

THE HAVENS COMMUNITY COUNCIL
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FULL COUNCIL MEETING

**1ST JULY 2025 – IN PERSON AT BROAD HAVEN VILLAGE HALL, AND ONLINE VIA THE ZOOM
VIDEOCONFERENCING PLATFORM – 7pm**

MINUTES

Present:

Cllrs Howard Jones (Chairman), Kevyn Sturman, Charlie Alexander, Liz Kother, Sally Bell (vice-Chair), George Bevan, Andy Devonald.

Also in Attendance:

Peter Horton (Clerk); County Cllr. N. Neumann

1) **Comments of welcome by Chairman**

The Chairman welcomed all present to the meeting.

2) **Apologies received**

C’llr Viv Grey.

3) **Absences without apology**

None

4) **Opportunity for members of the public to make representations on tabled agenda items**

None.

5) **Declarations of known conflicts of interest**

C’llr George Bevan declared a personal but non-prejudicial interest in planning application ref. NP/25/0237/S73, as the applicant was a customer of his, though in a work field unrelated to the application.

C’llr Kevyn Sturman declared a personal and prejudicial interest in the item in Correspondence from the Bowen Memorial Hall Committee requesting a donation, as his wife held a controlling position on the committee.

6) **Approval of minutes of the June monthly meeting**

Correspondence item No. 07 was amended to mention that 15 local electors had requested an election, which was the reason that the election had been called. Subject to that, the June 2025 monthly meeting minutes were approved as a true record, and held for signature by the Chairman (proposer C’llr Andy Devonald, seconder C’llr George Bevan).

7) **Matters Arising from previous meetings, and not covered under tabled agenda items**

- Atlantic Drive update

C’llr Sally Bell mentioned that she had met someone there who had confirmed that the area where the work had recently been done was due to be re-seeded. Also, there was an indication that broken paving slab replacement was in hand. Members suggested having a working party to tidy the area up, and inviting local residents to assist. 9am on Saturday 26th July was agreed for this.

- Ownership of land / benches behind Millmoor Way bus shelter

The land had been confirmed as being in P.C.C. ownership. Confirmation of ownership of the dilapidated benches was still awaited.

- Any update on Boules pit lease

Update still awaited from solicitor.

- Updates on Community Award scheme

C’llr Howard Jones had drafted a wording, and this was currently being reviewed.

- Any update on new website provision

C’Ilr Kevyn Sturman mentioned that the Planning section of the website was currently not working, and was being looked at by Hugo Fox. Some email addresses were also still not working. It was hoped that promoting of the website would be able to commence shortly. Questions were discussed about whether or not advertising for local businesses could be permitted. Members were not against this, especially if doing so could contribute towards the cost of running the website. C’Ilr Kevyn Sturman to contact the Community Diary team to see if they could assist with administering this if implemented.

- Update on situation with long-term parking in Slash Pond Car Park

The issue had been reported to P.C.C., and was currently in hand with a number of departments in the Authority. It was understood that the person concerned may be currently in hospital, as reported in the last update provided by P.C.C. officers. C’Ilr Nick Neumann to circulate any further updates received. It was understood that the two vehicles concerned were taxed and insured, but breaking the ‘no overnight parking’ rule. Members to continue to monitor and review the situation as necessary.

- Any necessary updates to arrangements for Predict and Protect rota

In hand with C’Ilr Charlie Alexander to try and recruit a volunteer to cover September.

8) Accounts

Payments for approval

P. Horton (salary June 2025)	:	As per contract
HMRC (PAYE tax and Employer N.I. contributions)	:	As per contract
Clerk (expenses, April – June 2025)	:	£ 124-70
George Bevan (reimbursement for paint)	:	£ 209-36
Hugo Fox (direct debit INV-15621)	:	£ 29-99
Hugo Fox (direct debit INV-15547)	:	£ 23-99
P.C.C. (grit bin supply M1582447)	:	£ 216-00
Total Tech (broadband provision INV-15454)	:	£ 84-00
Zurich (additional insurance premium)	:	£ 184-55
Cleddau Press (INV 18014)	:	£ 245-00
Member allowances for eight members	:	£1456-00
The above payments were approved by Members (proposer C’Ilr Kevyn Sturman, seconder C’Ilr Liz Kother).		

