

THE HAVENS COMMUNITY COUNCIL
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FULL COUNCIL MEETING

**3rd JUNE 2025 – IN PERSON AT LITTLE HAVEN VILLAGE HALL, AND ONLINE VIA THE ZOOM
VIDEOCONFERENCING PLATFORM – 7pm**

MINUTES

Present:

Cllrs Howard Jones (Chairman), Viv Grey, Charlie Alexander, Liz Kother, George Bevan, Andy Devonald,

Also in Attendance:

Peter Horton (Acting Clerk); County Cllr. N. Neumann

1) Comments of welcome by Chairman

The Chairman welcomed all present to the meeting.

2) Apologies received

C'llrs Sally Bell, Kevyn Sturman.

3) Absences without apology

None

4) Opportunity for members of the public to make representations on tabled agenda items

There were no members of the public present who wished to make representations.

5) Declarations of known conflicts of interest

C'llr Liz Kother declared a personal and prejudicial interest in the payment to her husband for boardwalk repairs, and did not participate in approval of the payment.

C'llr George Bevan declared a personal and prejudicial interest in the payment to him for grass-cutting, and did not participate in approval of the payment.

6) Approval of minutes of the April 2025 and May 2025 monthly meetings and 2025 A.G.M.

The May 2025 monthly meeting minutes and 2025 A.G.M. minutes were approved as a true record, and held for signature by the Chairman (proposer C'llr George Bevan, seconder C'llr Andy Devonald). The April 2025 monthly meeting minutes were approved as a true record, and held for signature by the Chairman (proposer C'llr Viv. Grey, seconder C'llr Charlie Alexander).

7) Matters Arising from previous meetings, and not covered under tabled agenda items

- Atlantic Drive update

C'llr Nick Neumann said there was nothing substantive to report. P.C.C. was still being pressed to carry out needed work on communal areas. There had been little success to date in achieving meaningful progress, and the matter was still in hand. C'llr George Bevan commented that the situation there was worse than ever. C'llr Neumann undertook to take fresh photos and pass them on to officers in P.C.C.

- Millmoor bus shelter ownership

This had been confirmed as owned by the community council, and had been duly added to the community asset register. Clerk to arrange to add this to the insurance policy, along with the Croft Road bus shelter, which had also been confirmed as in community council ownership. Agenda item to be tabled for July to discuss arrangements for replacement of the Croft Road bus shelter.

- Book shelter repairs update

Members agreed for a joint effort to carry out the necessary work. This was agreed for the forthcoming Saturday 7th June, 9-30am.

- Any update on Boules pit lease

No update. Clerk to chase up the solicitor.

- Updates on Community Award scheme

No change.

- Any update on Broadway Highway improvement scheme

Work was progressing well. It was noted that there was some Japanese Knotweed in the area around the orchard.

- Any update on new website provision

Deferred for further update in July.

8) Accounts

Payments for approval

P. Horton (salary May 2025) : As per contract

HMRC (PAYE tax and Employer N.I. contributions) : As per contract

Broad Haven Hall (hall hire, inv 1498) : £ 20-00

Cleddau Press (INV 17942) : £ 235-00

Hugo Fox (INV 14744) : £ 29-99

Hugo Fox (INV 14657) : £ 23-99

J.K. Carpentry (Slashpond boardwalk repairs) : £ 500-00

Total Tech (INV 15254) : £ 84-00

George Bevan (grass-cutting INV 1915) : £1887-00

Ocean Café (Community lunch from 27/03/25) : £ 450-00

The above payments were approved by Members (proposer C'llr Charlie Alexander, seconder C'llr Viv. Grey).

Income received

Honesty Box : £ 515-52

Balances held in community council accounts on 30th April 2025

Current Account : £19303-12

Deposit Account : £25480-38

External audit of 2024/25 accounts

All documentation had been submitted to Audit Wales.

Member allowances.

It was confirmed that all mandatory Member allowances would be paid following the July meeting to any Members who had not waived these in writing / email in advance of the July meeting. Clerk to circulate an email to all Members concerning this.

Members approved a Chairman's allowance payment for the 2025/26 year of £500 (proposer C'llr George Bevan, seconder C'llr Viv. Grey).

9) Planning

Planning consultations for discussion

NP/25/0217/FUL; Proposed side extension & alterations to dwelling; Location: Redlands Cottage, Hasguard Cross, Haverfordwest, Pembrokeshire, SA62 3SJ – Support.

10) Correspondence received

1) Connie Stephens – Message of resignation from community council – noted.

2) Sue Reynolds – Message of resignation from community council - noted.

3) Local resident – Concerns over parking in Sandyke Road – Clerk to respond to him to explain that the parking arrangements there were free for use by the public, and that there was no action that the community council could take in the matter.

4) Havens Football Club – Honesty Box grant application – Held over for consideration in September.

