

**THE HAVENS COMMUNITY COUNCIL  
CYNGOR CYMUNED THE HAVENS**

(Clerk/RFO Helen Godfrey, Ty Garland, Broadway, Broad Haven, SA62 3HX)

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<http://www.pembstcc.co.uk/the-havens-community-council>

**THE MINUTES OF THE MEETING HELD IN BOWEN MEMORIAL HALL, LITTLE HAVEN  
7 SEPTEMBER 2021, AT 7.00 PM**

**PRESENT**

Cllrs. Mark Burch, Gillian Collins (Vice Chair), Dai Faulkner, Matthew Ford, Peter Morgan (County Councillor), Sue Reynolds, Carys Spence, Connie Stephens (Chair) and Helen Godfrey (Clerk/ RFO).

**APOLOGIES**

Cllrs, Charlie Alexander, Liz Kother

**ADOPT MINUTES FROM PREVIOUS MEETING**

The minutes were verbally confirmed and adopted as a true record of the meeting held on the 6 July 2021.

Proposed: Cllr. Reynolds

Seconded: Cllr. Faulkner

**DECLARATIONS OF INTEREST**

None declared.

**MATTERS ARISING FROM LAST MEETING**

**Atlantic Drive Footpaths**

Apologies were received from PCC Officer David Davies, following receipt of questions provided by the Havens Community Council, further preparation time was required, and Mr. Davies will attend the next meeting to be held in October. The Clerk was requested to submit an additional question regarding the general maintenance of the area to include broken paving slabs etc.

**Lease - Slash Ponds & Land of Trafalgar Terrace**

A request was received from the solicitors requesting an updated plan identifying what land HCC wished to retain, the Clerk responded identifying Slash Ponds & Trafalgar Car Park but did not include 'Area 2' as agreed in July 2021.

A general discussion was held regarding the benefits of continuing with the lease renewal now and how this may impact on the costs of revisiting this when the lease runs its course Cllr. Stephens noted that she needed to be certain about the details of the lease prior to signing the papers. Some councillors were keen to move ahead with signing the lease at the earliest opportunity. However, it was felt that it was important to wait until all information had been received and understood prior to signing. The Clerk noted that it would be preferable to complete the signing of the lease in due course rather than waiting for the lease date to expire as costs will have already been accrued, rather than revisiting the lease renewal in 2029 and doubling up on the costs. It was agreed to send councillors details of a letter that the clerk had received from the solicitor. The solicitors are still awaiting a response from the Landowners representatives, and it was agreed to hold over a decision until the next meeting in October when an update has been received.

**Contract for Festive Lights**

As no further information has been received regarding a contract for the Festive Lights, requests for tenders for Christmas 2021 will be sent out by Clerk.

#### **Gate Entrance – Settlands Hill**

PCNPA have confirmed that a Planning Contravention Notice was served on the owners of the property regarding the alleged breach of planning control. A retrospective application has since been submitted although this has yet to be validated. An additional concern was raised regarding other gates and entrances on Settlands Hill. The Clerk is awaiting a response.

#### **Peasey Park**

The Chairman of the football club – Ian Harvey contacted HCC over the summer regarding the installation of replacement windows. HCC agreed to this and gave advice regarding required planning consent. A discussion was held regarding the perimeters of the leased land and the responsibilities to maintain it. Following a concern raised it was confirmed that the land at the rear of the changing rooms had been levelled off and building debris removed. The Clerk is to seek a copy of the lease from PCC.

#### **White Lines/ Signage on Enfield Road**

Following an enquiry made by the Clerk, no response was received from PCC regarding signage at the junction of Marine Rd/ Enfield Road and around the 'give way' areas near the Ocean café. County Cllr. Morgan confirmed that road markings were due to be completed towards the end of this month.

#### **Traffic, Speed Concerns and Drink Driving**

The Clerk has been in contact with the local PCSO, who noted that there had been an increased police presence in The Havens over the summer months. He also noted that there is a 'Go Safe' website where concerns for road safety can be logged. The Clerk completed an online concern form and is due to meet with a member of the Go Safe Team prior to the next meeting.

The Clerk has also been in contact with neighbouring Community Councils regarding advice, thoughts or comments regarding any past projects they have implemented and any future projects as a group of Community Councils which could be considered. No response received to date.

#### **Traffic Highways and Community Works Fund**

An application was submitted by the Clerk for steps onto the green on Millmoor Way.

### **AGENDA ITEMS**

#### **Annual Statement of Payments**

The remuneration payments have been declined by all the Community Councillors and the Clerk will submit the Annual Statement of Payments to the IRP by 30 September 2021 and publish on The Havens website.

