

THE HAVENS COMMUNITY COUNCIL

Clerk/RFO: J Thomas email: clerk@havenscommunities.org.uk Tel: 01646 839271

MINUTES FOR THE MEETING HELD IN LITTLE HAVEN VILLAGE HALL ON: Tuesday 1 October 2024 AT 6.30 PM

1. Apologies:

Apologies were received from Councillor V Grey.

2. Declarations of Interest

There were no declarations of interest made.

Prior to the ordinary meeting, Councillors held their first meeting to discuss the budget for 2025/26. Councillors discussed a number of projects for inclusion in the budget and Councillor Alexander discussed the possibility to place a welcoming sign or board to Broad Haven at the area that had been grassed over to future proof the area of land.

Christmas Lights

The Chair agreed that item 18. Christmas Lights be discussed next to allow Mr Barrie Jones to present to the Council.

Mr Jones said that the infrastructure for the Christmas lights had been upgraded as the lampposts were unsafe, RCDs were not working due to water ingress and that the work had been completed to a higher specification than required. Mr Jones then presented the requirements to the committee and advised that the quote included lights in both Broad Haven and Little Haven. In response to a question from Councillor Bell regarding the Broad Haven tree lights, Mr Jones advised that this was approximately £250 and would include the lights and the transformer.

The Chair thanked Mr Jones for attending the meeting and Mr Jones left the meeting.

Councillors discussed the presentation highlighting that the Council could gain a licence to collect money towards the costs and agreed that a lot of safety work had been undertaken and that any issues that arose, Mr Jones rectified immediately.

Councillors **agreed** to accept the quote provided by Mr Jones.

Councillors then discussed the sponsors for lamp post lights and a sponsor for the Christmas Tree and it was **agreed** that Councillors Bell and Bevan would review the boards and the costs for replacements.

Councillor Bevan advised that Bevan Lawncare would sponsor a 20' Christmas Tree for Broadway.

Councillors **agreed** that the sponsorship would remain at £50 and that all previous sponsors would be contacted.

3. To approve Minutes from the Meeting held on: 3 September 2024

The Minutes had not been received by all Councillors in attendance and it was therefore **agreed** to postpone the approval to the next meeting.

4. Update on actions from Minutes – *Items that are not on the agenda*

PCC advised an update regarding the footpath from the football pitch to the old Coastguard station that they will be clearing the area.

5. Planning Applications:

NP/24/0471/FUL Location: 2 Swanswell Close, Broad Haven, Haverfordwest, SA62 3LW
Proposal: Single Storey Side extension

Councillors **agreed** to support the application.

NP/24/0504/FUL Location: Haroldston Glen, Broad Haven, Haverfordwest, SA62 3LZ
Proposal: single storey veranda across the principal façade.

Councillors **agreed** to support the application

Agenda Items:

6. Insurance – *for update and approval (Clerk)*

Councillors **agreed** to approve the updated costs for the insurance renewal via email on receipt of details from the Clerk.

7. Audit Wales –

2022/23 - The Chair provided an update which had been received via the former Clerk advising that Mr Dereck Evans from Audit Wales had spoken with the former Clerk that afternoon and that the Auditor that had conducted the Audit was meeting with the former Clerk to discuss further.

2023/24 – The 2023/24 documentation was with the internal auditor and we were awaiting a response.

8. Boules Pitch Solicitor –

The Clerk advised that Eaton, Evans and Morris had been instructed following the last meeting and that they would be chased for a response.

9. Play Park –

Councillor Bevan advised that the wet pour had been completed and that the gates were not finished. The Clerk advised that payment had not been sent and that they would be chased for an update.

10. Staffing Committee –

This item of business was moved to the end of the meeting to be conducted in private session.

11. Appeals Committee –

This item of business was moved to the end of the meeting to be conducted in private session.

12. Website/Email –

Councillor Alexander advised that the most recent meeting with PCC had been postponed and that she was waiting for a new date. Information regarding .Gov email addresses had been circulated and the Clerk would check eligibility and advise the council accordingly.

13. Marine Road Planters – *for discussion*

The Allotments were liaising with St Ismaels Nursey with a view to providing all-year round displays.

14. Bus Shelters – update (G Bevan)

Councillor Bevan advised that he had received a quote for new glass at White Railings bus stop as it had been smashed which was £247 as this was 10mm safety glass. The Clerk was asked to contact Tiers Cross for support towards the cost as it was joint responsibility.

15. Projects update

- a. **Litter Picking** – no update
- b. **Book Shelter** – Remedial work was to be completed during October.

16. Communications –

Councillors received a list of correspondence during the meeting which was noted.

17. Finance

a. Payments to be made

Galleon Invoice 3 – Community Lunch 25.9.24	£320.00
Fasthosts invoice 78225898 (pd 29.9.24)	£8.46 (reimburse to Clerk)
Total Tech inv 13718	£84.00
B Jones Electrical inv 10176 installation of photocell	£180.00
Fasthosts inv 78048302 – (pd 16.9.24)	£12.00 (reimburse to Clerk)
Cleddau Press inv 017395 -	£210.00
Clerk Salary September	£486.60
HMRC September	£121.80

b. Payments received

Honesty Box	£547.49
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c. Balance

Total £60528.21

- d. **2025/26 Budget** this was discussed at the start of the meeting.

18. Christmas Lights

Discussed at the beginning of the meeting

19. Christmas Tree at Broadway and infrastructure in lamp posts for Christmas tree lights in Broadway –

Discussed at the beginning of the meeting no mention in the minutes above about Broadway lights, only the tree that Cllr Bevan is going to sponsor.

20. Horse Muck –

The concerns of horse muck were raised by Councillor Bell and discussed and it was **agreed** that the Clerk would contact National Parks and PCNPA for advice.

21. Date of Next Meeting -

Councillors discussed the next meeting date and requested that it be changed due to Fireworks night. It was agreed to hold the meeting in Broad Haven Village Hall on 7 November 2024 at 7pm.

22. Any Other Business:

Councillors discussed grass cutting as a footpath fat Settlands which had previously been cut by PCC was badly overgrown forcing pedestrians to use the roads. The Chair advised that PCC had reviewed this as a number of areas were affected and that a work order had been issued with the work due for completion shortly.

Councillors discussed the placing of a memorial bench following the passing of County Councillor Peter Morgan and Councillor Dai Faulkner. On the footpath that overlooks Settlands beach.

Councillor Alexander highlighted that an element of the lottery grant application by the football pitch had been to maintain and cut the nearby path. Councillors **agreed** that this would be added to the existing grass cutting tender.

Councillors were advised that the Boundaries Commission had been reviewing mergers of existing Town and Community Councils and noted that there had been no recommendation for the Havens Community Council.

Following the passing of Ian Jones, the Football club had asked if a cement base could be put by the football pitch with a bench in memoriam. The pitch was leased from PCC and the Clerk committed to informing PCC Planning Department for approval.

Councillors then **resolved** to go into private session and the Clerk left the meeting at 20:35hrs.

To report any issues within Broad Haven and Little Haven, please use My Account on PCC

[Report a Problem - Pembrokeshire County Council](#)