

THE HAVENS COMMUNITY COUNCIL
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FULL COUNCIL MEETING

**7TH OCTOBER 2025 – IN PERSON AT BROAD HAVEN VILLAGE HALL, AND ONLINE VIA THE ZOOM
VIDEOCONFERENCING PLATFORM – 7pm**

MINUTES

Present:

Cllrs Howard Jones (Chairman), Charlie Alexander, Liz Kother, Sally Bell (vice-Chair), Andy Devonald, George Bevan, Liz Forster, Chris Oliver.

Also in Attendance:

Peter Horton (Clerk); County Cllr. N. Neumann

1) **Comments of welcome by Chairman**

The Chairman welcomed all present to the meeting

2) **Apologies received**

C'llrs Viv Grey, Kevyn Sturman.

3) **Absences without apology**

None.

4) **Opportunity for members of the public to make representations on tabled agenda items**

Andy Drumm spoke regarding the alarmingly high levels of E.coli found recently in Swanswell Brook. However, as this was tabled for consideration in 'Correspondence', the matter was deferred for any necessary discussion then.

5) **Declarations of known conflicts of interest**

None.

6) **Approval of minutes of the September monthly meeting**

The minutes were approved as a true record, and held for signature by the Chairman (proposer C'llr Chris Oliver, seconder C'llr Liz Forster).

7) **Matters Arising from previous meetings, and not covered under tabled agenda items**

- Atlantic Drive update

In hand with C'llr Charlie Alexander to arrange design of a suitable poster to raise awareness of the matter locally.

- Ownership of land / benches behind Millmoor Way bus shelter

No further progress to date, with information on ownership of the existing benches still awaited from P.C.C.

- Any update on Boules pit lease

In hand with P.C.C. to make the necessary amendments to the draft lease documentation.

- Updates on Community Award scheme

The wording of the proposed certificate had been finalised. It was suggested that the Christmas lunch could possibly be used as opportunity to make the first awards. Initial nominations for consideration in November meeting were suggested as a way to initiate the scheme. Various categories of award were suggested for consideration. C'llr Chris Oliver suggested starting with a lifetime achievement award. There was discussion over involving local residents in choices made, though no decision was made on this. It was also suggested that one of the recipients of an award could be invited to switch on the community Christmas lights. Stand-alone agenda item to be tabled in the November meeting, for discussion of further details.

- Any update on new website provision

The Clerk reported to Members. The new website was functioning well, and access had finally been gained to the new Clerk email address. It was anticipated that a couple of months overlap with the current email address would be needed to ensure that all organisations and other correspondents had been notified. In the meantime, Clerk to liaise with individual Members over the switch to the new individual Member email addresses.

- Update on situation with long-term parking in Slash Pond Car Park

The Chairman had discussed the matter with the Community Police Officer Adam Thomas. As the vehicle was parked on private land, matters would need to be dealt with by the community council privately, including by legal means if this should become necessary. C'llr Nick Neumann commented that, as no approach had been made to the person directly, this might be a sensible first step. Clerk to write a letter to him, asking him to move, to be left on the windscreen of his vehicle in the car park.

8) Accounts

- Payments for approval

Member allowance	:	£ 138-67
Cleddau Press (INV-18178)	:	£ 250-00
Clerk (salary September)	:	As per contract
H.M.R.C. (P.A.Y.E. / N.I. September 2025)	:	As per contract
Clerk (incidental expenses July – September)	:	£ 144-65
Total Tech (INV-16063)	:	84-00
G. Bevan (INV-2109)	:	£1020-00

The above payments were approved by Members (proposer C'llr Sally Bell, seconder C'llr Charlie Alexander).

- Income received

Honesty box income	£ 360-59
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- Balances held in community council accounts on 30th September 2025

Current account	:	£16206-55
Deposit account	:	£25348-78

- Quarterly budget review

Noted, with accounts appearing to be broadly in line with projections.

