

# **THE HAVENS COMMUNITY COUNCIL CYNGOR CYMUNED THE HAVENS**

(Clerk/RFO Christine Lewis, The Farmhouse, Broadway, Broad Haven, SA62 3HX)  
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## **THE MINUTES OF THE MEETING HELD AT BOWEN MEMORIAL HALL, LITTLE HAVEN, 6 OCTOBER 2015, AT 7.30 PM**

### **PRESENT**

Cllrs Charlotte Alexander, Mark Burch, Nia Davies, David Faulkner, Matthew Ford, Lawrence Hughes, Peter Morgan (County Cllr), Joan Phillips, Susan Reynolds (Chair), Mary Whitewright (Vice Chair), Christine Lewis (Clerk).

### **ADOPT MINUTES FROM PREVIOUS MEETING**

The minutes were signed by Susan Reynolds (Chair) as a true record of the meeting held on the 1 September 2015.

### **DECLARATION OF INTEREST**

Cllr Sue Reynolds declared a close relative lived opposite Planning Application No NP/15/0520/RES.

Cllr Charlotte Alexander declared she lived adjacent to the site in Planning Application No NP/15/0512/FUL.

### **MATTERS ARISING**

#### **Trafalgar Terrace Honesty Box Fund**

A joint application was received for the above fund from Broad Haven Village Hall and the Playgroup. The Hall is in need of additional funds to continue renovation work in order to make it a warmer and more usable space and the Playgroup requires additional funds to support their general running costs.

These organisations have been working together in the past and the Council agreed that they should be awarded the funds for a year commencing 1 November 2015. The Treasurer, Sue Mock, will be asked to provide the clerk with two named members of their group to be responsible for the collection and recording of the amount donated on a weekly basis.

Cllr Dai Faulkner agreed to provide a new box as the present box is the property of the Support the Boardwalk Group, and Cllr Lawrence Hughes agreed to organise the changeover.

#### **Little Haven Litter Problems**

The Clerk contacted PCC (Pembrokeshire County Council) regarding the problems being experienced in the village by tourists putting their rubbish out on the evening before collection or on days there were no collections at all.

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Cllr Susan Reynolds[Chair]

PCC advised the Clerk that tourist accommodation waste is classed as commercial waste and owners/landlords are responsible for its containment and disposal and they should not be putting this out for household waste collection.

They asked to be informed of any further complaints the Clerk received and advised that, as a Waste Collection Authority, they can ask to see Waste Transfer Notes to ensure businesses are complying by the regulated law.

### **Casual Vacancy**

The Council have been advised by the Electoral Services Department, PCC, that they are not required to hold an election and can co-opt a new member to join the Community Council. An advertisement has been published in the Diary, the website, Facebook and local Notice Boards requesting interested applicants to contact the Clerk.

The closing date for the vacancy has been set as 20 October 2015 and voting will take place at the 3 November meeting.

## **AGENDA ITEMS**

### **Little Haven/Broad Haven Car Park Fees**

A complaint was received from residents regarding the change of hours in Little Haven Car Park. Broad Haven Parking Fees end on 31 October whilst Little Haven Parking Fee period has been extended to the 7 November. They were also concerned that you could not pay for a two hour period only. Councillors advised that a fee for two hours parking will be introduced next year. The Clerk was asked to pass complaints to the PCNPA (Pembrokeshire Coast National Park Authority).

### **Welsh Water/Dwr Cymru Pumping Station Works**

Welsh Water requested the use of the car park for contractor's vehicles for the week commencing 28 September in order to carry out maintenance work at the Broad Haven Pumping Station. The Clerk reported that the work was completed within schedule and a fee of £500 was paid by Welsh Water/Dwr Cymru for the parking.

### **Planning Workshop Feedback**

Cllrs Charlotte Alexander and Nia Davies gave a short presentation on the recent Planning Workshop they attended. Discussions included information on Place Plans, more collaboration between Planning Officers and Community Councillors and suggestions that more use of Planning Officers' Reports should be used when considering applications.

### **Traffic Calming**

Complaints are continuing to be made regarding traffic speeding through Broad Haven and Little Haven. Councillors asked the Clerk to contact Darren Thomas and invite him to a future meeting in order to discuss what action could be taken to slow drivers down.

