

THE HAVENS COMMUNITY COUNCIL CYNGOR CYMUNED THE HAVENS

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THE MINUTES OF THE MEETING HELD AT BOWEN MEMORIAL HALL, LITTLE HAVEN, 2 APRIL 2019, AT 7 PM

PRESENT

Cllrs Charlotte Alexander, Mark Burch(Chair), Gillian Collins, David Faulkner, Joan Phillips, Susan Reynolds, Carys Spence, Connie Stephens, Ian Whitby (Vice Chair), Peter Morgan (County Councillor, Christine Lewis (Clerk/RFO).

MEMBERS OF THE PUBLIC

APOLOGIES

Cllr Matthew Ford, Byron Grey (Youth Representative),

ADOPT MINUTES FROM PREVIOUS MEETING

The minutes were signed by Cllr Mark Burch (Chair), as a true record of the meeting held on the 5 March 2019.

DECLARATION OF INTEREST

Cllrs Charlotte Alexander, Susa Phillips, Ian Whitby

MATTERS ARISING

Trafalgar Terrace Car Park Plans

The Clerk circulated a copy of the Car Park Parking Bay Plans which had been drawn up by M W Surveyors and Nest Design. She explained to Councillors not able to attend the Coffee Afternoon that this was shown to the five members of the Community who came to discuss the Car Park. Members were happy with the design which was drawn up to the new recommended size for parking bays. The Clerk was asked to organise the painting of the bays as soon as possible.

Cllr Mark Burch, Chair, gave Councillors details of a cashless parking system, Just Park, and explained the various options available to the Council in order to cover the maintenance costs of the car park and raise some funds to go back into the community. Under the system it would be possible to give the first 30 minutes free to cater for Mums taking children to School after which time an agreed fee would be applied. Sundays could be free all day to accommodate the Chapel. Those wishing to pay for parking could then use their mobile phone or tablet to either phone or text their fee.

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Cllr Mark Burch [Chair]

This system could be applied for as long or as short a period as required. For example, it could be brought in for the summer holiday period only, or for summer, Easter, and half terms. If not wishing to apply fees to particular members of the community, for example immediate neighbours or church goers their registration number could be fed into the system and they would not be required to pay. With regards to enforcing the system Mark explained there were a number of options available. It was emphasised that any monies raised would be available for the benefit of Community Groups.

Councillor Carys Spence advised that she did not think local electors wished to apply parking fees and suggested that the Honesty Box System continue but with a suggested parking donation on the Parking Notice to encourage more people to donate. Councillor Sue Reynolds said she was of the impression that the five members of the community that came to the Coffee Afternoon did not want to see formal parking fees applied.

Mark advised that there had been a suggestion from those attending the coffee afternoon that home owners should be given the opportunity to purchase a Residents Parking Permit. However, it was pointed out that this did not guarantee a parking space, could leave empty spaces when required by others and would present problems when deciding who should and who should not be eligible for a Permit. Councillors were reminded of the problems that were created when applying this system in the Little Haven Car Park some years ago. Councillor Connie Stephens suggested that the Honesty Box System should be left in place for now and this was seconded by Cllr Ian Whitby.

Councillors were asked to put forward their suggestion for the Parking Terms and Conditions Notice Board to the Clerk before the next meeting. The Finance Committee agreed to work out how much it will cost to maintain the Car Park and keep it in good order to ensure that it is not necessary to raise thousands of pounds in ten years time for repairs.

New Footpath

Councillors were advised that the tarmac footpath has now been laid and was being used. The Clerk advised she had received some thank you messages from Mums. The Chair advised he had received requests for the path to be continued to the top of the Village and it was agreed to ask PCC Highways if they could add this to their forthcoming Schedule.

Crossing Problems in Millmoor Way

A letter was received from Sally Bell explaining the problems being experienced when trying to cross Millmoor Way. County Cllr Peter Morgan visited the area with a representative from PCC Highways Department who advised that they had installed the dropped kerbs to provide a safe crossing and to people avoid crossing on the bend.

Councillors thought that although visitors to the area do not know the safe route there is no obvious place to put a zebra crossing.

