

**THE HAVENS COMMUNITY COUNCIL
CYNGOR CYMUNED THE HAVENS**

(Clerk/RFO Helen Godfrey, Rock House, 26, Marine Road, Broad Haven, SA62 3JS)

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<http://www.pembstcc.co.uk/the-havens-community-council>

**THE MINUTES OF THE MEETING HELD IN BOWEN MEMORIAL HALL, LITTLE HAVEN
1 JUNE 2021, AT 7.00 PM**

PRESENT

Cllrs. Charlie Alexander, Gillian Collins (Vice Chair), Dai Faulkner, Matthew Ford, Peter Morgan (County Councillor), Joan Phillips, Connie Stephens (Chair) and Helen Godfrey (Clerk/ RFO).

APOLOGIES

Cllrs. Mark Burch, Liz Kother, Sue Reynolds, Carys Spence.

ADOPT MINUTES FROM PREVIOUS MEETING

The minutes were verbally confirmed and adopted as a true record of the meeting held on the 4 May 2021.

Proposed: Cllr. Phillips

Seconded: Cllr. Ford

DECLARATIONS OF INTEREST

None declared.

MATTERS ARISING FROM LAST MEETING

Atlantic Drive Footpaths

County Cllr. Morgan has met with David Davies, PCC Officer regarding the freehold and leasehold owners in Atlantic Drive and associated maintenance charges, cutting grass etc. These are paid biannually. Mr. Davies will have a site meeting with members of the Community Council in early July; a date which Cllr. Morgan will finalise and confirm.

Boules Pit

The Enhancing Pembrokeshire Grant application has been submitted. Awaiting outcome.

Lease - Slash Ponds & Land of Trafalgar Terrace

Email response received from the solicitor. He is unable to attend a council meeting or virtual meeting. The Clerk has booked a telephone conference with him and will feedback accordingly.

Contract for Festive Lights

No progress to date.

Speed Restrictions – Walton Road

County Cllr. Morgan gave feedback stating that he will follow up again as no progress has been made to date.

Support the Boardwalk Maintenance Allowance

Clerk has met with the Chair of Support the Boardwalk Group. It was agreed that the allocation of a smaller sum of money out of the maintenance allowance (£200.00) would be granted and

topped up as required. Any outstanding balances will be held in the Funds for Purpose bank account for future larger projects.

Gate Entrance – Settlands Hill

Deadline for response from planning enforcement team is in four weeks. Clerk will update at next meeting.

Trafalgar Car Park – Walling

There has been a slight delay on the works being completed. The stonemason is using some traditional stones which were being donated to keep the costs down.

Little Haven – Information Board, Notice Board and Planters

No response has been received from Little Haven and Talbenny Amenities to date. Clerk to follow up. Cllr. Stephens stated that some additional funding could be available if required and added that it must be ensured that all areas within the Havens Community are considered. It was noted that it may also be possible to replace the clock on the wall in Little Haven. The Clerk will follow up accordingly.

Role of the Clerk

Chair Cllr. Stephens has liaised with the Clerk and drawn up a bullet point list of responsibilities.

Coffee Caravan

To be removed from agenda as no further communications have been received from the business owner.

Parking – Peasey Park

Ongoing, awaiting response from ATEB – Clerk to follow up.

Social Media Sub Committee

Date to be agreed for Social Media Sub Committee to meet mid-June. Clerk to liaise and arrange date.

Horse Chestnut Trees

Clerk has been in contact with George Bevan and discussed suitable planting areas. Due to potential growth of trees only a couple will be planted and monitored.

Young People Enterprise Project

An email response was sent to the Young People Enterprise Scheme requesting updates as project progresses.

Playpark Assessment and Maintenance Plan

Ongoing, the Clerk awaiting a response regarding quotes. Enhancing Pembrokeshire Grant has now been confirmed and Clerk will place order for new equipment which will address a number of higher rated risk areas as identified during the assessment.

General Refuse

Posters, stickers, and beer mats will be displayed across Pembrokeshire as part of a new campaign which has been commissioned by Pembrokeshire County Council. Some posters have been shared on Facebook page and added to notice board.

AGENDA ITEMS

Approval of Annual Accounts

The Clerk/ RFO has completed the annual accounts. A copy of the accounts was sent to all Community Councillors for their information and approval.

Proposed: Cllr. Collins

Seconded: Cllr. Alexander

Parking

Cllr. Burch has received a concern regarding car parking across Broad Haven on pavements, drop kerbs, corners etc. The concern highlighted the issue for visually impaired pedestrians and those with mobility issues. County Cllr. Morgan has been in contact with PCC and has been informed that the Welsh Government are looking to change the current legislation to enable better enforcement. Cllr. Morgan will go back to Streetcare, PCC and arrange a meeting with the Police. A brief discussion took place regarding any additional areas that could be utilised for parking during the busier periods. It was noted that this may come under the 28-day rule and have implications regarding insurance.

Policies

The Enhancing Pembrokeshire Project Team requested copies of some additional policies. The Clerk circulated the Policies prior to the meeting to all Community Councillors for their comments and approval.

- Safeguarding
- Environmental
- Welsh Language

A brief discussion took place regarding the translation of letters and documents into Welsh if requested. County Cllr. Morgan will ascertain costs and translation facilities available within PCC.

Emails

Cllr. Stephens has been approached by some Community Councillors who are concerned at the number of multi thread emails being sent. It was agreed that it is the individual's choice whether they copy everyone into sent emails or whether they choose to send a single recipient email.

Flower Beds and Planters

Cllr. Alexander has been approached by a resident regarding flower beds around the village and who is responsible for them, i.e., the flower bed next to the Christmas tree on Milmoor way. They have enquired whether they could they add bedding plants or wildflowers to areas around the village and if any funding from the honesty box would be available.

Following a discussion, the Clerk will place a message in the Community Diary and Social Media Page inviting groups, businesses, or individuals to sponsor flower beds and planters. Some funding will be made available.

Planning Applications

21/0089/PA	Address: South Cockett, Gilton Lane, BROADWAY, Haverfordwest, Pembrokeshire, SA62 3TU Proposal: Proposed extension of existing touring caravan site for additional tourers on field with ecological and landscape enhancements.	Supported
NP/21/0193/LBA	Address: Berry Cottage, Grove Place, Little Haven, Haverfordwest, Pembrokeshire, SA62 3UG Proposal: Opening of arch to front elevation and replacement	Supported

	of existing window with French door, new utility room & porch to the rear	
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Finance: (Outgoings)

Clerks Salary- April 2021	£556.16
Fasthost Emails – May 2021	£12.00
Cleddau Press – May 2021	£260.00

Finance: (Income)

Honesty Box	£304.05
Pembrokeshire County Council Precept	£9,000.00

Any Other Business:**Dog Ban on North End of Broad Haven Beach**

To be added to July agenda following a concern raised by a local resident.

White lines at Junctions on Enfield Road

To be added to July agenda following a concern raised by Cllr. Faulkner.

END OF MEETING

There being no further business to discuss the meeting closed at 20.07.

THESE MINUTES ARE SUBJECT TO CONFIRMATION AT THE MEETING TO BE HELD ON TUESDAY 6 JULY 2021 IN BROAD HAVEN VILLAGE HALL.