

# **THE HAVENS COMMUNITY COUNCIL CYNGOR CYMUNED THE HAVENS**

(Clerk/RFO Christine Lewis, The Farmhouse, Broadway, Broad Haven, SA62 3HX)  
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## **THE MINUTES OF THE ANNUAL MEETING HELD AT BROAD HAVEN VILLAGE HALL, 3 MAY 2016, AT 7 PM**

### **PRESENT**

Cllrs Charlotte Alexander, Mark Burch, Nia Davies, David Faulkner, , Peter Morgan (County Cllr), Joan Phillips, Susan Reynolds (Chair), , Mary Whitewright (Vice Chair), Christine Lewis (Clerk).

### **APOLOGIES**

Matthew Ford, Lawrence Hughes, Ian Whitby

### **ADOPT MINUTES FROM PREVIOUS MEETING**

The minutes were signed by Susan Reynolds (Chair) as a true record of the meeting held on the 5 April 2016.

### **DECLARATION OF INTEREST**

There were no declarations of interest declared.

### **MATTERS ARISING**

#### **Local Development Plan Review/Planning Aid Workshop Feedback**

Cllr Joan Phillips and Christine Lewis both attended the Planning Aid Workshop where they were advised that there is to be a Local Development Plan Review and Community Councils will be asked to propose Candidate Sites for inclusion within the updated Pembrokeshire Coast National Park Local Development Plan. Councils have been issued with draft copies of the documents to be used for the review and asked to provide feedback on the forms and methodology. The consultation on the documentation ends on 18 May 2016 at 5pm.

### **AGENDA ITEMS**

#### **Election of Chair and Vice Chair**

Cllr Susan Reynolds thanked the Council for their support throughout the year and proposed Cllr Mary Whitewright (Vice Chair) as Chair for the forthcoming year. This was seconded by Cllr Joan Phillips.

Cllr Mary Whitewright proposed Cllr Nia Davies as Vice Chair for the forthcoming year and this was seconded by Cllr Dai Faulkner.

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Cllr Mary Whitewright [Chair]

## **Review of Standing Orders**

Councillors were asked to review the Standing Orders. Cllr Joan Phillips proposed these should be accepted as written and this was seconded by Cllr Dai Faulkner.

## **Adoption of Code of Conduct**

The Monitoring Officer, Pembrokeshire County Council, issued a Model Code of Conduct for Members with voting rights requesting that Councils adopt these. Cllr Joan Phillips proposed these should be adopted and Cllr Dai Faulkner seconded this proposal.

## **Predict and Protect Model Implementation**

The Clerk advised the Council that the necessary procedures had been put in place to include The Havens in the Predict and Protect Model for 2016. Four local businesses, namely Broad Haven Caravan Park, Anchor Guest House, Londis and Haven Sports, have agreed to be on the contact list along with Cllr Mark Burch.

Christine Lewis (Clerk) has agreed to check the Natural Resources website on a daily basis for water quality updates.

## **Peasey Park Site Meeting**

There is to be a PCNPA site meeting to discuss the two affordable family homes planned for the land released from The Havens at Peasey Park.

Cllr Joan Phillips advised the meeting that if she was available she would attend the meeting to represent electors. The Clerk passed Joan a copy of the correspondence received at the time of the application.

## **Play Park Repairs Finance Report for 2015/16**

The Clerk issued a copy of the Play Park Repairs Finance Report for the periods 2014/15 and 2015/16 together with the outstanding repairs. Repairs for 2014/15 amounted to £2990.43 , and repairs for 2015/16 amounted to £2147.88. Work still outstanding is estimated to be £3180.00.

The Council agreed that now the Playground is over ten years old maintenance and repair costs will begin to rise. The Clerk was unable to bid for any PCC monies last year but it is hoped that she will be able to obtain some funding from PCC this year.