#### **Football Club**

Following a query raised in relation to a gap in submissions by the Football Club to the Charities commission, Cllr. Dai Faulkner confirmed that the club had submitted their accounts and annual report in 2020 and the website now reflected this. Cllr. Faulkner also confirmed that the building was initially designated for football, rugby, cricket and bowls and therefore should be referred to as 'changing rooms' rather than a 'football club'.

#### **Casual Vacancy**

The Notice of Casual Vacancy was posted on the notice board, website and social media page on 18<sup>th</sup> August and concludes on 8th September, Electoral services will contact Clerk after this date to

state whether they have received a petition to hold an election. Otherwise, Clerk will advertise for the Casual Vacancy to be filled by co-option.

### **Queens Jubilee**

Cllr Faulkner proposed that a street party could be held next May for the residents of The Havens to celebrate the Queens Platinum Jubilee. The Clerk was asked to place a flyer in the Community Diary and on the social media page to see if there was any interest in creating a working group and linking with other organisations in the community.

### **Correspondence received over the Summer**

#### ○ *Broad Haven – WI – Road Traffic Accident*

In addition to the actions previously noted Cllr. Stephens suggested that someone from Street care and from the police should be invited to attend a community council meeting in February 2022 to discuss any pre-emptive actions that could be implemented prior to next summer.

#### ○ *Preparations for State Events*

It was agreed that the Clerk should seek prices for two Union Jack flags, two Welsh Flags and condolence books for the Havens Community. The costs are to be met from the Honesty Box funds.

#### ○ *Japanese Knotweed*

Treatment on the Japanese knotweed was started week commencing Monday 6<sup>th</sup> September.

#### ○ *CCTV*

A concern was raised by a resident regarding the use of CCTV on a public footpath and was advised to submit an enquiry via the Information Commissioners Office website.

#### ○ *Ragwort*

A concern was raised by a resident following the siting of Welsh Ponies in the Sheepfields. The Clerk contacted the National Trust, and a response was fed back to the resident regarding the safety, planned maintenance and removal of Ragwort in the fields.

#### ○ *Climate Change*

A letter was received by Cllr. Stephens regarding climate change and enquiring whether any member of the Community Council who would like to champion climate change.

### **Additional Community Governor – Broad Haven Primary School**

Following the resignation of Cllr. Alexander an expression of interest was submitted by Cllr. Collins. The Clerk will forward accordingly.

### **Play Park**

Cllr. Stephens requested a breakdown of recent and future costs regarding the playpark. The replacement Little Hamlet was paid for by the Carnival Committee, circa £15k (VAT to be reclaimed by HCC). The replacement trim trail which is due to be installed during October is being paid for from a successful Enhancing Pembrokeshire Grant, circa £33k. Match funding of 20% paid by HCC (VAT to be reclaimed by HCC). There is also a sum of circa £8,500 from the Sandbanks 106 agreement which will be paid on application for an item of play equipment. There is a requirement to spend this within 5 years of the award date. The Clerk was requested to research an item of play equipment which will meet the needs of the play park and available funds. A short discussion was held regarding adults using the zip wire and the benefits of having additional signage.

### **Planning Applications**

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<b>NP/21/0407/FUL</b>	<b>Address:</b> Flat 1 & 2, Cambrian House, Settlands Hill, Little Haven, Haverfordwest, Pembrokeshire, SA62 3LA <b>Proposal:</b> Retrospective application Installation of rooflights, glass balustrade & replacement of windows	<b>Not Supported</b>
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### Finance: (Outgoings)

Clerks Salary- June 2021	£638.32
Dragon Play and Sports – Deposit Trim Trail	£11,994.42
Support the Boardwalk – Maintenance Allowance	£200.00
Clerks Salary- July 2021	£688.88
Fasthost Emails – July 2021	£12.00
Fasthost Emails – August 2021	£12.00
Cleddau Press – July 2021	£300.00
Cleddau Press – August 2021	£330.00
Repairs to Trafalgar Car Park Wall	£600.00
Bevan Grass	£480.00

### Finance: (Income)

Honesty Box - July	£1,274.83
Honesty Box - August	£1,193.12
Community Diary Adverts	£1,127.00
PCC Precept	£9,000.00
Pembrokeshire Triathlon Event Donation	£250.00

### Any Other Business

The Clerk was asked to add a flyer to the Community Diary and Social Media page inviting applications from local organisations to apply for funding from the honesty box monies.

### END OF MEETING

There being no further business to discuss the meeting closed at 20.40.

**THESE MINUTES ARE SUBJECT TO CONFIRMATION AT THE MEETING TO BE HELD ON TUESDAY 5 OCTOBER 2021 IN BROAD HAVEN VILLAGE HALL.**