Honesty Box Fund Applications

Applications were received from STB, the Village Hall Committee, Play Group and the Football Club.

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Cllr Mark Burch [Chair]

Councillors suggested this year that the monies raised from the car park should be shared between the groups. The Clerk advised that the advertisement in the Diary gave the 30 April as the closing date for applications and, therefore, the final decision shall be made at our meeting on the 7 May 2019. In the meantime the Clerk was asked to evaluate the average amounts received over the last couple of years in order to get some ideas of how much each group would receive.

AGENDA

Social Media

In response to the recent request for suggestions from the Council as to how the Council can increase engagement with the Community Cllr Mark Burch (Chair) put a post on the Council Facebook page and was pleased to see there were many responses. He, therefore, put forward a number of suggestions as to how we can communicate with a number of our electors through Facebook.

Mark was concerned that many of the electors did not know who made up the Council and suggested that a picture of all Councillors together with a request for electors to contact them with issues or suggestions could be one way of improving engagement with the Community. However, one or two Councillors were not too keen on this in view of the bad press Facebook had been receiving and one Councillor was not very keen on having their name in the public domain.

The Clerk pointed out that she is required by law to publish contact details of the Councillors on the internet and Councillors details are on the Council Website which is hosted by Pembrokeshire County Council and in The Havens Monthly Diary. Christine advised The Council, which had a number of new members over the last couple of years that the Facebook Page was started five years ago. This is managed on a voluntary basis by a local resident who is an experienced Marketing Consultant. All content posted is agreed with the Clerk as per the Council Standing Orders and she is alerted to feedback when relevant.

Additional suggestions put forward by Councillors for improving engagement with the Community included a feature page in the diary with pictures or a flyer sent out to all households. The Clerk pointed out that Government Funding has been made available for Councils projects that were aimed at engaging the local community.

Mark suggested that any information sent out in paper form should also be online and that Councillors should welcome all comments good or bad. Many Councils use Facebook as it is a useful tool for engaging with electors and getting feedback.

Cllrs Carys Spence pointed out that it is important to find ways of getting Little Haven electors more involved also.

Mark suggested he would email Emma to see if she could be available for a coffee in order to discuss Facebook further. Cllr Sue Reynolds asked if she could be available after work as she would like to attend any discussions.

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Cllr Mark Burch [Chair]

Millmoor Way Christmas Tree

Cllr Charlie Alexander had an enquiry from an elector as to why there was no Christmas Tree on the grass by Sandyke Road this year. The Clerk pointed out that a number of trees had been planted there but none had survived due to the strong winds in the area. It was agreed that the Clerk should take advice from a local garden centre as to what type of tree could survive in the area. One or two Councillors suggested that the trees that had been planted may not have received sufficient watering after the planting and, again, the Clerk agreed to get some recommendations on how to ensure the tree settled in sufficiently.

Terms of Reference for the Finance Committee

The Clerk presented the up to date Terms of Reference for the Finance Committee which meets once a year to review the previous budget, review plans for the following year, and put together a proposed budget for the following financial year. The Clerk asked for suggested amendments, if any, to be sent to her over the next seven days.

Planning Applications

NP/19/0118/FUL	Extension of dining room to rear elevation and the inclusion of an external cantilevered balcony, 9 Settlands Hill, Little Haven, HWest, SA62 3LA	Wallet 1
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Finance Expenditure

Clerk's salary and admin expenses	497.34	Online
Fasthosts Emails	12.00	
Cleddau Press April Issue	300.00	
Nest Designs	700.00	
M W Surveys	504.00	
STB Group Maintenance 2018/2019 Allowance	1000.00	

Finance Income

Advertising	990.00	
Honesty Box	175.30	

Payments authorised by Cllrs Phillips and RFO C Lewis

END OF MEETING

There being no further business to discuss the meeting closed at 9 pm.

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Cllr Mark Burch [Chair]

THESE MINUTES ARE SUBJECT TO CONFIRMATION AT THE ANNUAL MEETING TO BE HELD ON 7 MAY IN BROAD HAVEN HALL.

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Cllr Mark Burch [Chair]