The Clerk was asked to provide Darren Thomas with a list of the worst areas. This includes from Broadway through to Millmoor Way, Walton Hill to Grove Place, Marine Road, Strawberry Hill to St Brides Road and Enfield Road.

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Cllr Susan Reynolds[Chair]

## End of Year Accounts Auditors' Report

The Clerk reported that the Accounts had been passed by the auditor and a notice published on the website advising electors of their rights to view the information. Cllr Mary Whitewright requested that a vote of thanks to the Clerk be minuted.

## Boardwalk Update

Work at the Boardwalk this month included a workgroup of volunteers removing and cutting back overgrowth, a team from Volero Refinery building a compost area and a Ranger, along with a group of school children planting daffodils.

The grant application for the second phase was submitted by Linda Reohorn, Support the Boardwalk (STB), on the 9 September 2015. STB learnt that there have been 240 applications, which is far more than expected.

Quotes for the work was also higher than expected. With removing the existing structure making up a major part of the quote it was agreed that this work would be done by volunteers. The grant, together with the fund raising activities, should then be sufficient for to cover the remainder of the work.

## Members' Profiles

Community Councils have been advised by the Welsh Assembly that all councillors profiles should be published on the Council's website along with the meeting agendas and minutes. The Clerk was asked to draw up a form to collect the relevant information and publish it on the website.

## Planning Applications

<b>NP/15/0497/S73</b>	Variation/removal of condition 2 of NP/13/0158 to remove existing conservatory and rebuild incorporating extending the existing roof, Atlantic View, Settlands Hill, Broad Haven, SA62 3JY	Support
<b>NP/15/0512/FUL</b>	Change of use to provide two new detached dwellings to include a large 4 bed dwelling with integral garage and small 3 bed dwelling both with separate vehicle access, adjacent to Rosemont, Broadway, SA62 3HX	Support
<b>NP/15/0520/RES</b>	Reserved matters following outline approval for one dwelling, 7 Walton Hill, Little Haven, SA62 3LA	NoSupport NB 1
<b>NP/15/0555/FUL</b>	Dwelling and reopening of parking space in front of Alberts Cottage, land adjacent to Alberts Cottage, Wesley Road, Little Haven.	Deferred NB 2

## NB 1 : NP/15/0520/RES

Councillors do not support this application as they considered the proposal to be

- Over development of the site;
- Orientation unsuitable for the site;
- Not in keeping with adjacent properties.

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Cllr Susan Reynolds[Chair]

**NB 2 : NP/15/0555/FUL**

This application was received too late to publish on the agenda and discuss at the meeting. As responses are requested before the next Council meeting it was agreed this would be deferred to the Planning Sub Committee who will meet on the 16 October at 10.30 am.

**Planning Results**

<b>NP/15/0411/FUL</b>	Ground floor sunroom extension to rear of property, 42 Craft Road, Broad Haven, SA62 3HY	Granted
<b>NP/15/0384/FUL</b>	Create off-road parking and underground storage area, 22 Millmoor Way, Broad Haven, SA62 3JJ	Granted

**Finance**

Broad Haven Village Hall	180.00	SO
Little Haven Village Hall	180.00	SO
Clerk's salary £291.20 plus expenses	324.26	Transfer
Cleddau Press October Issue	246.00	Transfer
Haroldston, Talbenny and Walton West Churches	360.00	Transfer
BDO LLP External Auditors	354.00	Transfer
Joan Scarret Internal Audit	100.00	Transfer
HMRC Account	218.40	Transfer
Remembrance Day Wreath and Donation	37.00	Transfer
Fireworks Donation	50.00	Transfer
Sundry Item	28.90	Transfer
Payments authorised by Cllrs Phillips and Whitewright	£2078.56	Transfer

**END OF MEETING**

There being no further business to discuss the meeting closed **at 9.30 pm.**

**THESE MINUTES ARE SUBJECT TO CONFIRMATION AT THE MEETING TO BE HELD ON 3 NOVEMBER IN BROAD HAVEN VILLAGE HALL.**

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Cllr Susan Reynolds[Chair]