

**THE HAVENS COMMUNITY COUNCIL
CYNGOR CYMUNED THE HAVENS**

(Clerk/RFO Helen Godfrey, Rock House, 26, Marine Road, Broad Haven, SA62 3JS)

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<http://www.pembstcc.co.uk/the-havens-community-council>

**THE MINUTES OF THE MEETING HELD ONLINE
2 FEBRUARY 2021, AT 7.00 PM**

PRESENT

Cllrs. Mark Burch (Chair), Charlotte Alexander (Vice Chair), Gillian Collins, Dai Faulkner, Matthew Ford, Liz Kother, Peter Morgan (County Councillor), Carys Spence, Connie Stephens, and Helen Godfrey (Clerk/RFO).

APOLOGIES

Cllrs. Sue Reynolds and Joan Phillips.

ADOPT MINUTES FROM PREVIOUS MEETING

The minutes were verbally confirmed and adopted as a true record of the meeting held on the 5 January 2021.

Proposed: Cllr. Alexander.

Seconded: Cllr. Collins.

DECLARATIONS OF INTEREST

None

MATTERS ARISING FROM LAST MEETING

Atlantic Drive Footpaths

Remains outstanding.

Broad Haven Community Councillor School Governor

Cllr. Alexander has received official confirmation of her reappointment as Community School Governor and was congratulated by the Chair.

Boules Pit

To be carried over to the next meeting.

Millmoor Way – Palm Tree

It was agreed that a suitable tree should be planted that could remain in place all year round and the Clerk was requested to obtain prices and advice from local garden centres.

Defibrillators

An 'out of order' notice has been placed on the defibrillator outside of the Ocean. Replacement prices have also been received from the Welsh Ambulance Trust:

Zoll Aed Plus £800.00 [1] + vat (with free pads – batteries supplied from the Welsh Ambulance Service).

Option 1: New heated key code cabinet £449.65 [2] + vat + Delivery £10.00

Option 2: New Heated non key code cabinet £415.65 + vat + Delivery £10.00

Full support from Pads Officer – Welsh Ambulance Service with registering AED

Following a short discussion, it was agreed that the Clerk would place an order for a non-key coded unit using residual funds from the Honesty Box donations.

Proposed: Cllr. Spence.

Seconded: Cllr. Faulkner.

Lease - Slash Ponds & Land of Trafalgar Terrace

A follow up email was sent to the solicitors and an update received. The appointed solicitors have sent a chasing email requesting confirmation of the current draft lease, acknowledging that the issue of “excluding” the parking area has been agreed. The signing of the updated lease remains ongoing.

Fence & Gate on Coastal Path

A draft letter was sent to all Councillors prior to posting to the owners of the property. An email response has also been received from PCC stating that they have been made aware of a recent ‘gating off’ of a route, however from discussion with the National Park and consulting the definitive map, the path in question is not registered and not recognised as a public right of way. There is a process to follow to claim a right of way where the evidence shows the route has acquired public status. They have provided notes and application details if anyone would like to follow up.

An additional email has also been received from a member of the local community who has carried out some independent research and notes that the land between ‘mean high water’; owned by the Crown and the owners land is not registered. Therefore, in their view, the owner is denying access to land that he does not own. If continual access is denied for 10 years, the owner could then claim the rights to it. The Clerk was asked to forward onto the relevant Officer at County Hall for their view on this received information.

Contract for Festive Lights

The Clerk was requested to obtain a quote from the contracted electrical company to carry out a maintenance report on the festive lights to ensure that they are fit for purpose and ready to be erected next Christmas.

Minutes

Cllr. Morgan has contacted the relevant PCC Officer and is awaiting a response regarding the protocol around the publication of meeting minutes. Additional information was also received regarding asking organisations for their accounts or bank statements to prove their financial viability or requirement for funds if they are asking the Community Council for funding. If the organisation is set up properly, organisations should have no issue with sharing these details and confirmation can be given by the Community Council that they will be treated confidentially.

Tree/ Woodland Planting

A response has been received following a request for information for a tree planting project on the road verge bank. The suggested ‘Pembrokeshire Tree List’ was received for information. The additional information has been forwarded to those interested. A member of the local community also forwarded information regarding the availability of a batch of 500 free native trees. This opportunity needs to be acted upon quickly to pick them up in the next two weeks, then facilitate collection in the community and get them into the ground before the end of March. It was agreed that the Community Council would allow for an area in Trafalgar car park to be cordoned off and

used as a collection point. The Community Facebook page could also be used as a platform to advertise their availability.

Salt Bins

A replacement salt bin has been located at the bottom of Walton Hill/ Setlands Hill by PCC. If required additional filled bins will cost approximately £120.00.

Speed Restrictions – Walton Road

An email has been sent to the relevant PCC Officers and the Clerk is awaiting a response.

AGENDA ITEMS

Tinned Food Collections

A suggestion has been received via the Community Facebook page to hold a tinned food collection locally to donate to local charities. During discussion it was noted that this would require a lead co-ordinator from the local community and that the Chapel collected tinned foods for local charities.

Planning Applications

Cllr. Faulkner raised his concerns regarding the disparity of some decisions made when supporting/ not supporting planning applications on properties that are located close to each other. Cllr. Spence noted that decisions often depended on specific details or factors within the planning application itself, and that all decisions were taken on their own merit. Cllr. Morgan concurred and agreed with this statement.

Donations to external charities

The Havens Community Council have had several requests from local charities (whose services benefit the local community) for donations. Following a discussion, it was agreed that any monies generated from the Honesty Box or the precept should be used within the Havens Community and it was noted that many people donate money individually to charities of their choosing.

PLANNING APPLICATIONS:

NP/21/0033/FUL	Address: Belmont House, Long Lane, Broad Haven, Haverfordwest, SA62 3LD Proposal: Lean-to extensions to be replaced with new extension and proposed loft conversion. New rooflights to main roof and new shed.	Supported
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FINANCE: (Outgoings)

Clerks Salary- December 2020	£657.28
Fasthost Emails - January	£12.00
Cleddau Press - January	£180.00
Playdale Playgrounds – deposit for Little Hamlet	£7,791.46
Welsh Audit Office	£350.25
Honesty Box donation – Broad Haven Playgroup	£500.00

Honesty Box donation – Friends of Broad Haven Primary School	£500.00
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FINANCE: (Income)

Donation from Carnival Committee (Little Hamlet)	£12,985.75
Festive Lights Sponsorship Money	£1,015.00
Final Precept Payment 2020/2021	£9,833.00

ANY OTHER BUSINESS**Census March 2021**

A census is due to be carried out in March 2021; This Census is vital to the local area to collate all the data needed to ensure an accurate picture of the current standing of Pembrokeshire, and its residents, is given. This survey takes place every ten years, and the results will enable the government to allocate funding to areas and organisations that require financial funding, Emergency Services, Schools, Transport, etc.

END OF MEETING

There being no further business to discuss the meeting closed at 19.45.

THESE MINUTES ARE SUBJECT TO CONFIRMATION AT THE MEETING TO BE HELD ON TUESDAY 2 MARCH 2021 IN BROAD HAVEN VILLAGE HALL OR VIA AN ONLINE PLATFORM.