howard Jones undertook to draft a letter to send to Nick Price. Matter of various member allowances that could potentially be used to fund a gift to recognise this to be placed on June agenda for discussion.
- 17) **Discussion of problems with anti-social activity / littering / dog-fouling at Talbenny viewpoint**
C’Ilr Nick Neumann had discovered that the land may be in National Trust ownership. He was currently awaiting contact from National Trust about the matter.
- 18) **Any necessary discussion of predict and protect rota arrangements needed**
Deferred for discussion in June. In the meantime, Clerk to discuss with Ian in the Surf Shop.
- 19) **Discussion of mural in Millmoor Way bus shelter**
Deferred for discussion in June. Clerk to check ownership of bus shelter.
- 20) **Discussion of pump track, skate ramp**
Deferred for discussion in June.
- 21) **Any other business (for information only)**
Van parked long term in car park. Matter to be placed on June agenda for discussion.
Speeding traffic in village. Agenda item to be tabled for discussion in June.

The meeting closed at 8-45pm. Next scheduled meeting, 3rd June 2025, Little Haven Village Hall.