Income received

Honesty box income for month	:	£482-98
Hugo Fox (reimbursement for duplicate payments made)	:	£ 82-98

Balances held in community council accounts on 20th June 2025

Current Account	:	£15259-11
Deposit Account	:	£25450-39

Quarterly Budget Review

Members considered the budget review document that had been prepared by the Clerk. Members raised some questions, but were content with the state of finances.

9) Planning

Planning consultations for discussion

NP/25/0237/S73; Variation of condition No's. 2 & 6 of NP/18/0301/FUL - Minor Alterations-changes to design; location: Lower Hill Cottage, Haroldston Hill, Broad Haven, Haverfordwest, Pembrokeshire SA62 3JP – Support.

NP/25/0322/FUL; Retention of existing property as seasonal holiday accommodation
Location: 33 Timber Hill Chalet Park, Broad Haven, Pembrokeshire, SA62 3LZ – Support.

10) Correspondence received

- 01) P.C.C. – Notification of suspected Ash Dieback on tree at Car Park – C’Ilr George Bevan to make enquiries about getting the tree inspected. Clerk to forward P.C.C. letter to C’Ilr George Bevan for info.
- 02) P.P.S. Pembrokeshire – Operational inspection report for playpark – C’Ilr George Bevan undertook to arrange the replacement of corroded shackles on the Wooden Adventure Trail equipment.
- 03) The Circuit – Notification of expiry of pads on defibrillator – C’Ilr Charlie Alexander to pass details of The Circuit login details to the Clerk for access purposes. C’Ilr Nick Neumann to

provide details to Clerk of an individual who had previously been willing to supply pads for the defibrillator.

- 04) P.C.C. – Information concerning forthcoming election – dealt with in agenda item below.
- 05) Local resident – Concerns over issues connected with residential use of Car Park – dealt with in ‘Matters Arising’ above.
- 06) Bowen Memorial Hall – Request for grant – [NOTE – C’lir Kevyn Sturman left the room during discussion on this request] - £1000 donation approved (proposer C’lir Charlie Alexander, seconder C’lir Liz Kother).
- 07) Local resident – Concerns over speeding traffic and associated safety concerns – The Clerk had sent a holding response to explain that this was an ongoing concern for the community council, and measures were being sought to address the problem. C’lir Nick Neumann confirmed that he had also been in communication with them, and was keeping them updated on any substantive developments.
- 08) P.C.C. – Notification of forthcoming temporary road closure along Haroldston Hill / Enfield Road in connection with Pembrokeshire Triathlon on 27th July 2025 – noted.
- 09) P.C.C. – Notification of Avian Flu outbreak in Roch area – noted.

11) **County Councillor report**

Planning matters. C’lir Neumann mentioned that a number of planning matters had been causing controversy recently, including for dog exercising paddock at Talbenny, application for wild camping / yurts at Talbenny Campsite, and application for a sauna adjacent to the chip shop in Broad Haven.

Road drains. C’lir Neumann reported that road drains had finally been cleared along Marine Road.

Police and Crime Commissioner. C’lir Neumann had met with the Commissioner, and updated him on the concerns over anti-social behaviour in the village, and also speeding problems in the community. All these been noted, and passed to the neighbourhood policing team for action as possible. The commissioner had also agreed for a meeting to discuss these issues locally, and this had been set for 9th September.

Little Haven Footbridge. This had been temporarily fixed, and composite boarding was currently on order to carry out long term repairs.

Road markings. Refreshment of road markings on road up to lifeboat station was in hand.

Bottle bank. It had been decided that this should be removed, as domestic recycling was done from individual properties, and commercial recycling was by arrangement between the businesses concerned and P.C.C. Members were in agreement with this. However, there was concern about the number of bottles being left on the beach in Broad Haven, with minimal facilities available for their disposal. C’lir Nick Neumann undertook to ask for some extra provision there to address this problem.

The Point, Little Haven. It was confirmed that the National Trust, P.C.N.P.A. and P.C.C. had all been approached regarding the issues along the footpath to The Point. P.C.N.P.A. had confirmed that they had responsibility for the path, but not the surrounding walls, structures, etc. It had been suggested that these would be the responsibility of the landowner. It had been confirmed that the area around The Point was in National Trust ownership, but the remaining areas down past the Swan and shelter were unregistered land. The National Trust had confirmed that their Structural Engineer had inspected the walls around The Point in 2023, and found no issues of concern. They were planning to inspect again later in 2025, and to carry out some repairs to the walls in their care. C’lir Nick Neumann undertook to keep in contact with them regarding this matter. However, Members were particularly concerned about the condition of the bank around the shelter, which showed some evidence of deterioration.

