

**THE HAVENS COMMUNITY COUNCIL**  
**CYNGOR CYMUNED THE HAVENS**

**FULL COUNCIL MEETING**  
**3<sup>rd</sup> OCTOBER - BROAD HAVEN VILLAGE HALL – 7pm**

**MINUTES**

**Present:**

|                        |                   |
|------------------------|-------------------|
| Cllr. H. Jones (Chair) | Cllr. C. Stephens |
| Cllr. S. Bell          | Cllr. A. Devonald |
| Cllr. G. Bevan         | Cllr. L. Kother   |
| Cllr. C. Alexander     |                   |

**In Attendance:** Peter Horton (locum Clerk)

1. **To accept apologies for absence:**  
Cllrs M. Burch, V. Grey, S. Reynolds; County Councillor P. Morgan
2. **To disclose personal or pecuniary interests in items of business listed below:**  
None.
3. **To approve and sign minutes of the previous meeting of the Council:**  
**Agenda item 2.** Minute record to be altered to record that C'llr George Bevan declared a personal and prejudicial interest in item 4(i) and did not participate in the discussion on this item.  
**Agenda item 5(i).** Minute record to be amended to record that C'llr Viv. Grey had apologised in advance that she would be unable to attend the meeting about Haroldston Woods.

It was agreed that the minutes would be held for amendment by the Clerk, and subsequent approval in the November monthly meeting.

C'llr C. Stephens raised concerns that the new Clerk's contract and terms of employment had not been discussed and agreed in the September meeting, and were not on the agenda for discussion in the October meeting either. It was agreed for an agenda item to be tabled for discussion of these matters in the November monthly meeting.

4. **To consider Planning Matters:**  
There were no plans for consideration this month.
5. **Matters Arising from previous Minutes:**
  - (i) *Haroldston Woods* – Members had been circulated with an update on the matters discussed in the recent public meeting, which it was understood had been well attended. Another meeting was scheduled for the following Monday to further the matter. Members were aware of the need to be supportive of the aims of the group, but would need to be careful of getting too involved in what was essentially a private initiative. Members were content that the organising group was strictly separate from T.H.C.C. Members agreed that T.H.C.C. would fund the cost of the hall hire for the meeting scheduled for the following Monday, but not beyond that. C'llr C. Alexander undertook to try to attend the meeting on behalf of T.H.C.C. if possible.
  - (ii) *Broad Haven Carnival* – Members were informed that a comprehensive update had been provided in the local community newsletter, and was publicly available. C'llr L. Kother raised a query about due diligence on finance, balances held by the Carnival Committee, etc. However, it was pointed out that this was not a T.H.C.C. concern, as the organisation was separate from the community council. Members were nonetheless interested to understand the proposed intentions for the funds raised, which had been advertised as being for community use, and were understood to stand at around £19,000. C'llr L. Kother undertook to take this to the group for consideration and discussion.

## 6. Finance Matters:

(i) It was **resolved** that payments be authorised as follows:

|         |                                  |
|---------|----------------------------------|
| 6.52    | Fasthosts                        |
| 211.40  | GD Havard                        |
| 458.12  | JJ Thomas                        |
| 167.20  | Employer Contribution            |
| 12.00   | Fasthosts                        |
| 6456.00 | Jonathan Thomas Fencing          |
| 290.00  | Cleddau Press                    |
| 54.37   | SP Services – De-Fib Pads        |
| 84.00   | Total Tech                       |
| 1250.00 | G Bevan Lawn Care                |
| 1260.00 | Barrie Jones lights installation |
| 3859.79 | Talbenny Groundworks             |
|         |                                  |
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All the above payments were approved by Members.

C’Ilr C. Stephens had received concerns that the printers had not been paid for two months. However, the Chairman reported that his understanding was that payment had now been made.

