

# **THE HAVENS COMMUNITY COUNCIL CYNGOR CYMUNED THE HAVENS**

(Clerk/RFO Christine Lewis, The Farmhouse, Broadway, Broad Haven, SA62 3HX)  
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## **THE MINUTES OF THE ANNUAL MEETING HELD AT BROAD HAVEN VILLAGE HALL, 2 MAY 2017, AT 7 PM**

### **PRESENT**

Cllrs Mark Burch, Nia Davies (Chair), David Faulkner, Matthew Ford, Peter Morgan (County Cllr), Joan Phillips, Susan Reynolds, Ian Whitby (Vice Chair), Christine Lewis (Clerk).

### **APOLOGIES**

Cllr Charlotte Alexander, Katie Millar (Youth Representative).

### **ADOPT MINUTES FROM PREVIOUS MEETING**

The minutes were signed by Cllr Nia Davies, (Chair), as a true record of the meeting held on the 4 April 2017..

### **DECLARATION OF INTEREST**

There were no declarations of interest declared.

### **MATTERS ARISING**

#### **Review of Internal Controls**

The Clerk circulated a copy of the Internal Controls and no amendments were put forward.

#### **Review of Standing Orders**

The Clerk circulated a copy of the Standing Orders and no amendments were put forward.

#### **Internal Audit**

The Internal Audit was carried out by Mrs Joan Scarratt on the 18 April according to the Terms of Reference agreed and she was pleased to report all procedures were adhered with no anomalies were found.

#### **Peasey Park Borders**

It was agreed to cut back the bracken on the Peasey Park Borders. The Clerk was asked to arrange this work with the Grass Tender Contractor.

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Cllr Ian Whitby [Chair]

## **Predict and Protect**

Londis Supermarket, Anchor Guest House and Haven Sports all agreed to participate in the Predict and Protect Model again this year to support the Blue Flag Requirements. The Clerk also offered to be included in the timetable. Monitoring will commence on the 15 May 2017 and continue until the 15 September 2017.

## **Traffic Calming**

Pembrokeshire County Council has proposed a raised bed on the junction by the Broad Haven slip road and this is now in the planning stage.

## **AGENDA ITEMS**

### **Acceptance of Office**

Pembrokeshire County Council advised the Clerk that all nominated community councillors were elected without a contest.

### **Election of Chair**

Cllr Dai Faulkner proposed Cllr Ian Whitby, Cllr Susan Reynolds seconded and Cllr Ian Whitby accepted.

### **Election of Vice Chair**

Cllr Susan Reynolds proposed Cllr Mark Burch, Cllr Ian Whitby seconded and Cllr Mark Burch accepted.

### **Annual Return for the Year End 31 March 2017**

The completed Annual Return was circulated to all Councillors. The Clerk confirmed the end of year balance as being £8257. This amount will be held in contingency for replacement and maintenance of community assets. For example, bus shelters, Trafalgar Terrace Car Park, Boardwalk/Slash Pond and The Point.

### **Social Media Policy**

One Voice Wales produced a Social Media Policy template for use by Community Councils. Councillors were happy to adopt this in its entirety.

### **Street Lighting**

A resident from Atlantic Drive complained that the street lighting had been turned off at midnight during the month without any prior notice. Councillors confirmed that the turning off of street lighting in the area was agreed some two years ago and it would seem Atlantic

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Cllr Ian Whitby [Chair]

Drive had been left on in error, in view of which, a fresh notification could have been given to residents to alert them to the fact that lights would no longer be left on after midnight.

### **Gateway Flyer**

The Clerk circulated information on Village Gateways which the company felt would slow traffic down on entering the village. Councillors did not feel they would make a significant difference.

### **Bowen Memorial Hall Accounts**

The Bowen Memorial Hall Treasurer submitted the Hall Accounts for the year ending December 2016. Councillors noted that there was an end of year balance of £11,604.