5) Raymond Brothers – Confirmation of extent of land offered for transfer – dealt with in agenda item 13 below.

6) P.C.C. – Acknowledgement of planning consultation response submitted concerning Millmoor Way housing proposals – noted. C'llr Viv. Grey questioned the use of 'Marine Parade' in connection with the proposed development.

7) P.C.C. – Confirmation that an election had been called to fill the two casual vacancies created by the resignations of Connie Stephens and Sue Reynolds, as 15 local electors had formally

requested this from the Electoral Services Department in P.C.C. Members felt It should be stressed that, if the election should prove to be contested, the likely cost to the community council would be between £5000 and £8000. This would inevitably impact on the ability of the community council to fund other community activities / assets, and would be a substantial cost to the entire community. It was also noted that, in May 2027, the community council was due to lose two members anyway, as a result of the Boundary Commission review due to take effect then. This would mean that, potentially, a large cost would have to be covered by the community council for a relatively short-term membership.

8) Kid's Cancer Charity – Request for financial assistance – noted.

11) County Councillor report

C'Illr Neumann reported on a recent vote of no confidence in the P.C.C. Deputy Leader Paul Miller, which had been dismissed. Other items of note covered elsewhere in the meeting agenda.

12) Discussion of any actions needed following recently-completed asset and financial risk assessments

Millmoor Way bus shelter. Members noted the reference to the condition of the main R.S.J., and the missing roof slates. This was noted as suitable for a possible future joint working party by Members. Clerk to check ownership of the land and benches behind the shelter with P.C.C.

13) Discussion of possible acquisition of Slash Pond

Members discussed at some length the positive and negative aspects of taking on the freehold of this land. Consideration was given to public consultation on the offer, and this was felt to be an important step, given the significance of the matter under discussion. Members also felt that obtaining legal advice would be important in advance of any formal decision. Clerk to respond to the Raymond Brothers to say that the offer was under active consideration, but that the community council would need to seek legal advice, and also consult the community. Further agenda item to be tabled for July. Consideration to getting a definite quotation for necessary repairs to the boardwalk was mentioned, but no decision made concerning that. The possibility of asking the Boardwalk Committee to look after the boardwalk, with possible financial assistance from the community council, was also mentioned briefly.

14) Discussion of social media policy

Left in abeyance.

15) Discussion of any needed amendments to Financial Regulations

Clerk to check and possible need for updating the Financial Regulations concerning procurement regulations prior to the July meeting.

16) Discussion of Broadway Community Orchard / signing of maintenance agreement between community council and residents' group

Agreement signed by C'Illr Charlie Alexander on behalf of the Broadway Residents' Action Group, and the document was retained by the Clerk.

Agenda item for to be tabled for July to discuss appointment of C'Illr Charlie Alexander as a formal representative of the community council on the Broadway Residents' Action Group, and also as representative to the Broad Haven Village Hall Committee.

17) Any necessary staffing updates

Members agreed for Peter Horton to be appointed as a permanent Clerk, based on the pay, terms and conditions set out in the draft contract document circulated to all Members in advance of the meeting, and to commence with immediate effect (proposer C'Illr George Bevan, seconder C'Illr Viv. Grey). C'Illr Charlie Alexander to commence arrangements for the Clerk to be added as a bank signatory.

18) Discussion of problems with abandoned vehicles / long term parking in car park adjacent to Slash Pond

Members noted the ongoing presence of the van in the car park, with someone living in it, with associated concerns over sanitation, waste disposal, social issues, etc. C'Illr Nick Neumann undertook to make enquiries about possible courses of action to address the issue.

19) Any necessary discussion of predict and protect rota arrangements needed

It was confirmed that the rota had been prepared and circulated, and was in effect. There was currently a gap for September, and C'llr Charlie Alexander undertook to ask a local resident who had offered to assist if they would be willing to care for September.

20) Discussion of speeding problems in Community

P.C.C. had initiated a speed survey in the Village, to objectively assess the situation with speeding. Members to await the outcome of this exercise. In the meantime, residents to be encouraged to report any incidents of unsafe driving / speeding / anti-social behaviour to 101 on every occasion, to assist with building up a picture of the situation.

21) Any other business (for information only)

Community Diary. It had been mentioned that the community council minutes in the community diary were too small for some residents to read easily. Clerk to arrange to send future minutes in Word format.

Noticeboard outside Broad Haven Village Hall. C'llr Charlie Alexander mentioned that the noticeboard was in poor condition. Agenda item to be tabled for discussion in July. In the meantime, C'llr George Bevan undertook to remove the noticeboard for safety reasons.

Dog control signage. Agenda item to be tabled for July to discuss requirements for signage. Clerk to email all Members the email address for the Enviro-Crime team in Pembrokeshire County Council, for reporting of any incidents of dog-fouling noted.

The meeting closed at 8-45pm. Next scheduled meeting, Tuesday 1st July 2025, Broad Haven Village Hall.