## 7. Business Plan Progress:

The following progress was noted:

| 2022/23 Projects | Budget Value | Progress   | Target Date |
|------------------|--------------|--|-------------|
| Book Shelter     | £500         | C’Ilrs L. Kother and S. Reynolds had attended the last meeting. Red phone box adoption was not possible, as the grant was only available to retain currently existing phone boxes in situ. C’Ilr C. Stephens had obtained a quotation for materials to construct a cabin from scratch, but this was likely to be prohibitively expensive. Other options for a suitable shed / building were currently being explored, and would be brought back to Council when obtained. Other possibilities mentioned included putting a couple of shelves in the bus shelter, and siting a shed in the car park or the School playground. | Nov 2023    |

|                                 |                     |  |                    |
|---------------------------------|---------------------|--|--------------------|
| Coffee Mornings                 | £500                | C'llr Connie Stephens reported that a successful coffee morning had been held the previous Saturday, with around 45 in attendance. There had not been many young people / children in attendance, however. The local P.C.S.O. had attended, and had even helped to put out tables / chairs, etc. Clerk to write to his Inspector to commend and thank P.C. Adam Thomas for his work and involvement in the community. Next coffee morning to be held from 10-30am – 12 Noon on 27/01/24 in Little Haven. | Jan 2024           |
| Flower Planters                 | £1,100              | C'llr S. Reynolds had commented that the planters in Atlantic Drive were still in need of work to improve them. However, C'llr G. Bevan reported that they had been planted up, and photographs taken to record this.  | -                  |
| <b>2023/24 Projects</b>         | <b>Budget Value</b> | <b>Progress</b>  | <b>Target Date</b> |
| Little Haven Interactive Boards | £1,000              | Nothing further heard to date.   | -                  |
| Community Lunches & Transport   | £3,440              | No further updates.  | -                  |
| King Charles Coronation         | £765                | No further updates.  | -                  |
| Little Haven Festive Lights     | £2,000              | C'llr S. Bell had copied all Members in on the plans for Little Haven lighting. It had been confirmed as more cost effective in the long term to buy permanent lights rather than rent.<br>C'llr C. Stephens asked whether there was an intention for T.H.C.C. to fund a Christmas tree for Little Haven. No firm decision was made on   | <b>Nov 2023</b>    |

|                            |        |  |   |
|----------------------------|--------|--|---|
|                            |        | this, but Members thought that a request for this was likely to be forthcoming. Members approved the purchase of lights for Little Haven as per the details supplied by C'Ilr S. Bell. |   |
| Litter Picking Initiatives | £1,000 | No further updates.  | - |
| Blue Flags                 |        | The flags were confirmed as being safely stored in C'Ilr H. Jones' garage.   | - |
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|                            |        |  |   |

## 8. Correspondence:

- (i) *7, Holbrook Close* – Request for T.H.C.C. member to attend a meeting planned the following Friday to discuss problems with noise nuisance in the vicinity from a nearby property let out on AirBnB - The residents affected were at the meeting, and were invited to explain the nature and extent of the problem. They recounted ongoing issues with noise nuisance into the night on a regular basis. They were seeking support from T.H.C.C. in attempting to improve / resolve the situation. They asked for T.H.C.C. to request that the matter be referred to the P.C.N.P.A. Planning Committee for consideration as a possible breach of planning control. Members were sympathetic, expressed this to the residents in attendance, but felt there was nothing they could usefully do to intervene.
- (ii) *P.C.C.* – Request for notification of any local Remembrance Sunday road closure arrangements – Members agreed that they would support arrangements similar to 2022. C'Ilr H. Jones confirmed that the organisers were happy to arrange this. C'Ilr H. Jones to coordinate arrangements to notify P.C.C. accordingly.
- (iii) *Broadway Action Group* – Notification of intent to send a letter to P.C.C. objecting to the failure to reduce speed limit in Broadway, requesting a footpath to connect Broadway and Broad Haven, outlining ideas of improving public grass areas in Broadway, and requesting support towards the cost of lighting for a Christmas tree in the village. C'Ilr C. Alexander also raised the issue of needing assistance with banking arrangements for the honesty box takings from Broadway - Agenda item to be tabled for discussion of all related issues in November.
- (iiii) *P.C.C.* – Notification that the public toilets in Broad Haven north and Little Haven would be kept open and funded for at least a further two years – noted and welcomed by Members.

