

**THE HAVENS COMMUNITY COUNCIL**  
**CYNGOR CYMUNED THE HAVENS**

(Clerk/RFO Helen Godfrey, Ty Garland, Broadway, Broad Haven, SA62 3HX)

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**THE MINUTES OF THE MEETING HELD IN BROAD HAVEN VILLAGE HALL**  
**7 DECEMBER 2021, AT 7.00 PM**

**PRESENT**

Cllrs. Gillian Collins (Vice Chair), Dai Faulkner, Liz Kother, Matthew Ford, Byron Grey (Youth Representative), Peter Morgan (County Councillor), Nick Price, Sue Reynolds, Carys Spence, Connie Stephens (Chair) and Helen Godfrey (Clerk/ RFO).

Cllr. Stephens welcomed Cllr. Nick Price to the Havens Community Council and his first meeting.

**APOLOGIES**

Cllrs. Charlotte Alexander, Mark Burch.

**ADOPT MINUTES FROM PREVIOUS MEETING**

The minutes were verbally confirmed and adopted as a true record of the meeting held on the 2 November 2021.

Proposed: Cllr. Reynolds.

Seconded: Cllr. Faulkner.

**DECLARATIONS OF INTEREST**

Cllrs. Stephens, Reynolds – Broad Haven Village Hall Grant Money and Affordable Housing, Sandbanks.

Cllr. Reynolds – Retrospective planning application Holbrook Close

**MATTERS ARISING FROM LAST MEETING**

**Lease - Slash Ponds & Land off Trafalgar Terrace**

Following further communications with the appointed solicitor a hard copy of the lease has been received by the Clerk. A vote was taken and all attending Community Councillors agreed that the residing Chair and Clerk should sign the lease on behalf of the Havens Community Council.

**Queens Jubilee**

Carried forward to January 2022.

**Festive Lights**

The Festive lights and Christmas Tree have been installed. Several motifs were supplied by the electrician as some of the old ones were not fit for purpose. The Clerk sought views on ordering 10 new motifs ready for Christmas 2022 and to obtain quotes to add electrical points to the lamp posts in Little Haven. Prices will be sought and shared in the New Year.

**Lighting – Settlands Hill**

The Clerk has followed up and the resident who had considered having the light installed against their property has changed their mind. The Clerk will update the Street Lighting Officer at Pembrokeshire County Council.

**Broad Haven Village Hall Grant Application**

The annual accounts for the village hall were received and shared with all Councillors by the Clerk prior to the meeting. Following a short discussion, it was agreed to pay the annual allowance of £1000.00 as applied for.

### **Honesty Box Applications**

The annual accounts were received and shared with all Councillors by the Clerk prior to the meeting. Following a short discussion, it was confirmed that as the monies being awarded are limited to £500.00 per application, all Community Councillors could vote on the outcome. It was agreed to award the Playgroup, Football Club and Village Hall £500.00 each. The Clerk was requested to invite a representative from Support the Boardwalk to the next meeting to expand on what they would like to use the money for and ascertain if they have used any of the funds from the 106 agreement. It was also noted that £500.00 would be set aside to go towards the 20% match funding required by the Enhancing Pembrokeshire Grant for the Boules Pitch.

### **COMMUNICATIONS RECEIVED**

#### **NEEB Holdings – Sale of Development Land**

The Raymond Brothers have notified the Havens Community Council that they have sold the proposed development land in Broad Haven to another development company – Mill Bay Construction.

#### **Sea Trust – Letter of Support Request**

Following a request from the Sea Trust and agreement via email from Community Councillors the Clerk has sent a letter of support to assist with their funding application.

#### **Haroldston Church and Talbenny Church**

Following receipt of their annual donations towards maintenance the churches would like their appreciation noted.

#### **PCNPA Rangers – Reed Management**

An email was received notifying the Havens Community Council that Pembrokeshire Coast National Parks Rangers intend to carry out reed management on 30 November 2021 in Area 2.

#### **Retrospective Planning Application – Broad Haven**

An email and letter have been received by the Clerk and shared with all councillors regarding the approved retrospective planning application in Holbrook Close. Following a discussion, it was noted that not all retrospective planning applications are agreed on. The Clerk was requested to respond to the concerned residents, the owner of the property and construct a letter of support to the planning department at Pembrokeshire Coast National Parks Authority.

### **AGENDA ITEMS**

#### **Road Safety by Railings near Swanswell Close**

Cllr. Kother raised concerns she had received regarding road safety by the exit of the playpark near Swanswell Close. At present there are no double yellow lines and parked cars obscure 'line of sight' at the roadside. It was agreed that the Clerk meet onsite with Cllr. Kother and then contact Pembrokeshire County Council to request additional road markings.

#### **Finance Meeting**

It has been agreed that the Finance Sub Committee will meet on Tuesday 14 December 2021 to set the budget for 2022/2023. Councillors were asked if they had any projects or items that they would like considered. Cllr. Price will also attend. The Clerk will follow this up with an email.

#### **Boules Pitch**

Confirmation has been received from Richard Edwards that the application for the Enhancing Pembrokeshire Grant has been successful and it is hoped that work will commence in the Spring.