9) Planning

- Planning consultations for discussion :

NP/25/0501/FUL; Proposal : Replacement of the existing condition 6 of NP/269/74 which currently prevents anyone being in the property for 3 months of the year with a less restrictive holiday letting occupancy condition, to allow the property to be used for holiday letting all year round; Location: 2, Cairn Terrace, Hasguard Cross, Haverfordwest, Pembrokeshire, SA62 3SJ – Support.

NP/25/0519/FUL; Proposal : Relocation of Boat storage area, vehicle shed and play area along with rewinding of adjoining fields; Broad Haven Holiday Park, Millmoor Way, Broad Haven, Haverfordwest, Pembrokeshire, SA62 3JD – Support.

NP/25/0066/FUL; APPEAL AGAINST PLANNING REFUSAL; 19a, Wesley Road, Little Haven, Haverfordwest, Pembrokeshire, SA62 3UJ; Proposed Development: Existing shed replaced with summerhouse for holiday let accommodation – Noted.

10) Correspondence received

- 01) P.C.C. – Exchange of correspondence concerning festive lighting, Broad Haven – C'llrs Howard Jones and Nick Neumann had met Highways offices from P.C.C. in Broad Haven to discuss the ongoing issue with festive lighting. Placement of the motifs on the lamp-posts had been agreed, but the wrap around lights had been rejected. Consequently, it would be necessary to remove the wrap around lights, probably the following week. Arrangements for the summer lights had been deferred for discussion in 2026.
- 02) Wildlife Trust – Thanks for responding to request to switch off lighting in Broad Haven – noted.
- 03) Boardwalk Group – Message covering various aspects of Boardwalk / Slash Pond issue – dealt with in agenda item below.
- 04) Local resident – Concerns about issues with siting of e-bike stations – Members noted that these had now been moved onto the Front.
- 05) Democracy and Boundary Commission – draft remuneration report for 2026/27 – noted.

- 06) National Grid – Request for information on festive lighting, Broad Haven / Little Haven – Members noted that the information requested had now been submitted.
- 07) Andy Drumm – Data on sewage discharge breaches for 2025 season – On September 19th, seriously excessive levels of E-coli had been detected in Swanswell Brook where it met the beach. The levels detected were considered dangerous, and, according to Mr Drumm, constituted a public health emergency. This had been reported to N.R.W., who had acknowledged receipt, and had contacted the P.C.C. Public Health Department. P.C.C. had commented that N.R.W. would need to announce an ‘abnormal situation’ in order for further action to be taken, and this had not been done, probably due to resource and manpower limitations. As a result, despite indications of a significant public health emergency, no-one was taking any action, and water was not being tested. Mr Drumm commented that this could not be assumed to have been an isolated event, that the source needed to be identified, and regular monitoring and testing carried out. Based on the information discussed, the Clerk was asked to write to N.R.W. to ask that the matter be categorised as an ‘abnormal event’, in order to trigger the process for further actions, and also to write to P.C.C. to ask them to look further into the matter and take any possible actions to identify and address the serious issues raised. Regarding publicising the matter on social media, or erecting signage, Members felt it would be appropriate to publicise the matter on social media, but held off from any decision to erect signage.
- 08) Broadway Residents’ Group – Request for consideration to various matters, as follows :
 – Electricity connection for Christmas tree – Clerk to discuss with the electricity contractor to ask if this was feasible in the available time, and if so to ask for a quotation for supplying lights for a 16’ Christmas tree, and carrying out the necessary connections on site. Subject to a positive response from the installer, Clerk to also arrange to submit a license application to P.C.C.;
 - Maintenance to the bus shelter / provision of noticeboard – this to be tabled for discussion in November;
 - ‘Oncoming traffic’ signage request for the Highway, on the Haverfordwest side of the single-track section of road – C’lir Nick Neumann undertook to ask about this in P.C.C.;
 - Litter-picking – One local resident had been keen to co-ordinate a litter picking initiative. It was suggested that they speak initially to C’lir Viv. Grey, who may be able to help with practical arrangements.

11) County Councillor report

C’lir Nick Neumann reported briefly on the recent public meeting with the Police and Crime Commissioner, which had been useful.