## 9. To consider repairs arising from Broad Haven Play Area Inspection:

As C'Ilr M. Burch was not present, the matter was deferred until the November meeting. C'Ilr G. Bevan confirmed that he had a roll of tape that could be used to cordon off unsafe areas.

## 10. To consider applications for funding from car park donations

Only one group had requested the grant paperwork, and had not completed and submitted this. Deferred until January 2024 meeting.

## 11. Village Hall Wi-Fi, to consider terms and condition

C'Ilr H. Jones felt that this should be handled by a sub-group. Agenda item for November to consider asking Hall Committees to assume the responsibility for these matters.

## 12. Any Other Business (for Information):

**Festive lighting throughout community.** Agenda item to be tabled for discussion in November.

**String lighting along Broad Haven front.** Members confirmed that they were happy for the string lighting along the front to be put on for a forthcoming event to be held on the beach.

**Communication between Members and Clerk.** C’lir C. Stephens raised concerns that a directive had been issued requiring all messages between individual members and the Clerk to be automatically shared with the Chairman and vice-Chairman. She was concerned that this affected the ability of individual elected members to carry out their duties. The Chairman emphasised that there was no wish to stifle the activities of individual members, but that there was a wish to improve collaboration and communication within the Council.

**Community Council Whatsapp group.** Agenda item to be tabled for discussion in November to consider the possible formation of a community council Whatsapp group.

The meeting closed at 8-45pm

## Correspondence Register

| Date Received | Category     | Sender           | Topic                                | Summary of Content  | Response Deadline |
|---------------|--------------|------------------|--------------------------------------|---|-------------------|
| 08/09/2023    | Consultation | Lite Ltd         | Desing of Christmas Lights           | Quote and design of Christmas lights  |                   |
| 01/06/2023    | Consultation | One Voice Wales  | EMRTS Review                         | Consultation on Emergency Medical Retrieval & Transfer Services             | 15/06/2023        |
| 24/05/2023    | Consultation | One Voice Wales  | Future Generations                   | Invite to complete survey on impact of Future Generations Act               | 03/07/2023        |
| 12/06/2023    | Consultation | Pembs CC         | Hywel Dda Childrens Services         | Consultation invitation   | 24/08/2023        |
| 20/06/2023    | Consultation | Welsh Government | Older People Commissioner            | Consultation on extension of term of office for Commissioner                | 12/09/2023        |
| 20/06/2023    | Consultation | Welsh Government | Procurement Bill                     | Consultation on Procurement Bill Secondary Legislation                      | 28/07/2023        |
| 23/06/2023    | Consultation | Pembs CC         | Strategic Equality                   | Consultation on 2024-28 Strategic Equality Plan                             | 30/07/2023        |
| 28/05/2023    | Decision     | Barry Bardsley   | Broad Haven Play Area                | Email to advise of intermittent jamming of Zip Wire                         | 04/07/2023        |
|               |              |                  |                                      |   |                   |
|               |              |                  |                                      |   |                   |
|               |              |                  |                                      |   |                   |
|               |              |                  |                                      |   |                   |
| 08/09/2023    | Information  | A Gibby          | Haroldston Woods                     | Potential Sources of funding  | N/A               |
| 11/09/2023    | Information  | A Drumm          | Haroldston Woods                     | Wording to advertise the public meeting on 28.9.23                          | N/A               |
| 11/09/2023    | Information  | R Fitter         | Boundary Commission                  | Questionnaire for completion  | 30/9/23           |
| 11/09/2023    | Information  | One Voice Wales  | Training courses                     | Training Courses available to Councillors                                   | N/A               |
| 12/09/2023    | Information  | One Voice Wales  | Ombudsman Public Consultation        | Comments for the Equality Plan 2023-2023 consultation                       | 02/10/2023        |
| 12/09/2023    |              |                  | Motions for One Voice Wales AGM 2023 | Final list of motions selected for presentation/debate at AGM on 30.09.2023 | N/A               |



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