### **Mobile Phones**

Cllr. Stephens, following advice received from One Voice Wales, stated that from January mobile phones should be kept off and not accessed during meetings. However, it was noted that exceptions would be made to any attendees who are on call for the RNLI or the Coastguard. Cllr. Spence raised concerns regarding accessing relevant paperwork, and whilst papers can be printed out in advance, this is not environmentally friendly. Following a debate, it was agreed that laptops and tablets can be used to access relevant information during the meeting and papers can be printed out in advance on request via the Clerk.

### **Declarations of Interest**

Cllr. Stephens noted that clarity is required to enable Community Councillors to ascertain whether they need to state a 'Declaration of Interest' regarding any agenda items, it was agreed that additional information could be added to the Havens Community Council Standing Orders when they are reviewed.

### **Support the Boardwalk (STB)**

A request has been received for the Havens Community Council to contact the Landowners and ask for permission to create gate access for ongoing reed management. All attending Community Councillors agreed and also noted that it would be preferable to have a wooden gate rather than a metal gate as this would be in keeping with the surrounding area. The Clerk will contact the Landowners to seek permission accordingly.

### **Sea Defences opposite Sunshine**

Cllr. Faulkner noted that there is noticeable erosion around the sea wall along the seafront. He felt that additional sea defence boulders should be installed, and the wall raised to one metre height to protect the road and pavements. Cllr. Morgan noted that a survey had been carried out in the last year but would follow up accordingly and report back in January.

### **Traffic Calming by Ocean Bar**

Cllr. Faulkner raised concerns that the traffic calming measures on Enfield Road are not positioned safely, he felt that the 'give way' areas led to queueing vehicles and were placed too close to the entrance to the car park. Cllr. Morgan will make contact with PCC Officer and feedback in January.

### **Honesty Box funds**

Cllr. Faulkner suggested that some funds from the Honesty Box be set aside to purchase commemorative jubilee gifts for the children in The Havens.

### **Cenotaph & Remembrance Service**

Carried forward to January 2022

### **Affordable Housing – Sandbanks**

Cllr. Stephens withdrew from the meeting during this agenda item. A communication from PCNPA was shared which noted that actions were ongoing regarding issues around the 106 agreement, potential breaches of planning control and the provision of the affordable housing. The Community Councillors agreed that the building company are looking to retract from the original agreement which includes the laying out of a footpath to the village, it was requested that the Clerk write a letter in support of pursuing the affordable housing within this development.

### **Planning Application:**

<b>NP/21/0658/TCA</b>	<b>Address:</b> The Glen, Little Haven, Haverfordwest, Pembrokeshire, SA62 3UR <b>Proposal:</b> Works to Trees in a Conservation Area - Trees 606, 607 & 608	Approved by PCNPA on 22/11/2021
<b>NP/21/0673/S73</b>	<b>Address:</b>	Not Supported

	Land off Walton Road, Broad Haven, Haverfordwest, Pembrokeshire, SA62 3JX <b>Proposal:</b> Variation of condition no's 2 & 4 of NP/17/0315/FUL - Amendment to approved plans & footway & traffic calming measures	
<b>NP/21/0716/FUL &amp; NP/21/0718/LBA</b>	<b>Address:</b> The Havens, Settlands Hill, Little Haven, Haverfordwest, SA62 3LA <b>Proposal:</b> Demolition of existing conservatory, construction of new front extension, reinstatement of 2 chimneys, first floor extension for kitchen/dining/family room and internal alterations to listed building.	Supported
<b>NP/21/0719/FUL</b>	<b>Address:</b> 20, Sandyke Road, Broad Haven, Haverfordwest, Pembrokeshire, SA62 3JL <b>Proposal:</b> Single storey rear extension and two rooflights to main roof	Supported
<b>NP/21/0720/FUL</b>	<b>Address:</b> Manor House, 14 Grove Place, Little Haven, Haverfordwest, Pembrokeshire, SA62 3UG <b>Proposal:</b> Demolition of existing garage and division of rear garden to provide a plot for a new three-bedroom dwelling	Not Supported

**Finance: (Outgoings)**

Clerks Salary- October 2021	£543.52
Cleddau Press – November 2021	£300.00
Fasthosts Webhosting – November 2021	£12.00
Bevan Grass – Aug to October	£640.00
Talbenny Church – Grass Cutting	£200.00
Haroldston Church – Grass Cutting	£200.00
Flags – Specialised Canvas Services	£562.59
Clerk – Petty Cash/ Postage	£5.55

**Finance: (Income)**

Honesty Box - November	£188.95
Community Diary Adverts	£300.00
Carrier Bag Fund (Londis) Donation for Boules Pitch Match Funding	£500.00

HELPING TO MAKE OUR COMMUNITY A BETTER PLACE

Diary Advert	£90.00
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**Any Other Business:**

**Storage Box**

The Clerk would like to purchase a plastic storage box for items such as flags, unused signage, and cable ties.

**Playpark**

Work has commenced to install a trim trail in the Broad Haven play park with funding sourced from the Enhancing Pembrokeshire Grant.

**END OF MEETING**

Cllr. Stephens wished everyone a Happy Christmas and a Happy New Year and there being no further business to discuss the meeting closed at 20.20.