

THE HAVENS COMMUNITY COUNCIL CYNGOR CYMUNED THE HAVENS

(Clerk/RFO Christine Lewis, The Farmhouse, Broadway, Broad Haven, SA62 3HX)
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THE MINUTES OF THE MEETING HELD AT BOWEN MEMORIAL HALL, LITTLE HAVEN, 2 OCTOBER 2018, AT 7 PM

PRESENT

Cllrs Charlotte Alexander, Mark Burch(Chair), David Faulkner, Joan Phillips, Susan Reynolds, Carys Spence, Connie Stephens, Ian Whitby (Vice Chair), Peter Morgan (County Councillor), Christine Lewis (Clerk/RFO).

APOLOGIES

Cllr Matthew Ford

ADOPT MINUTES FROM PREVIOUS MEETING

The minutes were signed by Cllr Mark Burch (Chair), as a true record of the meeting held on the 4 September 2018.

DECLARATION OF INTEREST

There were no declarations of interest declared.

MATTERS ARISING

Enhancing Pembrokeshire Grant Progress

The grant application for Trafalgar Terrace was submitted on the 14 September 2018. Included were 100 support signatures from the School Parents, Play Group Parents, Church Members, WI and some residents that regularly join in the Village Hall activities to allay the fear that the project might be 'divisive'.

Welsh Audit Office Annual Return Report

The Clerk advised she had received a qualified audit report from Grant Thornton. Two issues were highlighted. Firstly that the Notice for Electors Rights was dated before the Annual Return was signed and secondly that the Council's reserves were a little lower than recommended. Grant Thornton advised they would like to see a reserve of at least 25% of the Council's yearly expenditure.

Peasey Park Lease Update

Dai Faulkner advised that the Football Club Accounts would be available for the next meeting. He also informed the meeting that permission was given for the blackthorn hedge to be partly removed and the remainder cut back.. This work has now been carried out by the Senior Club Members.

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Cllr Mark Burch [Chair]

Youth Representative Advertisement

The Clerk advised an advertisement went in the October Diary for one or two Youth Representatives to join the Committee. Councillors suggested that the advertisement was also published in the Haverfordwest High VC School and College.

AGENDA ITEMS

Car Park Sign for Little Haven

There have been a number of problems with cars accessing the Boat Yard turn off in order to get to the car park and a request was made for a new sign to be erected directing people to the car park opening in St Brides Road. The Clerk was asked to discuss this with both PCNPA and PCC.

Casual Vacancy

Unfortunately, Cllr Will Griffiths has had to resign as he no longer lives within 3 miles of The Havens. The Council asked the Clerk to thank Will for his past contributions and wish him good luck for the future.

The procedure for filling the vacancy will commence with a Notice in the Diary asking for those electors who wish the vacancy to be filled by election to inform Electoral Services. Provided no election is requested a Notice to Co-opt will be published in the November Diary, the Council Website and the Council Facebook Page.

Meeting Etiquette

The Clerk asked all Councillors to review the rules laid down in the Council's Standing Orders and suggest any additional rules they would like to add. The Clerk asked that suggestions be submitted before the next meeting in order that they can be circulated.

PCC/Town and Community Council Draft Charter

The Clerk circulated a copy of the new Charter. This has been drawn up with a view to assisting PCC and Town Community Councils to work closer together in future to provide local services.

Email Correspondence

The Clerk again asked Councillors to check their Havens Community Email regularly and respond when asked to do so in order that she can make informed decisions on issues that come up throughout the month.

2019/2020 Budget Proposals

Councillors were requested to submit budget proposals to the Clerk before the end of the month in order that they may be discussed at the November meeting.

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Cllr Mark Burch [Chair]

Open Evening for Electors to contribute to Budget Proposals

Electors will be invited attend the 6 November meeting to put forward proposals for next year's Community Budget before the Finance Meeting in December.

Declaration of Interest Forms

Councillors were asked to complete Declaration of Interest Forms which refer to last month's meeting.

Planning Applications

There were no Planning Consultations received this month.

Finance Expenditure

Clerk's salary £430.64 plus expenses	496.42	
Cleddau Press October Issue	267.00	
Fasthosts Emails	12.00	
Remembrance Day Wreath and donation	45.00	101695
Bonfire Committee Fireworks	100.00	
Internal Audit Fee	100.00	
HMRC (Jul, Aug, Sep)	323.00	
Village Hall (July-Sept)	48.03	

Finance Income

Trafalgar Terrace Honesty Box	133.37	

Payments authorised by Cllrs Phillips and RFO Mrs C Lewis

END OF MEETING

There being no further business to discuss the meeting closed at 7.40 pm.

THESE MINUTES ARE SUBJECT TO CONFIRMATION AT THE MEETING TO BE HELD ON 6 NOVEMBER IN BROAD HAVEN VILLAGE HALL AT 7 PM.

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Cllr Mark Burch [Chair]