## **Telephone/Broadband Connection Problems**

RT Hon Stephen Crabb MP has advised that he is to meet with Mr Ed Hunt, Director of BT Superfast Cymru to attend a meeting at Crundale Community Hall on 27 May to discuss BT communications in Pembrokeshire. Electors who wish to have any issues put forward were asked to leave details of the problem on our Facebook Page and these will be collated and passed on.

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Cllr Mary Whitewright [Chair]

## Support the Boardwalk Phase 2 Project Update

The Clerk advised that the steels for Phase 2 had now been ordered.

## Road signs on Enfield Road

Cllr Mark Burch advised the meeting that many of the drivers using Enfield Road were not giving the correct priority to traffic coming in the opposite direction. The Clerk was asked to contact Ben Blake, Pembrokeshire County Council, to request additional road signage for the area in question.

## Right of Way, Walton Hill / Walton Road

County Cllr Peter Morgan discussed the Walton Hill/Walton Road problems with Darren Thomas. Darren pointed out to Peter that the problem had always existed as Walton Road has always been busy as tractors and tankers use the road regularly. Unfortunately, the repairs to the landslide will not contribute to solving this problem.

Councillors expressed concerns that the problems will get even worse with contractors working on the landslide using the road daily. Peter said he would discuss this further with Darren with a view to erecting signage.

## Planning Applications

<b>NP/16/0191/FUL</b>	Change of use of land to rear of 33&35 Swanswell Close to garden areas. SA62 3LW	Support
<b>NP/16/0195/FUL</b>	Erection of porch to front elevation (partly retrospective) 21 Holbrook Road, Broad Haven, SA62 3HZ	Support
<b>NP/16/0201/FUL</b>	Change of use from agricultural land to garden, 34 Swanswell Close, Broad Haven, SA62 3LW	Support
<b>NP/16/0215/NMA</b>	Non material amendment to NP/15/0578 to omit small window to south of ext, decrease width of new kitchen window, new layout of plant room. 1 South Hill Cottages, Talbenny, SA62 3XA	Support
<b>NP/16/0226/FUL</b>	Change of use of land to rear of 31 Swanswell Close, Broad Haven, SA62 3LW	Support
<b>H2/16</b>	Hedgerow Removal, field south of Atlantic View, Settlands Hill, Broad Haven.	Support
<b>NP/16/0220/FUL</b>	Ext and Alt to Cafe, including new rear south ext, new dormer windows to front, new west elevation round floor and enlargement of existing first floor west elevation window and addition of Juliet Balcony. 2 Marine Road, Broad Haven, SA62 3JR.	Support

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Cllr Mary Whitewright [Chair]

## Finance

### May Expenditure

Broad Haven Village Hall	250.00	SO
Little Haven Village Hall	250.00	SO
Clerk's salary £291.20 plus expenses	322.79	
Cleddau Press May Issue	246.00	
McDonnell's Painting and Decorating Millmoor Shelter	120.00	
Zurich Insurance	406.97	
Complete Property Maintenance Base/Fixings for benches	150.00	
Pembrokeshire Association of Local Councils	58.00	
Cllr Lawrence Hughes Honesty Box Expenses	14.50	
Down to Earth Phase 2 Boardwalk Project	3780.00	
<b>Payments authorised by Cllrs Phillips and Whitewright</b>	<b>£5598.26</b>	<b>TOTAL</b>

### April/May Income

STB Fund Raising for Cinder Path	2945.00	
Griffin Inn Diary Advertisement	170.00	
HMRC VAT Refund	1475.63	
PCC Initial Precept Instalment	8000.00	
STB Fund Raising for Phase 2 Boardwalk Project	3150.00	
A1D Howelston Park Advertisement	10.00	
HMRC VAT Return	498.00	
	<b>£13,133.63</b>	<b>TOTAL</b>

Payments authorised by Cllrs Phillips and Whitewright

### END OF MEETING

There being no further business to discuss the meeting closed at 8.25 pm.

**THESE MINUTES ARE SUBJECT TO CONFIRMATION AT THE MEETING TO BE HELD ON 7 JUNE IN THE BOWEN MEMORIAL HALL.**

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Cllr Mary Whitewright [Chair]