The Clerk was asked to contact the Treasurer to request details of their plans for the £11,604 end of year balance.

### **Japanese Knotweed**

The Clerk advised the Council that she had asked Pathfinders Countryside to treat the Japanese Knotweed that had been identified on Community Council leased land.

### **Casual Vacancy**

The Council now has two Casual Vacancies and the Clerk advised the meeting that she would have to write to the Pembrokeshire County Council Returning Officer next week in order to commence the procedure to fill these.

### **Pre Application Consultation**

<b>Pre App</b>	Proposed residential development of 18 dwellings, Walton Road, Broad Haven.	App Folder
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A pre planning consultation document was received from Asbriplanning Consultants, Cardiff Gate.

The Council met to discuss this application and requested the Clerk forward the following feedback to the Consultants.

The local development plan allows for 8 dwellings, 4 of which were to be affordable.

The new development proposes 18 four-bed dwellings, 6 of which will be one-bed affordable dwellings. A number of the dwellings being 3 storey split level properties with parking provisions for 30/38.

The Council cannot give their support to these proposals for the following reasons:

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The development would be visually intrusive. A site of 18 dwellings on the predominate headland, sky line is not within keeping of the Pembrokeshire Coast National Park.

The single track access road, with no pedestrian walkway, would not be able to cope with the increased traffic.

This track struggles to cope with the existing volume of traffic from the surrounding population throughout the year, which includes both residential and farm vehicles.

The traffic problems increase enormously throughout the summer months due to the number of visiting families to the area and queuing traffic builds up at the bottom and top of the road whilst waiting for the opportunity to access the road.

The development would be a strain on the existing infrastructure, particularly the sewerage system.

Neighbouring properties expressed much concern regarding surface water drainage.

### Planning Applications

<b>NP/17/0218/FUL</b>	Change of use of highway land adjacent to the business premises from pavement to outdoor seating area. The Galleon, Broad Haven, SA62 3JW	Not Supported
<b>NP/17/0217/ADV</b>	2 x non illuminated A Boards and 3 x non illuminated Cafe banner on pavement adjacent to the Galleon Inn, Broad Haven, SA62 3JW	Not Supported
<b>NP/16/0685/FUL</b>	Siting of 46 static caravans in lieu of 60 touring caravan pitches and retention of 20 touring caravan pitches/glamping pitches together with environmental improvements Redlands, Hasgurd Cross, HW SA62 3SJ	Supported
<b>NP/17/0225/OUT</b>	Demolish existing garage and subdivision of existing rear garden to provide new dwelling together with part demolition of existing garden wall to provide vehicle access to serve existing residential dwelling, Manor House, 14 Grove Place, Little Haven SA62 3UG	Supported
<b>NP/17/0238/FUL</b>	New Conservatory, 34 Atlantic Drive, Broad Haven, SA62 3JB	Supported

### NP/17/0218/FUL

This is a busy pedestrian pavement used throughout the day during the summer by both local families and visiting families with young children in pushchairs etc.

### NP/17/0217/ADV

For the same reason above, this pavement is a pedestrian pavement for the use of local and visiting families throughout the day.

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**Finance**

<b>Broad Haven Village Hall Standing Order</b>	<b>250.00</b>	<b>SO</b>
<b>Little Haven Hall Standing Order</b>	<b>250.00</b>	<b>SO</b>
<b>Clerk's salary £316.16 plus expenses</b>	<b>380.70</b>	
<b>Cleddau Press May Issue</b>	<b>213.00</b>	

**Finance Income**

Trafalgar Terrace Honesty Box Donations	125.00	
PCC First Precept Payment	9334.00	

**END OF MEETING**

There being no further business to discuss the meeting closed at 8.40 pm.

**THESE MINUTES ARE SUBJECT TO CONFIRMATION AT THE MEETING TO BE HELD ON 6 JUNE IN THE BOWEN MEMORIAL HALL.**

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Cllr Ian Whitby [Chair]