12) Discussion of progress on renewal of Biodiversity Enhancement report for community council

Andy Drumm was present, and asked for consideration to nomination of a councillor to represent the council in matters concerning biodiversity, including preparation of the updated Biodiversity Enhancement report. C’lir Chris Oliver was nominated (proposer C’lir George Bevan, seconder C’lir Liz Forster).

13) Discussion of possible acquisition of Slash Pond

Members agreed that a public consultation would be important. It was decided to hold a public meeting on Tuesday 18th November, from 5-7pm, in Broad Haven Village Hall. A parallel online consultation was also considered as potentially valuable to assess public opinion as widely as possible.

14) Discussion / adoption of Boardwalk Group Conservation & Management Plan for Slash Pond area

The Conservation and Management Plan was formally adopted by the council (proposer C’lir Sally Bell, seconder C’lir George Bevan).

15) Discussion of Book Swap Shop

Potential locations for a new book swap shed in Little Haven were briefly discussed. However, both C’lir Andy Devonald and C’lir Charlie Alexander had encountered problems with the existing shed in Broad Haven, with unsuitable reading material and unwanted household items having been left in the shed, creating problems. There was concern that the same thing could happen again if a second book swap shed was put up.

Members agreed to defer a decision on arrangements for a second book swap shed at present. In the meantime, it was agreed to publicise on Facebook the fact that this was under consideration, with mention of the problems that had occurred also being made public. Measures such as locking the shed at night, and placing posters on the outside to draw attention to principles of proper use of the book shed, were considered. C'llr Liz Kother to draft up a poster for the door, and circulate this to all Members for consideration.

16) Discussion / review of Community Council Training Plan

Clerk to update training plan, and circulate round in advance of a further discussion on necessary actions in November.

17) Discussion of arrangements for forthcoming community lunches

Following discussion, it was agreed that arrangements would be made for the Christmas lunch to be held in St. Bride's Inn, Little Haven, on Thursday 11th December, at a provisional price of £10/head (proposer C'llr Liz Forster, seconder C'llr George Bevan). It was explained that alternating between Broad Haven and Little Haven was considered the most equitable arrangement. It was also explained that The Castle was not possible, as it was going to be on its winter shutdown at that time.

A separate coffee morning / evening to be held in Broad Haven in November was also discussed.

Following discussion, it was agreed to hold this in the Village Hall, in conjunction with the public consultation event about the Slash Pond, between 5pm and 7pm on Tuesday 18th November.

It was mentioned that a number of details would need to be ironed out in order for the event to function well, including preparation of a printed and online questionnaire for people to complete, publicity of the event in the November community diary, possible creation of a QR code for consultation responses, obtaining of resources such as flip charts, etc. for use on the day, etc.

It was left for C'llr Liz Kother to look into creation of suitable online consultation forms, and a possible QR code.

C'llr Howard Jones undertook to approach the school to ask about borrowing some flip chart stands.

Agenda item to be tabled in the November monthly meeting for necessary discussions of practical arrangements for the public meeting.

18) Discussion of arrangements for possible replacement of Croft Road bus shelter and noticeboard outside Broad Haven Village Hall

Croft Road bus shelter – In hand with C'llr George Bevan to complete specification in preparation for seeking quotations for a replacement shelter.

Noticeboard – Clerk to circulate around options in advance of further discussion / selection of suitable noticeboard design in November.

19) Discussion of request for planters / benches on land off Sandyke Road

It was suggested that C'llr Liz Kother liaise with the Broadway Residents' Group, who had submitted a successful Places for Nature grant application to P.C.C. for a similar type of scheme.

20) Any other business (for information only)

Festive lighting sponsorship. Clerk to contact previous sponsors to invite their renewed support.

C'llr Charlie Alexander to supply lists of sponsors, etc., to the Clerk.

Festive Christmas tree. It was confirmed that this was on order.

Defibrillators / defibrillator training. To be placed on agenda for discussion in November.

The meeting closed at 9pm. Next scheduled meeting, Tuesday 4th November 2025, Little Haven Village Hall.