20mph speed limit review. C’lir Nick Neumann had approached Clare Williams about the speed limit along the Haven Road, which was considered by many residents to be too low, and was of relevance to residents of The Havens. It was confirmed that P.C.C. had now put out a second public consultation on this, along with other 20mph zones around the County.

Broadway highway alterations. Some concerns had been expressed about the way in which the traffic priority system was functioning, with some indications that traffic did not have enough time to stop safely in all circumstances. It was anticipated that the impending reduction from 40mph to 30mph through Broadway would satisfactorily address this matter.

Slashpond Boardwalk. Some volunteer work had been carried out by the Boardwalk Group to clear overgrowth from around the boardwalk, and there had been requests for the community council to arrange removal of the resulting greenery. Members felt that the boardwalk group should take care of that directly. C’lir Nick Neumann undertook to convey this to the Boardwalk Group.

- 12) **Discussion of possible acquisition of Slash Pond**
Members remained concerned about the potential costs of maintenance and upkeep, and also possible future liabilities, including from Japanese Knotweed and runoff from the planned Millbay Homes development. Members felt that a public consultation should be held before deciding on such a substantive matter. This to be arranged in the September meeting. Members were also open to the possibility of offering the lease to the Boardwalk Committee if all parties were in agreement. Clerk to send further holding message to the Raymond Brothers explaining the above. C'llr Nick Neumann raised a separate query about whether the community council should receive funds collected from the honesty box on the boardwalk. No view was reached on this, though recent expenditure incurred for emergency repairs to the boardwalk was noted in connection with this.
- 13) **Discussion / approval of any needed amendments to Financial Regulations**
The minor additions to the Financial Regulations to comply with recently-enacted Welsh Government legislation were approved by Members (proposer C'llr Kevyn Sturman, seconder C'llr George Bevan).
- 14) **Discussion of appointment of representative to Broadway Residents' Action Group and Broad Haven Village Hall Committee**
Members voted to appoint C'llr Charlie Alexander as Community Council representative on the Broadway Residents' Action Group, and on the Broad Haven Village Hall. They also voted to appoint C'llr Kevyn Sturman as representative on the Bowen Memorial Hall Committee (proposer C'llr Andy Devonald, seconder C'llr Liz Kother).
- 15) **Any necessary staffing updates**
C'llr Kevyn Sturman asked if a formal role description was available for new Members coming onto the council. It was explained that new councillors were given copies of the Welsh Government Good Councillor Guide, Community Council Standing Orders, and Model Code of Conduct for Councillors.
- 16) **Discussion of possible replacement of Holbrook Road bus shelter, and repairs to noticeboard outside Broad Haven Village Hall**
Members were informed that the defective noticeboard had been removed from outside the Broad Haven Hall. Clerk to obtain prices for a replacement noticeboard. Members were agreed that the shelter at Holbrook Road would almost certainly require replacement. C'llrs George Bevan / Kevyn Sturman to measure up and prepare a specification for this.
- 17) **Discussion of any arrangements for requesting poll cards from P.C.C. in connection with forthcoming community council election to fill two vacancies, due to be held on 29th July**
Members wished to note their sincere appreciation and thanks for the work carried out by the outgoing councillors Connie Stephens and Sue Reynolds during their time as members, which would be greatly missed by the council, and had been a great contribution towards community affairs during their many years of service. Members were not willing to request poll cards for the forthcoming election, due to likely cost, and because it was felt that any contested election could be effectively publicised locally by other means, such as social media, local noticeboards, website, word of mouth, etc.
- 18) **Any other business (for information only)**
Little Haven sign. Members discussed the need to replace the Little Haven sign on the road from Broad Haven with the original one, which had now been found. C'llr George Bevan undertook to arrange this as necessary.
Missing Broad Haven sign, Haroldston Hill. This had been reported to P.C.C. for replacement.
Pavements, Sandyke Road. C'llr Liz Kother reported that some areas of pavement were severely sunken, and potentially dangerous. C'llr Nick Neumann undertook to report this to P.C.C. C'llr Liz Kother to forward the details to him for this purpose.
Grass-cutting between football pitch and the old coastguard station. C'llr George Bevan had received requests for this to be done, as the area had become overgrown. C'llr Nick Neumann undertook to make enquiries in P.C.C. about this.

The meeting closed at 8-45pm. Next scheduled meeting, Tuesday 2nd September 2025, Little Haven Village Hall.